

THE FLORIDA ATLANTIC



CENTER

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Career Center Est. 1965

Start Career Planning Early

Career Planning should start early in a student's college program. Students in the junior year of college should have a clearly defined career goal. It is not enough to take courses that one enjoys and finds easy to pass, but a student must follow a discipline that prepares the student for the world of work or a career in society.

The student's faculty advisor should be asked the question—What degrees must I earn to succeed in the field of study? A college degree does not entitle the graduate to a position in a particular field specialization. The large number of College graduates each year makes it increasingly difficult for the average performer to find employment in his field of study. A college degree should enable a student to understand and enjoy the world he or she lives in and to make a greater contribution as a citizen than he or she could make without the college degree. It does not entitle him to a particular position after graduation.

A student in doubt as to his or her interest in various vocational fields should take the Strong Interest Bank and the Kuder Occupational Interest Survey at the Testing and Evaluation Center, basement of the Administration Building.

Hogeland B. Barcalow, Director of Student Placement.

California and Hawaii interview on Campus for candidates to teach in their states. The Placement Office distributes, posts and publishes dates of interviewing schedules by employers. Students must register and sign up in advance for these schedules.

Many employers visit the Campus only once each year. Heavy schedules are set-up in October, November, December, February, March and April. Where do you go after graduation should be answered early in your program at the University.



Career Center

OUR MISSION IS TO SUPPORT STUDENTS, ALUMNI, AND EMPLOYER PARTNERS IN BUILDING TOWARD SUCCESSFUL FUTURES



EARLY, OFTEN, AND IN A
MEANINGFUL WAY



THE FLORIDA ATLANTIC
CAREER CENTER CONTINUES
TO ENGAGE WITH MORE
STUDENTS THAN EVER



Career Center



FLORIDA ATLANTIC

HELPING TO BUILD FUTURES

STUDENT PREPARATION FOR
ENTERING THE WORKFORCE

561-297-3533
FAU.EDU/CAREER
CAREER@FAU.EDU

DECIDING MAJORS/ CAREER PATHS

- Kick Off Your Future
- Individual Career Coaching Sessions
- SLS 1301: Career & Life Planning Course
- Major KnOWledge Career Assessments

CAREER PREPARATION

- Career Skills
- Résumé Building
- Interview Skills
- Professional Headshots and Attire
- Networking Tips
- Individual Career Coaching Sessions
- SLS 4342: Professional Development Course
- Career Liaisons

CAREER SKILL DEVELOPMENT

Career & Self Development
Communication
Critical Thinking
Global Intercultural Fluency
Leadership
Professionalism
Teamwork
Technology
Wellness

JOBS/ GRADUATE PROGRAMS

- Employer & Community Engagement
- Career Fairs and Networking Events
- Workshops and Industry Panels
- On-Campus Interviewing Program
- Graduate/Professional School Planning
- Handshake
- College & Employer Connections

