

ACADEMIC ADVISING COUNCIL MINUTES
Thursday, September 20, 2018
3:00 PM – 4:30 PM
BOCA: NU201; DAVIE: LA150; JUPITER: SR270

New Business

- A. Dr. Pratt – Civics Literacy update –
- a. The requirement is officially going live next week, the status will show on DARS
 - b. Check the [Undergraduate Studies website](#) for full details, test dates, etc.
 - c. If taking the test, students should review for it, it is not an easy exam; dates are listed on the website, there is a nominal fee if the exam is taken at another time or online (HonorLock)
 - d. This is technically a graduation requirement, but should be completed within a student's first year
 - e. 2nd bachelor's students will need to complete this requirement, even if their prior degree was at a Florida University, if they did not take one of the courses previously
 - f. Accommodations can be made for documented disabilities
 - g. The Naturalization Test for citizenship **does not count**, there are too many differences between the exams
 - h. Any DARS questions regarding errors or bugs, contact Dave to review
 - i. If a student enters in Fall 2018 but had previously taken one of the courses at FAU, they will be exempted as the course has not changed in the last five years
 - j. A large number of seats will be available in Summer 2019 term for Jump Start and other students
 - k. This requirement will count even towards AA degree-seeking students
 - l. State colleges will require one of these courses as of this Fall 2018 term
 - m. For Davie students, online options can/will be added to the upcoming schedule(s)
 - n. Equivalent courses from other colleges prior to 2018 fall will not count and will need to be retaken (unless taken at FAU in last 5 years)
 - o. Students can check their DARS or check with the Registrar to confirm if they need this requirement and why if they still have questions
 - p. **Spring 2019 – Math** – incoming Freshman will not be required to take ALEKS. ALEKS will go away for new students and only be used for boot camp. The university is moving to a new system for summer/fall 2019 where HS GPA, HS math GPA, SAT, ACT and math SAT/ACT all will be reviewed. More students are likely to be placed into higher levels of math so the university is expecting half as many will be placed into MAT1033. ALEKS will still be used for non-traditional students. More details to come soon.
- B. [AAC Website](#)
- a. Past and Current Agenda/Meeting Minutes
 - b. Academic Advising Manual (coming soon)
 - c. #AACFAU – post pictures online and our web manager can search for the hashtag and create a photo gallery
 - d. Send us events if you would like them to be publicized to advisors; we could add New Advisor pictures and welcome messages, other ideas are welcome. We are hoping for an environment of socialization and interaction at the meetings and online
- C. Orientation Update - NSO/TSS Orientation dates for spring have been finalized

Spring 2019 Boca Transfer Dates:

- 1. Monday, November 5, 2018
- 2. Friday, November 9, 2018
- 3. Thursday, November 15, 2018
- 4. Monday, November 19, 2018
- 5. Tuesday, November 27, 2018
- 6. Monday, December 3, 2018

7. Friday, December 7, 2018
8. Tuesday, December 11, 2018
9. Saturday, December 15, 2018
10. Tuesday, January 8, 2019 (No Advising)

Spring 2019 Davie campus Transfer Dates

1. November 6 Tuesday Orientation
2. November 13 Tuesday **EVENING** Orientation
3. December 1 **Saturday** Orientation
4. December 6 Thursday Orientation
5. January 3 Thursday Orientation

Spring 2019 Jupiter campus Transfer Dates

1. November 14 Wed
2. December 6 Thurs
3. January 4 Fri (also Honors College)

Spring 2019 Boca Freshmen Dates:

1. November 30 & December 1, 2018 – Friday and Saturday
2. January 3-4, 2019 – Thursday and Friday

D. University-Wide Updates – None

E. Open Forum Suggestions –

- a. Colleges present best practices in their office, including how we handle civic literacy going forward, excess hours, timely graduation, walk-in advising, nudge campaigns in Civitas and much more - possibly every other meeting – contact us to present/highlight a best practice from your office
- b. Speakers on topics such as understanding/celebrating cultural diversity, CAPS Office, Center for Autism and Related Disabilities - even if this status is not disclosed on the students' record, sharing tips on improving our interactions with this population could be useful.
- c. Making the meetings more interactive – small group discussions, etc. so that we are not being spoken at throughout the meeting
- d. An in-depth analysis of advising metrics – Jason Ball and Howard Hamilton have detailed information
- e. Civitas training in more detail by Jeffrey and James
- f. How the career ladder is being interpreted/utilized in advising
- g. Registrar Forms need improvement – electronic COM coming soon. Application for degree form will be updated but not necessarily online. Some directors sit on certain committees with Registrar and can keep us updated
- h. Employee appreciation celebration/opportunities – money is being sought by AAC from colleges for professional development, speakers on relevant topics, social gatherings will happen at least once per semester for appreciation, possible holiday event in December; Advisor Rush 'competition' in the Breezeway for spring or fall 2019 with tables for advisors from each college to connect with students outside of the office. They don't have to wait for problems to get to know us.

F. Ice Breaker activity – Uncommon uses for everyday items – we hope you enjoyed this and had the chance to meet a few new faces.

Old Business

None

Attachments

Orientation dates for Spring 2019 term

Civic Literacy Requirement - <http://www.fau.edu/ugstudies/civic-literacy-requirement/>