

Student Government Budget Construction Timeline



Fiscal Year 2022-2023

Deadline	Activity
August 6, 2021	ASAB Office will submit projected enrollment figures to VPSA and SG Leadership.
August 9, 2021	ASAB Office will publish the annual budget timeline.
August 9, 2021	ASAB will publish budget request forms.
August 23 - 27, 2021	ASAB will conduct Account Managers Budget Workshops.
September 17, 2021	UBAC and CBAC budget requests are due to ASAB Office.
September 17 - October 14, 2021	ASAB will review requests for accuracy, work with account managers on updates, and create the UBAC Worksheet containing budget projections based on budget requests.
October 15, 2021	Budget Chairs will be selected by Campus Houses.
October 15, 2021	SG President must call the first UBAC meeting to be held third week of October. UBAC training will take place at the meeting.
October 15, 2021	ASAB will provide budget requests and projections to UBAC.
October 25-29, 2021	<ul style="list-style-type: none"> • Review of recorded UBAC campus tours of A&S funded facilities will commence • UBAC Hearings will commence.
November 1 - 5, 2021	UBAC Deliberations will Commence. Final campus based allocations provided to CBAC Chairs upon conclusion of deliberations.
November 1 - 5, 2021	Campus Budget Chairs must call the first CBAC meeting to be held the 2nd week of November. CBAC Training will take place at the meeting.
November 5, 2021	ASAB will complete draft budget worksheets for CBACs.
November 8, 2021	UBAC budget legislation will be introduced to the Student Senate for approval.
November 8 - 10 & 12, 2021	Campus based budget hearings.
November 11, 2021	Veteran's Day Observed - No classes and offices closed
November 15, 2021	UBAC budget legislation must be approved by Student Senate and submitted to SG President for approval.
November 15 - 19, 2021	Campus based budget deliberations will commence.
November 22, 2021	<ul style="list-style-type: none"> • SG President must approve UBAC budget legislation and submit the legislation to the VPSA for approval. • UBAC Chair will notify GPSA of GPSO of their allocations.
November 25-26, 2021	Thanksgiving Break - No classes and offices closed
November 29 - December 4, 2021	CBAC Chairs will introduce CBAC budget legislation to respective House of Representatives for approval.
November 29 - December 4, 2021	CBAC budget legislations must be approved by Campus Houses and submitted to Campus Governors for approval.
January 8, 2021	Classes Begin
January 10 - 14, 2022	Campus Governors must submit CBAC budget legislation to SG President for approval.
January 17, 2022	Martin Luther King Jr. Day- Offices closed
January 18 - 21, 2022	<ul style="list-style-type: none"> • SG President must approve CBAC budget legislations and submit to the VPSA for approval. • CBAC Chairs will notify COSOs of their allocations.

January 24, 2022	All final UBAC and CBAC legislation must be submitted to the VPSA.
March 4 - 10, 2022	Spring Break - No classes
March 14, 2022	ASAB will publish 2023-2024 budget request forms.
March 14 - 18, 2022	ASAB will conduct Account Managers Budget Workshops for the 2023-2024 fiscal year.
April 1, 2022	2023-2024 UBAC and CBAC Budget Requests are due to ASAB Office
July 5, 2022 - July 29, 2022	ASAB will review 2023-2024 requests for accuracy, work with account managers on updates, and create the UBAC Worksheet containing budget projections based on budget requests.
August 1, 2022	ASAB Office will submit 2023-2024 projected enrollment figures to VPSA and SG Leadership.
August 8, 2022	ASAB Office will publish the 2023-2024 annual budget timeline.