EXPERIENTIAL LEARNING/ INTERNSHIPS

ON & OFF CAMPUS

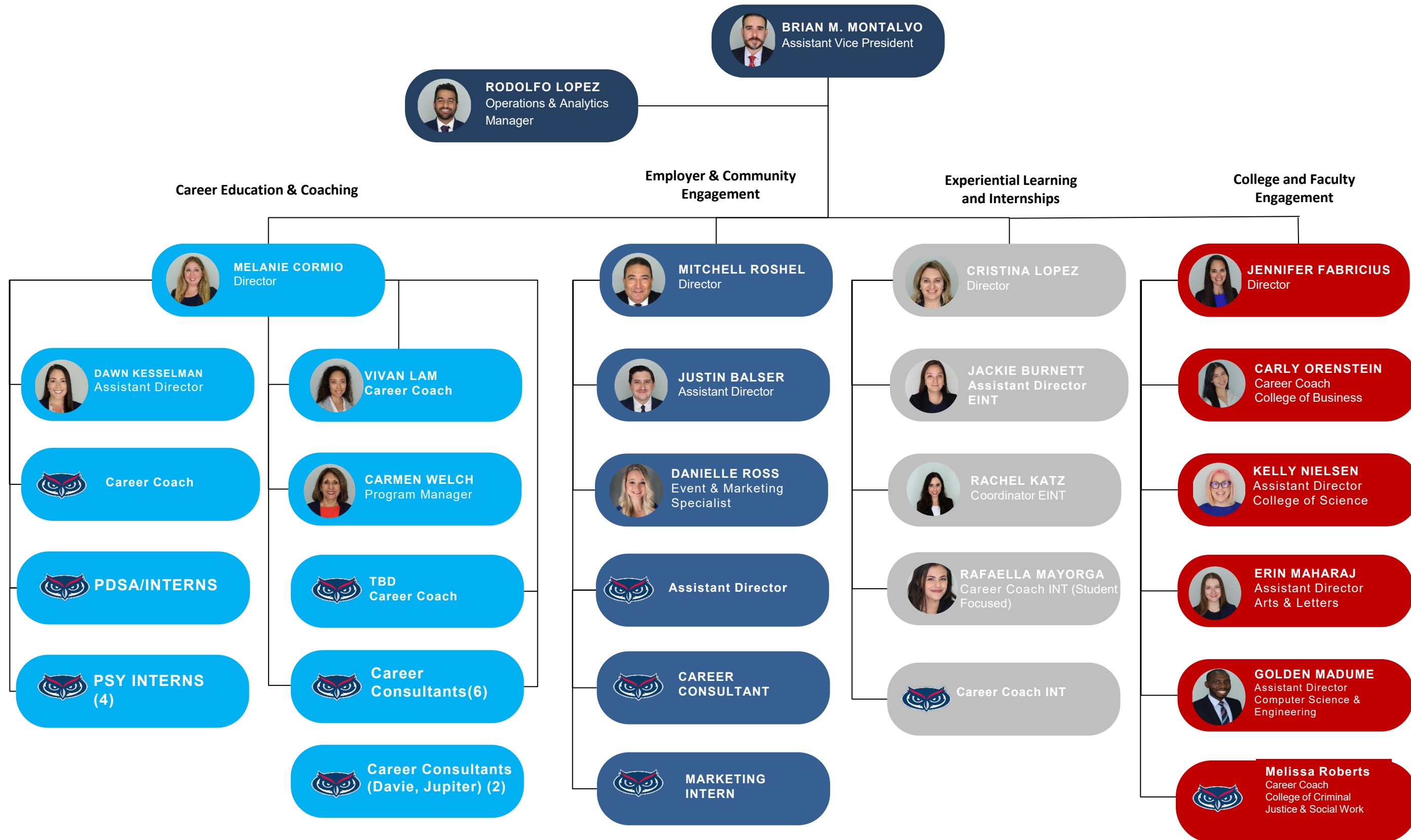
- Professional Internship Course
- Employer/Student Development
- Internship Fairs
- Micro-Internships
- Job Shadow program
- Handshake



Career Center

FLORIDA ATLANTIC CAREER CENTER

2026 ORGANIZATIONAL CHART



VISIT A CAREER COACH ON LOCATION AT THE BOCA RATON CAMPUS

MAIN CENTER STUDENT SUPPORT SERVICES
SU-80 ROOM 220

- 1.** Center for Teaching and Learning (CTL)
GS building 2, 2nd floor
- 2.** Military and Veterans Student Success Center
CR-31E Room 173B
- 3.** Dorothy F. Schmidt College of Arts and Humanities
AH-52 Room 212
- 4.** College of Social Work and Criminal Justice
SO-44 Room 117
- 5.** Science Building
SE-42 Room 308
- 6.** Schmidt Family Complex for Academic and Athletic Excellence
SF-107 Room 146E
- 7.** S.E. Wimberly Library
LY-3 Lobby
- 8.** College of Engineering and Computer Science
EE-96 Room 102H



Additional Locations:

