**FAU Quality Enhancement Plan Timeline (Topic Selection)**

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| September 2020 | Appointment of QEP Leadership Team | Provost |
|  | Appointment of QEP Topic Selection Committee | Provost |
|  | Prepare surveys of alumni, employers, faculty, and students | Provost, PvAC, Russ, Ivy, Ed Pratt, Karen Gough |
| October 12 | Preparation of institutional data | IEA |
| October 19 | Send surveys to alumni, employers, faculty, and students | IEA |
| September/October | Discuss QEP selection with college faculty assemblies and UFS. Email announcement from Provost. | Russ Ivy, Ed Pratt |
| October 30 | Preparation of QEP website. Include FAQs, IEA data, survey data summaries, timeline. | Russ Ivy, Ed Pratt |
| November 9 | Solicit ideas from faculty on ways to enhance student learning | Russ Ivy, Ed Pratt |
| December 1 | Disseminate results to faculty. Issue call for pre-proposals (2 pages). | Russ Ivy, Ed Pratt |

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| January 31, 2021 | Pre-proposals due. QEP Topic Selection Committee will select finalists for further development of pre-proposals. Stipends provided. | QEP Topic Selection Committee |
| March 31 | Finalists’ proposals due (10 pages, in addition to budget) | QEP Topic Selection Committee |
| April 1-2 | Presentation of proposals at faculty town halls (recorded) | QEP Topic Selection Committee |
| April 7 | Deadline for submission of faculty comments and tabulation of straw poll results | QEP Topic Selection Committee |
| April 12 | QEP Topic Selection Committee will summarize results and present to QEP Leadership Team | QEP Topic Selection Committee |
| April 14-28 | QEP Leadership Team will interview finalists | QEP Leadership Team |
| April 30 | Announcement of QEP topic | QEP Leadership Team |
| May | Appointment of QEP Director | QEP Leadership Team |