

Proposal Form Self-Supporting, For-Credit Programs

Self-supporting programs are delivered through Continuing Education at FAU, please complete the form below.

Submission Instructions

- Prior to submission to the University Curriculum Committee, this form must be completed and submitted for approval by the Office of Online and Continuing Education continuinged@fau.edu.
Please Note: New degrees, or an existing degree with a different curriculum tied to self-supporting delivery, must be approved through the normal faculty governance process.
- Prior to submitting this form, you may request a market analysis for your program from the Center for Online and Continuing Education continuinged@fau.edu.
- If you need assistance with this form, please email continuinged@fau.edu.
- Signatures from the Department Chair(s), College Dean(s), and College Curriculum Committee are required prior to submission to Office of Online and Continuing Education.
- Following approval from Office of Online and Continuing Education; approvals from the University Curriculum Committee, the Chief Financial Officer (CFO), and the Provost or Designee are required.

FLORIDA ATLANTIC UNIVERSITY
Proposal for Self-Supporting, For-Credit Programs

College (s):

Academic Unit(s) or Department(s)

Name of Degree:

Specialized track (if applicable):

Date:

1. Describe the operation and delivery format of the program. Include information on the uniqueness of the program, the target audience, and enrollment projection. Please provide information on data for enrollment projection.

Implementation Timeframe/Projected Enrollment

Year	Head Count	Credit Hours	FTE
Year 1			
Year 2			
Year 3			
Year 4			
Year 5			

2. State the tuition for the program and explain the process used to determine the proposed self-supporting tuition rate. Include information on similar programs being offered elsewhere and their self-supporting tuition rates. Attach market analysis for proposed program, Include assessment of need and projected workforce demand.

3. Provide a listing of the curriculum for the present E&G program and the curriculum for the proposed self-supporting program. Is the curriculum for both programs the same?

4. Discuss the impact of the program on existing FAU programs.

- Explain how the unit will ensure that sufficient courses, paid through auxiliary funds are available to meet student demand and facilitate completion of each program submitted for consideration. (Provide flight plan, if available.)
- Will any similar E&G courses be eliminated or scaled back if this program is implemented?

5. Will this program increase the state's fiscal liability or obligation? Will the self-supporting program cohort supplant or diminishing productivity of an existing E&G funded degree program in the same discipline?

6. How will offering the proposed Self-Supporting program align with the mission of FAU (Race to Excellence 2015-2025)? Outline how this program assists the University in achieving its performance metrics. Include information on assessment of need and projected workforce demand.

7. Identify any prerequisites or restrictions for acceptance into this program.

8. How will the unit monitor the quality and success of the self-supporting program?

- Provide specific metrics, evaluation methods, and frequency of evaluation.

Department Chair(s)

Date

College Curriculum Committee

Date

Dean

Date

Additional Deans (If program involves multiple colleges) Date

Executive Director, Center for Online and Continuing Education Date

University Curriculum Committee Date

Senior Associate Provost Date

University Faculty Senate Date

Chief Financial Officer (CFO) Date

Provost or Designee Date