

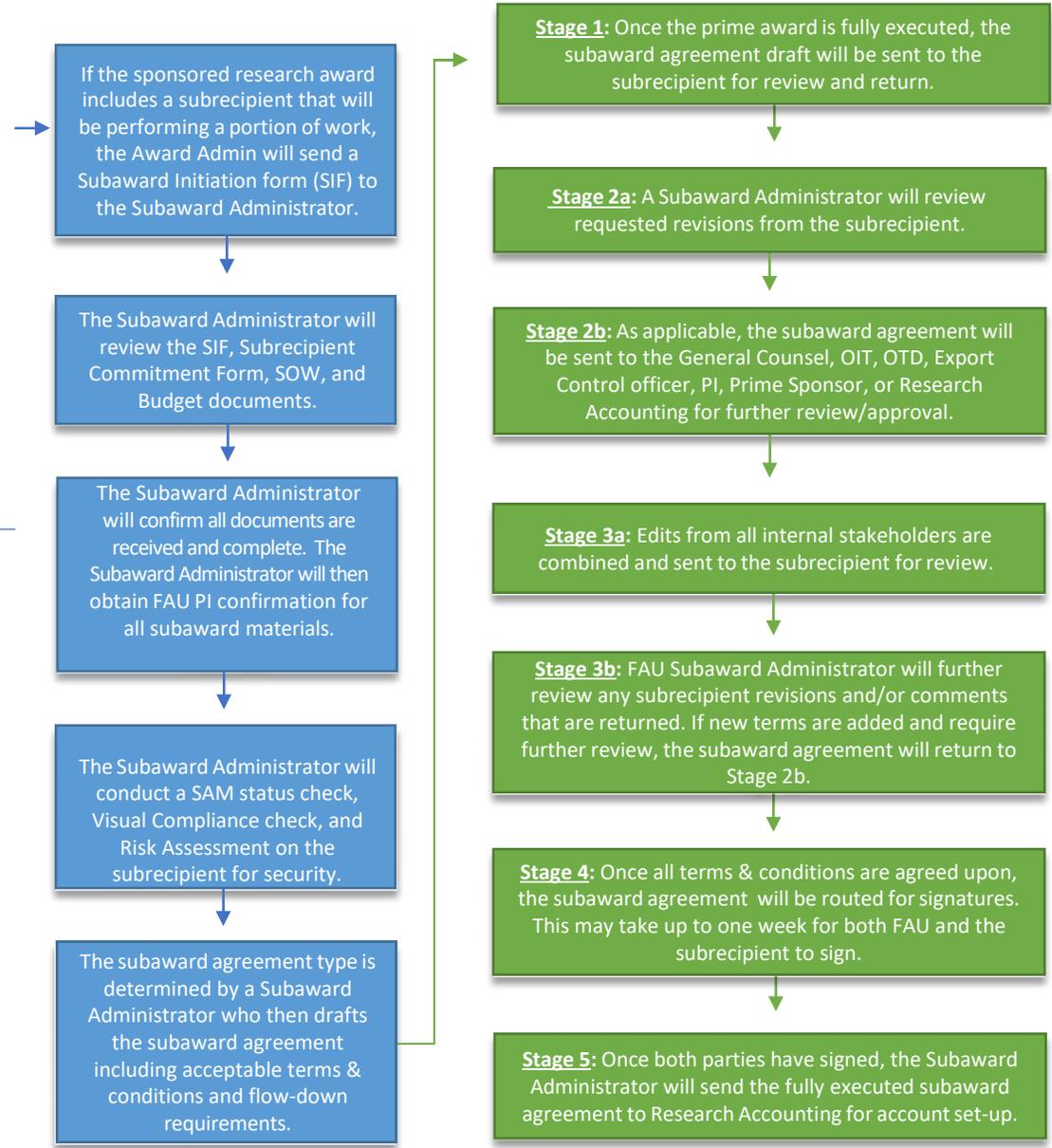


Subawards

Office of Sponsored Programs
Workflow Chart

SPONSOR SENDS AWARD AGREEMENT TO FAU

Although a subaward agreement cannot be issued prior to prime award agreement execution, the workflow process in blue may be completed in congruence with prime award negotiations. The workflow process in green may begin once the prime award is fully executed.



- Examples of flow-down clauses and/or “red flags” that may require further review outside of the Office of Sponsored Programs include:
- FAR/DFAR
 - Governing Law
 - Confidentiality
 - Indemnification
 - Intellectual Property
 - Liability/Insurance
 - Foreign Personnel
 - Foreign Travel
 - Foreign Sponsor/Currency
 - Controlled Unclassified Information (CUI)
 - Publication Restrictions
 - Work for Hire
 - Export Control Technology

If further reviews are required outside of the Office of Sponsored Programs, it may take up to one week or more for the subaward agreement to be returned.

Once FAU’s edits are sent, the subrecipient will review. If applicable, the subrecipient may send the subaward agreement to their General Counsel or other offices for approval of the terms and conditions. This may take up to two weeks or more.

- Acronym Key**
- DFAR – Defense Federal Acquisition Regulations
 - FAR – Federal Acquisition Regulations
 - FAU – Florida Atlantic University
 - OIT – Office of Information and Technology
 - OSP – Office of Sponsored Programs
 - OTD – Office of Technology Development
 - PCA – Proposal and Contract Administrator
 - PI – Principal Investigator
 - SAM – System for Award Management

Once executed, Research Accounting will manage the subaward account and the invoicing for the duration of the project. OSP will be responsible for completing any amendments throughout the duration of the project.