

ACADEMIC ADVISING COUNCIL AGENDA

Thursday, January 25, 2018

3:30 PM – 4:45 PM

BOCA: EE106; DAVIE: LA139; JUPITER: SR270; FT. LAUDERDALE: HEC608

**Opening**

- A. Admissions Update-Jessica Velez-Lopez
- B. Orientation Update-Christiana Carnot
- C. University-Wide Updates-Dean Pratt
- D. Registrar's Office-Brian Hodge

**Old Business**

None

**New Business**

- A. Pre-Law Update
- B. AAC Elections
  - a. Call for Nominations is open
  - b. Next steps

**Attachments**

None

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**Opening**

New to the AAC or new to FAU Introductions:

Center for e-learning: Amarae Blyden-Richards, Coordinator

College of Science: Ryan Sage, Academic Advisor

College of Science: Chandra McKinney, Academic Advisor

CDSI: Kaitlyn Fallik, Academic Advisor

Jupiter Academic Services: Andre Russell

**A. Admissions Update-Dan Johnston**

- a. Choose FAU Day- Friday, 3/23 and Friday, 3/30. This event is the last big push for students to deposit and enroll at FAU. Expect 1000 people each day (+/- 200). Colleges will receive updates on numbers expected to attend.
- b. Explore FAU-Open House type of event to allow students to get to know the university. This is a smaller event and is different from Choose FAU. Will not likely utilize the FAU stadium. The format is not final yet. Contact person is same as last year.
- c. Applications from in-state and out-of-state students are up and tuition deposits are up compared to last year. Projected to meet enrollment goals for Fall 2018. Currently a quick turnaround time for students who apply to receive an Admissions decision.
- d. Early Start update-invitations went out to students to participate in the Early Start program. There are 200 spots available and 50 spots available on a waitlist. No federal student aid for Early Start students in Fall as they are non-degree seeking.

**B. Updates from AAC Chair-Joe Murray**

- a. Target numbers
  - i. Jump Start Summer 2018: projecting 1150-1300 students. FTIC students admitted to Summer Jump Start are students who did not meet Fall admissions requirements or who choose to start in Summer versus Fall. Summer Jump Start program is a conditional admission program. Requirements for Summer Jump Start students to continue into the Fall semester have been raised to 2.25 Summer GPA and must earn "C" or better in IFP classes and an "S" in SLS1410.
- b. Summer Jump Start student performance in Fall semester and retention from Fall to Spring is comparable to Fall admits.
- c. Early Start student retention from Fall to Spring is higher than Fall admits. Early Start students have a higher GPA than Spring admits.
- d. Freshman class target yield of 3200 students.
- e. 2018 OARS opens March 12. Academic/curricular changes must be communicated to UAS before March 12.
- f. ALEKS exemption form opens March 5. This form is used when students anticipate earning math credit through either testing or dual enrollment and need to access OARS to complete advising. They complete this form to ask to have access to OARS advising without having to take ALEKS first. This is not permission to skip ALEKS for students who do not end up earning college level math credit. It also does not override the pre-requisite ALEKS score or provide students with permission to enroll in a math class if they do not have the appropriate pre-requisites. It simply lets them skip ALEKS and have access to advising through OARS.

- g. UAS advisors are contacting colleges to discuss changes to IFP checklists. Asking for updates to be communicated to UAS by February 16 so that there is time to update OARS programming and UAS advising documents.
- h. Civitas predictive analytics data will be pulled into Starfish soon. Predictive analytics—this data predicts the likelihood a student will be successful. Each student is given a ranking based on numerous factors that the software takes into account. Once this data populates into Starfish and is visible, do not take any action based on this data. University committees are currently discussing guidelines for outreach based on this data.
- i. Data from Major Knowledge will be also be uploaded into Starfish this month. Advisors can see students Major Knowledge results.
- j. UAS advisors will have the ability to raise a flag in Starfish when they transition a student from UAS to college advising. These flags are set to go to a specific advisor in each college. This process will automatically send the transition letter to student. UAS needs a contact person for every college except Engineering and Computer Science and Education—contact Joe Murray directly.

