Request to Add Official FAU Social Media Account(s)

Requester Name: __________________________________________ Date: ______________________

Email: ______________________________________ Phone: ______________________________________

Requesting Department: __________________________________________

Proposed Social Media Network(s): __________________________________________

________________________________________________________________________

Proposed Social Media Network Account Manager(s):

Name: __________________________ Phone: ___________ Email: ______________

Name: __________________________ Phone: ___________ Email: ______________

Name: __________________________ Phone: ___________ Email: ______________

I hereby authorize the creation of the new social media network account(s) and have read and understand the approved Florida Atlantic University Social Media Best Practices.

________________________________________________________________________

Signature of Department Head Date

________________________________________________________________________

Signature of Communications Officer Date

Submit completed form by faxing to 561-297-2307, mailing to Bldg. 4-Room 213 (Boca), or emailing to marketing@fau.edu.