

**Student Government**  
**Detailed Budget Construction Timeline**  
**FY 2019-2020 Budget**

<b>Expected Deadline</b>	<b>Activity</b>
Thursday, September 13, 2018	ASAB Office submits projected enrollment figures to VPSA and SG President
Monday September 17, 2018	ASAB Office will publish the annual budget timeline
Monday, September 24, 2018	FY 2019-2020 Budget Request Forms available by this date
Monday, 10/01/2018 - Friday, 10/05/2018	Account Managers Budget Workshops, at all three campus locations
Friday, October 12, 2018	UBAC and CBAC Budget Request are due to ASAB Office
Monday, October 29, 2018	Budget Chairs selected by Campus Houses during this time period
Friday, November 2, 2018	SG President must call first UBAC meeting to be held before the end of the fall semester
Friday, November 2, 2018	Campus Budget Chairs must call first CBAC meetings to be held before the end of the fall semester
<b>Monday November 12, 2018</b>	<b>Veteran's Day Observed - No classes and offices closed</b>
Monday, November 12, 2018	ASAB will provide 2018-2019 Budget Request and Projections Report to UBAC
Monday, November 12, 2018 - Friday, November 16, 2018	UBAC will visit Boca Raton, Davie, and Jupiter Campus offices funded by A&S fees to gather knowledge of facilities and programming - a visit schedule will be
<b>Thursday, November 22, 2018</b> <b>Friday, November 23, 2018</b>	<b>Thanksgiving Weekend - No classes and offices closed</b>
<b>Saturday, December 1, 2018</b>	<b>Last Day of Classes</b>
<b>Monday, December 3, 2018</b> <b>Wednesday, December 5, 2018</b>	<b>Reading Days</b>
<b>Thursday, December 6, 2018</b> <b>Wednesday, December 12, 2018</b>	<b>Final Exams</b>
<b>Monday December 24, 2018</b> <b>Tuesday January 1, 2019</b>	<b>Winter-Break - Offices closed</b>
<b>Saturday, January 5, 2019</b>	<b>Classes Begin</b>
Saturday, January 7, 2019 - Sunday, January 13, 2019	University-wide Budget Hearings and Deliberations held and final campus based allocations provided to CBAC Chairs upon conclusion of deliberations - a hearing
<b>Monday, January 21, 2019</b>	<b>Martin Luther King Jr. Day- Offices closed</b>
Friday, January 18, 20189	UBAC adjustments to University-wide Budget and campus allocations to be compiled by ASAB Office and provided to the UBAC Chair. SB Vice President introduces budget legislation to the Student Senate for approval.
Monday, January 21, 2019	ASAB Office completes Draft 2018-2019 Budget Worksheet for CBACs
Wednesday, January 23, 2019	University-wide Budget Legislation approved by Student Senate and submitted to SG President for approval
Wednesday, January 30, 2019	SB President to approve/veto University-wide Budget Legislation, submit to VPSA for approval, and provide a copy to ASAB Office
Friday, January 25, 2019 - Friday, February 1, 2019	Campus Budget Hearings & Deliberations held
Friday, February 1, 2019	UBAC Chair notifies GPSA of GPSO allocation

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Tuesday, February 5, 2019	CBAC Chairs to submit campus based budget recommendations to ASAB Office
Friday, February 8, 2019	CBAC Chair introduces Campus Budget Legislation to respective House of Representatives for approval
Friday, February 15, 2019	Campus Budget Legislations approved by Campus Houses and submitted to Campus Governors for approval
Tuesday, February 26, 2019	Campus Governors submit Campus Budget Legislation to SB President for approval and provide a copy to ASAB Office
<b>Monday, March 4, 2019 - Sunday 10, 2019</b>	<b>Spring Break - No classes</b>
Thursday, March 14, 2019	SB President to approve/veto Campus-based Budget Legislations, submit to VPSA for approval, and provide a copy to ASAB Office
Friday, March 15, 2019	CBAC Chairs notify COSO of COSO allocation
Friday, March 15, 2019	UBAC & CBAC Budgets compiled into the A&S Budget for FY 2019-2020 by ASAB Office & submitted to VPSA