



ACADEMIC ADVISING COUNCIL MINUTES  
Thursday, April 18, 2019  
3:30 PM – 4:45 PM  
**BOCA: NU202; DAVIE: LA150; JUPITER: SR200**

**New Business**

- A. Transfer Orientation – Ian Mainwaring – SOAR –
  - a. Student Orientation Academics Registration – half day program; condensed main workshop highlights campus resources prior to meeting with colleges.
  - b. Attendance is higher, fewer sessions offered (12 currently versus 16 in the past). There are 200 students expected at each session.
  - c. Virtual orientation – students who complete this are exempt from on-campus orientation – this option applies to out-of-state or fully online students, as well as students who live more than 2 hours away, but they have to speak with someone in transfer orientation first to determine eligibility/approval. The orientation is available through Canvas. There has been an increase since last year (47 participants 2018, 79 this year so far).
  - d. Individual advising requests should be coming in for the virtual orientation students, verify that their orientation hold has been removed before removing the OA hold, then follow your colleges procedures for advising.
  - e. Thirteen (13) credits post-high school are required to be eligible for transfer orientation. Completing 45 credits during dual enrolled is still freshman orientation.
  - f. Advising holds must be cleared on the day of orientation; replace the hold for any students who do not attend the college's session.
  - g. Transfer action plan – a first-year FAU experience for transfer students that covers topics such as career, academics, engagement and more is available via a Canvas course. Once completed, a graduate cord and certificate are awarded.
- B. Financial Aid Presentation
  - a. FAFSA, IRS Data Retrieval, and Verification - Barbara Stern –
    - i. A completed FAFSA is required to be considered for ANY financial aid. The form is FREE – encourage all to file, just in case.
    - ii. Scholarships may be applicable if other aid is not an option but you have to complete the FAFSA first.
    - iii. EFC is larger than in the past. Prior, prior year taxes are used.
    - iv. FAFSA covers Fall – Summer each year. The new FAFSA is available on Oct 1 for the following academic year – students should apply early for their best chance at available funds.
    - v. The online form is easy to use and navigate and is mobile-friendly. Online data retrieval makes it even easier.
    - vi. Completing the form takes approximately 40 min from home with all paperwork ready to go.

- vii. There are three types of verification – all forms are in the students account. Dependency status is determined by FAFSA guidelines and NOT by the student’s living arrangements, etc. Financial aid office can assist with explanation.
- b. Pell, Satisfactory Academic Progress, Professional Judgments, and Summer Financial Aid - Doug Stuppec –
  - i. Year-round PELL is available – 150% of allotted PELL for the year – aid is possible for the summer term, especially if FT in fall/spring and enrolled in 6 credits in the summer. Student needs to register for ALL summer credits by Term 1 and 2 add/drop to count for summer PELL. This will change in the future to accommodate modified term schedules (minimesters, etc.).
  - ii. Professional judgement can be used to adjust EFC or cost of attendance if there are huge financial or medical expense that were not previously accounted for in the student’s aid.
  - iii. SAP – GPA, pace, timeframe. Students can submit appeals that need advisor signature.
- c. Concurrent, Consortium, and Study Abroad - Ana Gagula – see PDF
- d. Attendance, R2T4, and Financial Literacy - Beata Bregman and Caitlin Siat –
  - i. Students receiving federal funding have an attendance requirement which can be confirmed through canvas or faculty to determine the last day of activity by student.
  - ii. Students are advised to remain active in the course as long as possible.
  - iii. Students can be billed back for non-attendance for not replying to FA e-mails or working with their instructors.
  - iv. If there is an error, student aid can be reinstated if instructor can verify activity.
  - v. PELL – if student switches courses with another applicable course, no affect.
  - vi. All aid is earned by students who complete/attend at least 60% of the semester as determined by LDA or last day of activity recorded in each course. Only when all courses are dropped. Students may be billed back.
  - vii. Financial Literacy Course – see PDF. Launched in Dec 2018. On-going process. Financial empowerment tool. FREE. If the student remains in the course after completion, they will continue to have access to the course materials, discussions, etc.
  - viii. Limited withdrawal policy going into effect for Fall 2019, more info to follow.
- e. Bright Futures and Summer Financial Aid - Vera Rey-Beach –
  - i. EVERY category of Bright Future scholarship is now eligible for summer aid as long as the student is enrolled in at least 6 credits. Repayment required in the case of dropped courses in order to qualify for renewal the next semester.
- f. Scholarships - Shelley Wellington –
  - i. There are lots of opportunities/unique scholarships – especially in a student’s final semester, so it is worth applying for emergency funding to see what, if anything, is possible to help students to graduate.
  - ii. Sometimes a letter of recommendation is needed from advising. Students must be graduating within that semester.



- g. Holds, Payment Plans, Fee Petitions – Yvette Cody –
  - i. Registration hold (AR), AT – prevents students from accessing transcripts, QF statement of responsibility hold prevents students from registering.
  - ii. Payment plans only give 60 extra days to pay for the semester for cash-pay or balances due. The closing date is set and cannot be reopened once passed.
  - iii. The 25% tuition adjustment only applies if the student withdraws from ALL classes prior to a set date.
- h. Q&A - All Financial Aid Presenters – military and veterans benefits are processed separately but they can still file FAFSA just in case.
- C. AAC Advisor Professional Development Day
  - a. **Save the Date:** June 13, 8:30 AM – 12:00 PM – Acura Deck FAU Stadium
  - b. Poster Sessions – Due May 14<sup>th</sup> to [wgueldner@fau.edu](mailto:wgueldner@fau.edu) – create/save in PowerPoint, we will have everything printed for you. Showcase best practices from within your department. All posters are welcome, no limit. Work as an individual or with a team.
  - c. Committee needed (about 4-5 advisors) to help carry out the final details for our event – notify [wgueldner@fau.edu](mailto:wgueldner@fau.edu) this week.
- D. University-Wide Updates - None
- E. Open Forum – No questions

#### **Old Business**

None

#### **Attachments**

AAC Advisor Professional Development Day (agenda and committee needs)