C. Orientation Update—Christiana Carnot

- a. Center for eLearning and Transfer Student Services task force is offering a Digital Advising Workshop on February 26 and 27. The workshop is one day long and being offered on both days. Goal is to help enhance customer service skills for distance learning students. Seats are limited. Directors have been given this information and are making decisions as to who would be best suited to attend in their respective areas. If you are interested, let your director know. More information sent out next week. The workshop will follow the Appreciative Advising framework and is being conducted by an outside consultant.
- b. Orientation reservations will open on February 5 for both FTIC and Transfer students. Orientation dates are posted on the New Student Orientation office website now.

D. University-Wide Updates—Dean Pratt

- a. Jupiter advising has been restructured and is now housed under Dean Pratt in Undergraduate Studies. Welcome our Jupiter meeting attendees to Undergraduate Studies. Tasked with evaluating returning students with 90+ credit hours earned. Already reach out to state colleges and are an integral part of the transient approval process.
- b. Dr. Gary Perry is stepping down. He will stay on until end of academic year—president hopes to hire someone soon. He was prime force in salary increase. AAC expresses its appreciation for his efforts.
- c. Florida House Bill 423—possibility of becoming law. Would solidify the 4 year graduation rate metric, a 6 year graduation rate metric for Pell grant recipients, and a 2-year graduation rate metric for AA transfers. Performance funding would change—the entire university budget would be dictated by metrics instead of the small portion it accounts for now. Block tuition proposal included in the bill as well, meaning students pay set tuition rate every semester. No matter what happens with this specific bill, Dean Pratt emphasized that the institution must count on a 4 year graduation rate metric being implemented in the near future.
- d. Launching and “15 to finish” campaign in conjunction with Student Affairs. The campaign is aimed at convincing all incoming FTIC students take 15 credit hours per semester. Currently, they must only be enrolled full time for the first year (12 hours). Data overwhelmingly suggests that students who enroll in 15 credit hours do much better academically than students taking less hours. Data for every type of institution and a variety of student populations supports this. Taking 15 credit hours increases the likelihood that students will graduate in 4 years and perform better academically. Students who

have missteps, take Summer classes to catch up. This starts with UAS but advisors in the colleges can be encouraging students to take 15 hours as well.

- e. Math-over 50% of students place into MAT1033. FAU is rethinking the role of placement exams. Dean Pratt indicated that data shows they are not effective. FAU cannot sustain 50% student placement into MAT1033. Summer/Fall 2018-looking at revising placement scores again. Considering curriculum changes to current math courses to include remedial components in addition to the regular course components-this would increase time spent in class per week. Data indicates that students who place into MAT1033 but enroll in MAC1105 perform better in MAC1105 even without completing MAT1033.

E. Registrar's Office-Brian Hodge

- a. Degree applicable process went live this semester. Thank you for working with the Registrar's Office through this process. Currently still working on some adjustments to DARS. Dave Morgan is working on correcting those DARS issues with each college. Any DARS updates made now will be effective Summer 2018 so it won't affect Spring financial aid.
- b. Working with OIT to manage the degree applicable process over multiple term registration cycles. Running the process for multiple terms at once turns into a lengthy process. It can take 15+ hours to run multiple terms. Understand the need to run the process early so students can know early enough if courses are not degree applicable and have time to change their schedule accordingly.
- c. Change of major forms: Registrar's Office has previously shut down the process for 2 weeks at the start of the term. This semester that time frame was reduced to 2 days. All change of majors received in the Registrar's Office by Friday were processed by close of business Friday (with the exception of possible large batches dropped off late in the day on Friday). OIT is working on a workflow for electronic version of the change of major form hoping to roll this out in the next few months if possible.
- d. Drop for non-pay happened last Friday-14<sup>th</sup> day of the semester. 485 students dropped for non-payment. Online appeal for fiscal reinstatement is available through the Registrar's Office. Processed 265 fiscal reinstatements by 1/24.
- e. Excess hours calculations: Registrar's Office is currently working with OIT to adjust the calculation in order to comply with the current law. Testing with OIT is next to be sure calculators are picking up the changes.
- f. Unofficial transcript display for excess hours will change slightly. Plan in the future to bring changes to the AAC to make sure advisors can read/interpret/relay correct information to students. Will revisit with AAC before going live to make sure advisors know of the changes and know the information.
- g. Enhanced transfer course articulation process-lower division courses are being evaluated automatically. Pushing upper division courses to college electronically now for evaluation. Registrar's Office will continue to look at doing this for transient coursework as well to try to make the workflow process more streamlined for transient courses transferring back to FAU.
- h. College of Business-ran an Early Spring 2018 term. This was a 3 week term run in December/January. Coursework is part of Spring 2018 for financial aid purposes, enrollment verification, etc. College of Business received positive feedback and is looking to expand course offerings in this format. All courses were distance learning so students could complete them if they were home during the break.
- i. Change of major paper form updates will go live Monday, 1/29. Registrar's Office currently processes change of major forms effective for the current semester. Now, due to degree applicability process, if a change of major is processed effective for the current semester, students risk getting caught in the degree applicable process. The change of major form will now include a place to indicate the term that the change of major should be effective. Advisors must specify the

