

**OFFICE OF THE REGISTRAR**

777 Glades Road
P.O. Box 3091
Boca Raton, Florida 33431-0991
Telephone: 561.297.3050
Fax: 561.297.2756
e-mail: registrar@fau.edu

FISCAL REINSTATEMENT APPEAL

Complete and return this form to the Registrar's Office on any campus.
It is University Policy that students be reinstated into the initial Registration.

Name: _____ Student I.D. (Z #): _____ Date of Birth _____
(please print)

Address: _____
(Street) (City) (State) (Zip Code)

Phone: Home () _____ Work () _____

FAU E-mail: _____

Semester Appealing (include year): _____

NOTE: Students may be reinstated ONLY ONCE following a fiscal cancellation during their course of study at FAU.

NOTE: If reinstatement is for a prior term, the Registrar's Office will contact your department for a grade. However, if the grade is not submitted by the department, it is the student's responsibility to contact the professor for the grade.

Briefly indicate the reason for non-payment of tuition (if approved, payment is due immediately and you will be charged a late payment fee and a reinstatement fee in addition to your tuition).

Student Signature: _____ Date: _____

ACTION TAKEN☐ **Approved**

Show validated schedule to professors.

Authorized Signature _____ Date _____

Comments: _____

☐ **Denied**

Authorized Signature _____ Date _____

Comments: _____

In the future, should you have difficulty meeting your financial obligation to FAU, please contact the Cashier's Office prior to the end of the drop/add period.