



COURSE TITLE | COURSE NUMBER | SYLLABUS

Number Credit Hours

Instructor: Instructor's Name

Term:

Office: Bldg. & Room

Class Meeting Days: Days

Phone: XXX-XXX-XXXX

Class Meeting Hours: Time

Email: Instructor's email address

Class Location: Bldg. & Room

Website: Instructor's personal website

Lab Location: Bldg. & Room

I. Welcome! Tell us a little about the course.

II. Course Description

III. Course Prerequisites/Co-requisites

IV. Required Texts and Materials

V. Supplementary/recommended readings (if applicable)

VI. Course Objectives

VII. Course Evaluation

VIII. Course Grading Scale

IX. Special course requirements (if applicable)

X. Policy on make-up exams, late work, and incompletes (if applicable)

XI. Classroom etiquette policy (if applicable)

XII. Attendance Policy

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance.

Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

XIII. Disability Policy Statement

In compliance with the Americans with Disabilities Act (ADA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie, and Jupiter, however, disability services are available for students on all campuses.

XIV. Code of Academic Integrity Policy Statement

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.

XV. Course Outline

XVI. TA Contact Information