correct term and can specify a future term. If advisors change a student's major mid- semester, it might affect student's financial aid disbursement if it hasn't disbursed yet. Advisors can now indicate the major change should be effective for a future term so that the student's current term financial aid disbursement as it relates to degree applicable courses is not affected.

- j. FAU will not pursue excess hours fees from students who were declared double major and in graduating term drop the double major.
- k. SFASRPO-not active yet. Bryan will let advisors know when we can input course permissions into banner for Summer/Fall 2018.

#### **Old Business**

None

#### **New Business**

##### **A. Pre-Law Advising Update-Joe Murray and Dalel Bader (UAS)**

- a. Website [www.fau.edu/prelaw](http://www.fau.edu/prelaw)
- b. Attribute in banner given to students who indicate their interest in pre-law via the website above. We can pull a list of students who have pre-law attribute and can then do targeted outreach and make a clean hand-off to colleges.
- c. Pre-law advising at FAU was previously centered at college level.
- d. The goal was to develop a Freshman and Sophomore experience (PLUS Program) for pre-law advising and have a clean handover to college advising office to continue the track for pre-law prep.
- e. UAS completed an audit of pre-law advising resources available at FAU and discovered that resources are available but there is no one place to direct pre-law students to.
- f. Top pre-law programs have many of the same components that FAU already has-we want to organize those resources and make them easier for students to connect with. Networking, shadowing, and mentoring are future initiatives we hope to implement.
- g. UAS has collaborated with the FAU Undergraduate Law Journal on campus to populate events on the website.
- h. If anyone has any ideas or questions about this initiative, contact Dalel Bader [draide2012@fau.edu](mailto:draide2012@fau.edu). UAS Academic Advisor, previously practiced criminal law.
- i. The "I'm interested" button for events takes students a webpage with more information about the event-not to sign up to attend the event. Working to track student interest in these events in future.
- j. If you know your college has programming/opportunities that pre-law students gravitate toward, let Dalel know. Joe Murray requested CDSI send us contact information for students to be published on the PLUS Pre-Law website.
- k. FYI-Departments can request access to FAU events calendar so you can publish your events-college connect for example. Can tag them in the events calendar and populate tagged events to your website. Dalel can help you set that up if you are interested.
- l. Hope to use pre-law website and programming as a recruitment tool and retention tool.

##### **B. AAC Elections**

- a. Call for Nominations is open-chair and co-chair. To nominate a colleague, email AAC Secretary, Andrea Morlini, at [amorlini@fau.edu](mailto:amorlini@fau.edu).
- b. Chair and Vice Chair elected for 2 year term. Must be position level of Assistant Director, Associate Director, Director, or Associate Dean of SAS or UAS.

- c. Chair can appoint a Secretary.
- d. Nomination process:
  - i. Nomination period will be open for 1 month, until February 13, 2018. After the nomination period ends, nominees will be notified and given the opportunity to accept or decline the nomination.
  - ii. Voting members will receive nominee information 2 weeks prior to start of voting. Voting will then be open for a period of 1 week.
- e. Current Chair Joe Murray shared that it has been a fun experience to lead the AAC. The AAC has accomplished a lot in past 4 years including being involved in the Advisor Career Ladder changes and heavy involvement in the Appreciative Advising institute.
- f. In the future, FAU is set to host FLACADA 2019 and the AAC will be involved in this endeavor. AAC can be instrumental in helping to advance professional development opportunities for advisors and in supporting and building the expertise of the FAU advising staff.