



Collaborator Agreements: Selecting the Right Agreement for Your Project

Institutional Authorization Agreements (IAA)
Individual Investigator Agreements (IIA)
Collaborating Institutional Agreements (CIA)



Collaborator Agreements

- Applies to non-exempt human subjects research
- Collaborators must be engaged in human subjects research through the following:
 - Receipt of HHS funding either as prime awardee or through a subaward
 - Collection of data through intervention or interaction
 - Actively recruiting participants and/ or obtaining informed consent
 - Obtaining, viewing, analyzing, or otherwise handling identifiable private information collected for research purposes.

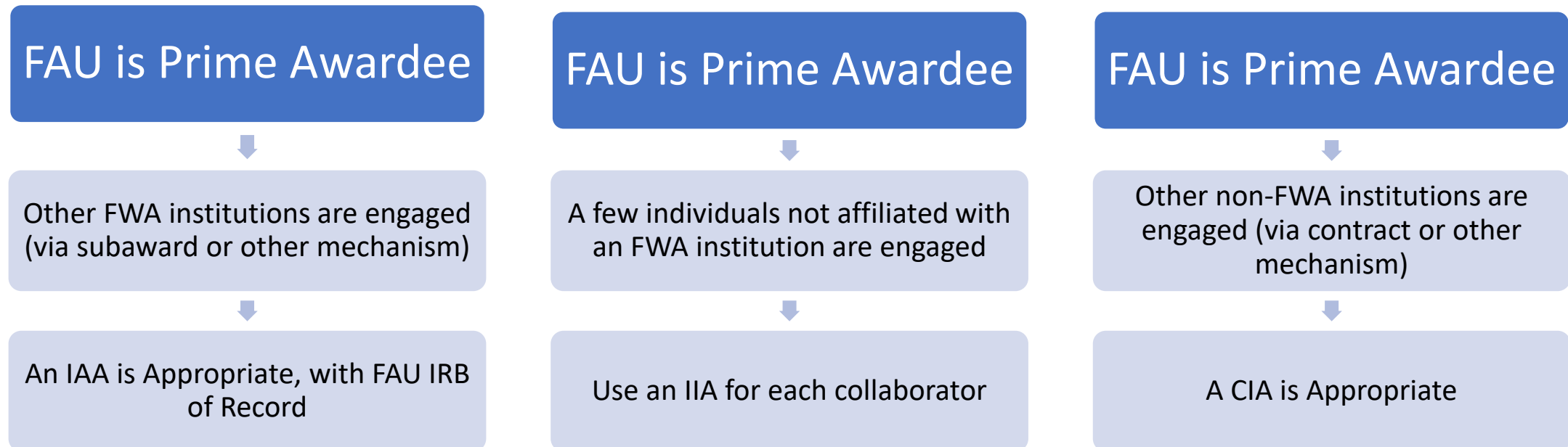


How Do I Know Which to Use?

- The majority of projects using an IAA, IIA, or CIA will fall into the scenarios reflected in the following slides.
- There may be situations when your project requires a different agreement
- Any questions about collaborator agreements should be sent to researchintegrity@fau.edu.
 - Contact us early! We can help alleviate project delay.

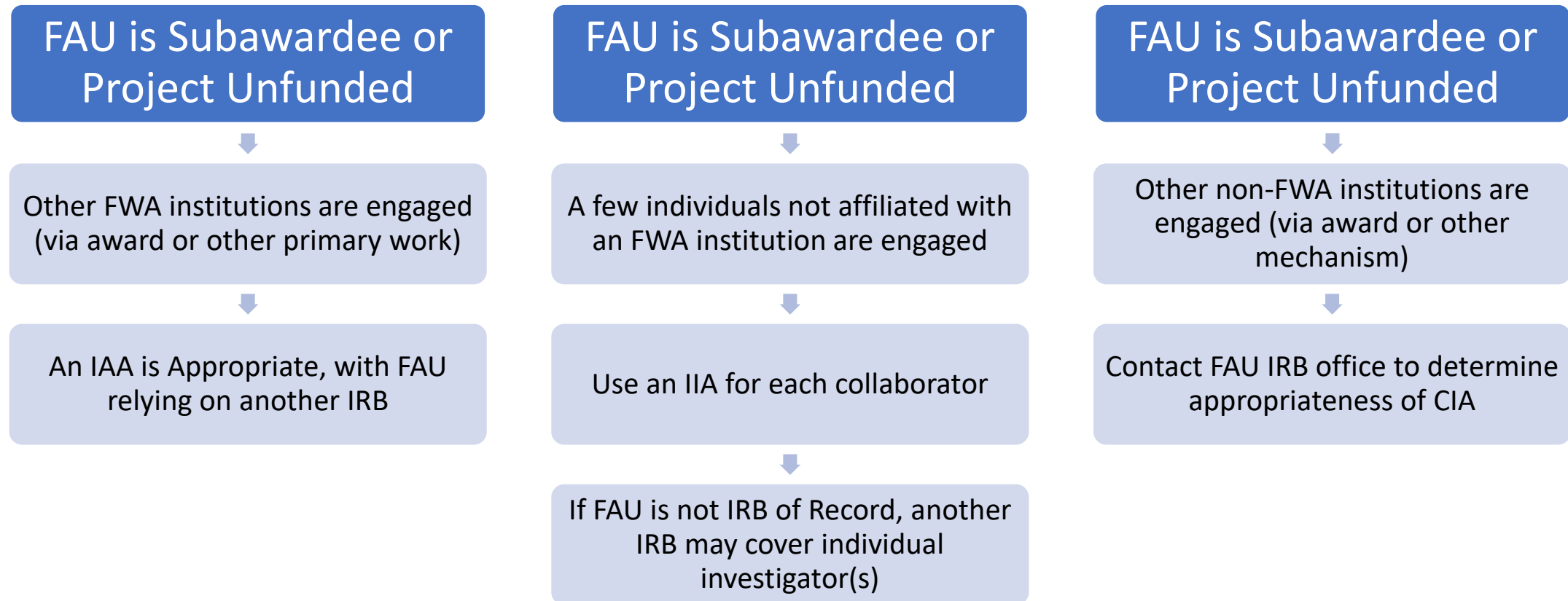


Which Agreement Should I Use?





Which Agreement Should I Use?





Requesting an Institutional Authorization Agreement

Request for FAU to be IRB of Record

- Upload Form 15 and 15a to existing project.
- May be included with initial review or as an amendment.
- Principal Investigator (PI), Department Chair and other college designated signatories must sign for initial review.
- PI may sign for amendment to existing project.
- Submit for review.

Request for External IRB to be IRB of Record

- “Create new Project” and upload Form 15.
- Provide external IRB approval letter, protocol, and applicable supplement documents such as consents, recruitment materials, and data collection tools.
- Include CITI completion reports for all FAU affiliated study personnel.
- PI, Department Chair and other college designated signatories must sign for initial review.
- Submit for review.



Requesting Other Agreements

Request for Individual Investigator Agreement

- Upload Form 15b to existing project.
- May be included with initial review or as an amendment.
- Principal Investigator (PI), Department Chair and other college designated signatories must sign for initial review.
- PI may sign for amendment to existing project.
- Submit for review.

Request for Collaborating Institution Agreement

Contact the FAU IRB office at researchintegrity@fau.edu



Questions

Contact the FAU Human Research Protection Program

researchintegrity@fau.edu

Thanks to University of Michigan Research Ethics and
Compliance Office for their contribution