

EFFORT CERTIFICATION SCHEDULE FOR FISCAL YEAR 2023 - 2024

Quarter	PERIOD	PRE-REVIEW PERIOD	CERTIFICATION PERIOD
1	07/01/2023 - 09/30/2023	10/14/2023 - 10/28/2023	10/29/2023 - 11/12/2023
2	10/01/2023 - 12/31/2023	01/14/2023 - 01/28/2023	01/29/2024 - 02/12/2024
3	01/01/2024 - 03/31/2024	04/15/2024 - 04/28/2024	04/29/2024 - 05/13/2024
4	04/01/2024 - 06/30/2024	07/01/2024 - 07/15/2024	07/16/2024 - 08/15/2024

Quarter	Bi-Weekly Pay Period	Pay Period Start Date	Pay Period End Date	Pay Date	Accounting (Posting) Date	90 Days From Posting Date
Quarter 1	14	6/24/2023	7/7/2023	7/14/2023	7/7/2023	10/5/2023
	15	7/8/2023	7/21/2023	7/28/2023	7/21/2023	10/19/2023
	16	7/22/2023	8/4/2023	8/11/2023	8/4/2023	11/2/2023
	17	8/5/2023	8/18/2023	8/25/2023	8/18/2023	11/16/2023
	18	8/19/2023	9/1/2023	9/8/2023	9/1/2023	11/30/2023
	19	9/2/2023	9/15/2023	9/22/2023	9/15/2023	12/14/2023
	20	9/16/2023	9/29/2023	10/6/2023	9/29/2023	12/28/2023
Quarter 2	21	9/30/2023	10/13/2023	10/20/2023	10/13/2023	1/11/2024
	22	10/14/2023	10/27/2023	11/3/2023	10/27/2023	1/25/2024
	23	10/28/2023	11/10/2023	11/17/2023	11/10/2023	2/8/2024
	24	11/11/2023	11/24/2023	12/1/2023	11/24/2023	2/22/2024
	25	11/25/2023	12/8/2023	12/15/2023	12/8/2023	3/7/2024
	26	12/9/2023	12/22/2023	12/29/2023	12/22/2023	3/21/2024
Quarter 3	1	12/23/2023	1/5/2024	1/12/2024	1/5/2024	4/4/2024
	2	1/6/2024	1/19/2024	1/26/2024	1/19/2024	4/18/2024
	3	1/20/2024	2/2/2024	2/9/2024	2/2/2024	5/2/2024
	4	2/3/2024	2/16/2024	2/23/2024	2/16/2024	5/16/2024
	5	2/17/2024	3/1/2024	3/8/2024	3/1/2024	5/30/2024
	6	3/2/2024	3/15/2024	3/22/2024	3/15/2024	6/13/2024
	7	3/16/2024	3/29/2024	4/5/2024	3/29/2024	6/27/2024
Quarter 4	8	3/30/2024	4/12/2024	4/19/2024	4/12/2024	7/11/2024
	9	4/13/2024	4/26/2024	5/3/2024	4/26/2024	7/25/2024
	10	4/27/2024	5/10/2024	5/17/2024	5/10/2024	8/8/2024
	11	5/11/2024	5/24/2024	5/31/2024	5/24/2024	8/22/2024
	12	5/25/2024	6/7/2024	6/14/2024	6/7/2024	9/5/2024
	13	6/8/2024	6/21/2024	6/28/2024	6/21/2024	9/19/2024

****Last day to submit Payroll Accounting Adjustments for FY24 is Wednesday, July 10th***

***** Please note that changes to FY24 pay after the yearend closing period are unallowable and not reflected on the Effort Certification Report***