



## Request to Add Official FAU Social Media Account(s)

Requester Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Requesting Department: \_\_\_\_\_

Proposed Social Media Network(s): \_\_\_\_\_

Proposed Social Media Network Account Manager(s):

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I hereby authorize the creation of the new social media network account(s) and have read and understand the approved Florida Atlantic University Social Media Best Practices.

\_\_\_\_\_  
Signature of Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Communications Officer

\_\_\_\_\_  
Date

Submit completed form by faxing to 561-297-2307, mailing to Bldg. 4-Room 213 (Boca), or emailing to [marketing@fau.edu](mailto:marketing@fau.edu).

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