DIVISION OF STUDENT AFFAIRS AND ENROLLMENT MANAGEMENT

OPS Recruitment Form

Position title:

How long should the position be posted? (1 week, 2 weeks, or specify how long)

What is the position start date:

What is the position end date:

How many hours a week is this position:

What is the hourly rate of this position:

How many people will fill this position:

What SmartTag will be used for this position:

Who will supervise this position:

Provide Job Description below, **or** as a separate attachment: