

SABBATICAL TIMELINES
FOR ACADEMIC YEAR 2027-2028

August 27, 2026	MEMO OUT ANNOUNCING SABBATICALS TO TENURED FACULTY/LIBRARIANS
September 25, 2026	APPLICATIONS DUE TO THE DEPARTMENT CHAIR
October 2, 2026	APPLICATIONS DUE TO THE BUDGET MANAGER
October 16, 2026	APPLICATIONS DUE TO THE DEAN'S OFFICE
October 30, 2026	APPLICATIONS DUE TO PROVOST'S OFFICE
November 6, 2026	APPLICATIONS SENT OUT TO RESEARCH COMMITTEE OF THE UFS
December 4, 2026	RECOMMENDATIONS OF RESEARCH COMMITTEE TO PROVOST'S OFFICE
December 11, 2026	FINAL APPROVALS/DENIALS (LETTERS TO APPLICANTS)
January 16, 2027	SIGNED ACCEPTANCES DUE IN PROVOST'S OFFICE
January 29, 2027	MEMO TO DEANS, DEPARTMENT CHAIRS/ SCHOOL DIRECTORS, BUDGET DIRECTORS FOR ACCEPTANCES OF SABBATICALS