Sponsored Programs Exemption Form

To: President/Director of Purchasing or designee                                      Date: ___________________

Principal Investigator_____________________ Department/College ________________________________

Sponsor Name:                          SP Number:  

AWD Number/Tag Number: Requisition Number: 

Vendor/Supplier Name: 

Purchase Type: Expense: Equipment: 

Name and Description of Item(s): 

Purpose:

Justification (attach additional documentation if needed):

Certification:

As required under F.S. 1004.22(7), I, the undersigned PI, certify that the purchase is necessary for the efficient or expeditious execution of the research project; I am independent of, and have no conflict of interest in the entity(ies) evaluated and selected; and certify the above to be true and correct to the best of my knowledge and belief.

FOR FEDERAL PROJECTS: (one of the following must be selected)

Pursuant to 2 CFR 200.320(f), Procurement by noncompetitive proposal may be allowed when:

☐ Item is available only from a single source;
☐ The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
☐ The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity;
☐ After solicitation of a number of sources, competition is determined inadequate.

Principal Investigator: 

Office of Sponsored Programs:

Signature
Name: ____________________________
Date: ____________________________

Signature
Name: ____________________________
Date: ____________________________

(5/5/15, 8/24/16, 4/20/18, 3/12/2019, 2/29/24)