



## Guidelines for Developing Interinstitutional Academic Program Articulation Agreements

Procedures for initiating an articulation agreement between Florida Atlantic University and another institution:

1. Complete the information below and obtain **preliminary** approval to begin work on an agreement by submitting this form for signatures from the Department Chair to the College Dean, then to the Provost's Office.
2. Ensure that all agreements are reached through interactive meetings between faculty members of each institution from the major programs contained in the agreement.
3. All agreements must comply with all state-mandated and FAU admission and graduation requirements unless a clearly-defined exception is included within the document.
4. Program descriptions should clearly identify common prerequisites and those courses that satisfy Gordon Rule, General Education, Foreign Language, and Core Curriculum requirements and specify that all elements of CLAS must be satisfied for graduation. Programs exceeding a total of 120 credit hours will require additional review.
5. The final draft of the document should be reviewed by and must obtain the signed approval of the Department Chair, College Dean, prior to being forwarded to the Associate Provost for Programs and Assessment. Non-standard agreements may require the review of the University Attorney's Office.

Type of Articulation Agreement planned (i.e. AS to BS): \_\_\_\_\_

Programs to be included in the Agreement: \_\_\_\_\_

\_\_\_\_\_

Institutions to be involved in the Agreement: \_\_\_\_\_

\_\_\_\_\_

Identify the need for the Agreement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FAU Primary Contact (Name and Email): \_\_\_\_\_

### **Preliminary approval to proceed with the Articulation Agreement**

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Provost for Programs and Assessment

\_\_\_\_\_  
Date