- 9. Davie, LA 109
- 10. Jupiter, SR 134



Career Center

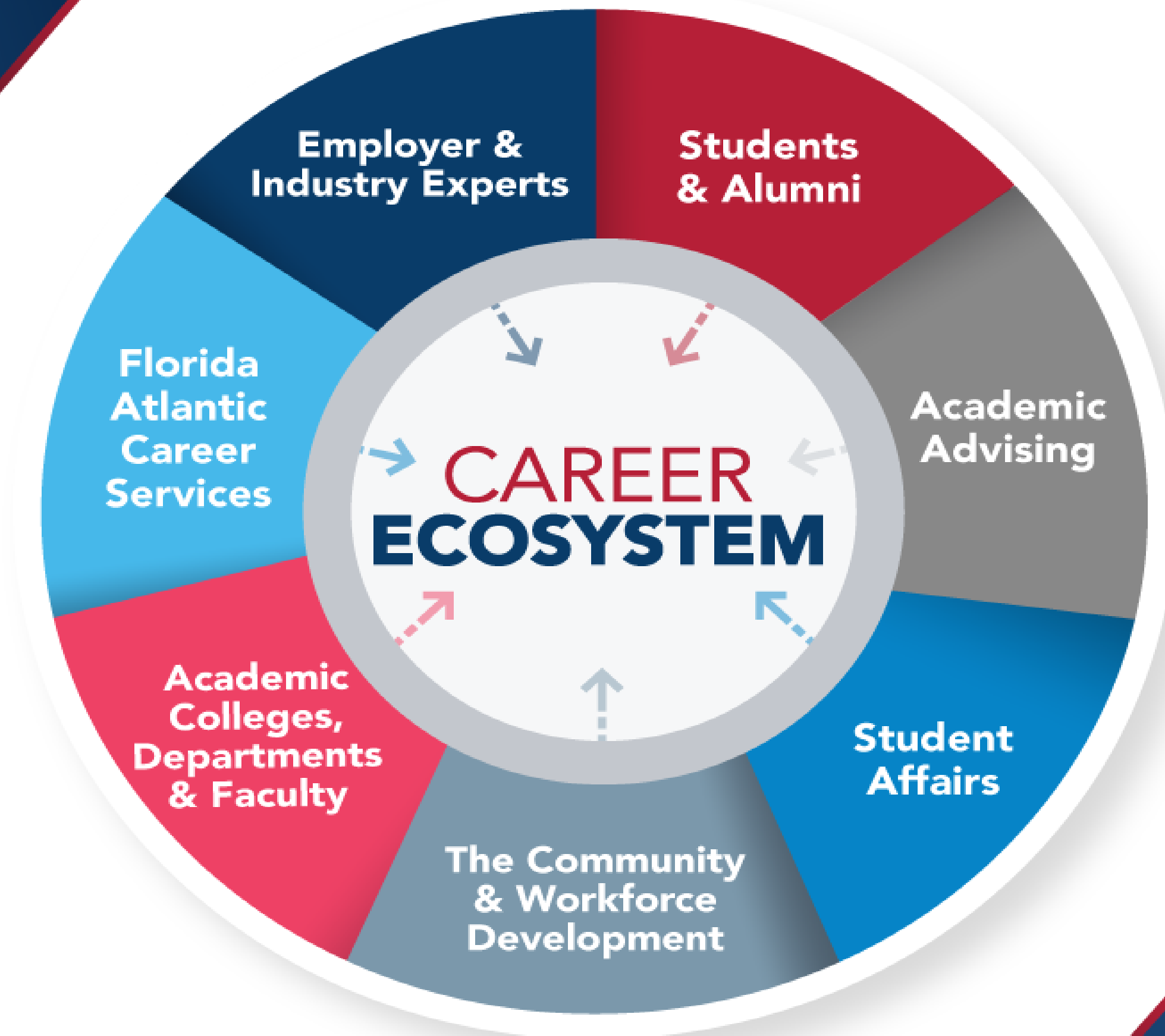


FLORIDA ATLANTIC

CAREER CENTER

BUILDING A CAREER ECOSYSTEM

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Career Center

Career Center - Nationally Recognized



National Career
Development Association



Student Affairs Administrators
in Higher Education



Cooperative Education and
Internship Association



Handshake Career Spark
Award Winner

Nationally Recognized:

- Skills integration into Internship programs.
- Infusion of faculty engagement into the career development process.
- Career Development Services.
- Early career integration program.
- Data Analytics and First Destination Surveys.

At Florida Atlantic:

- SA Employee of the Year
- FAU Employee of the Year
- Mentor of the Year
- International Educator of the Year
- Leader of Leaders Award
- GA of the Year
- FAU Customer Service Award
- SA Customer Service Award
- Staff of the Year, Northern Campuses



Training Site for Other University Career Centers



Nottingham Trent University



University of Phoenix



BALL STATE UNIVERSITY



EXAMPLES INCLUDE:

Distribution of content to colleagues across the country and world. Since 2000:

- Over 100 conference presentations at all levels
- 25 publications
- 30 webinar presentations
- National and international consultation to three universities in the UAE and Ghana.
- We have had teammates serve on national boards, state boards and local boards.



Career Center

EXAMPLES OF
TOUCHPOINTS



CAREER CENTER LIAISONS



Golden Madume,
College of Engineering
& Computer Science



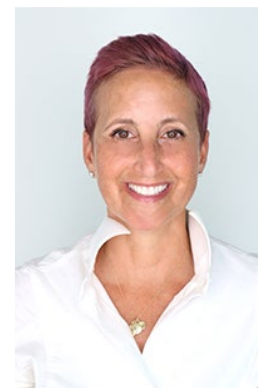
Kelly Nielsen, College
of Science



Erin Maharaj, College
of Arts & Letters



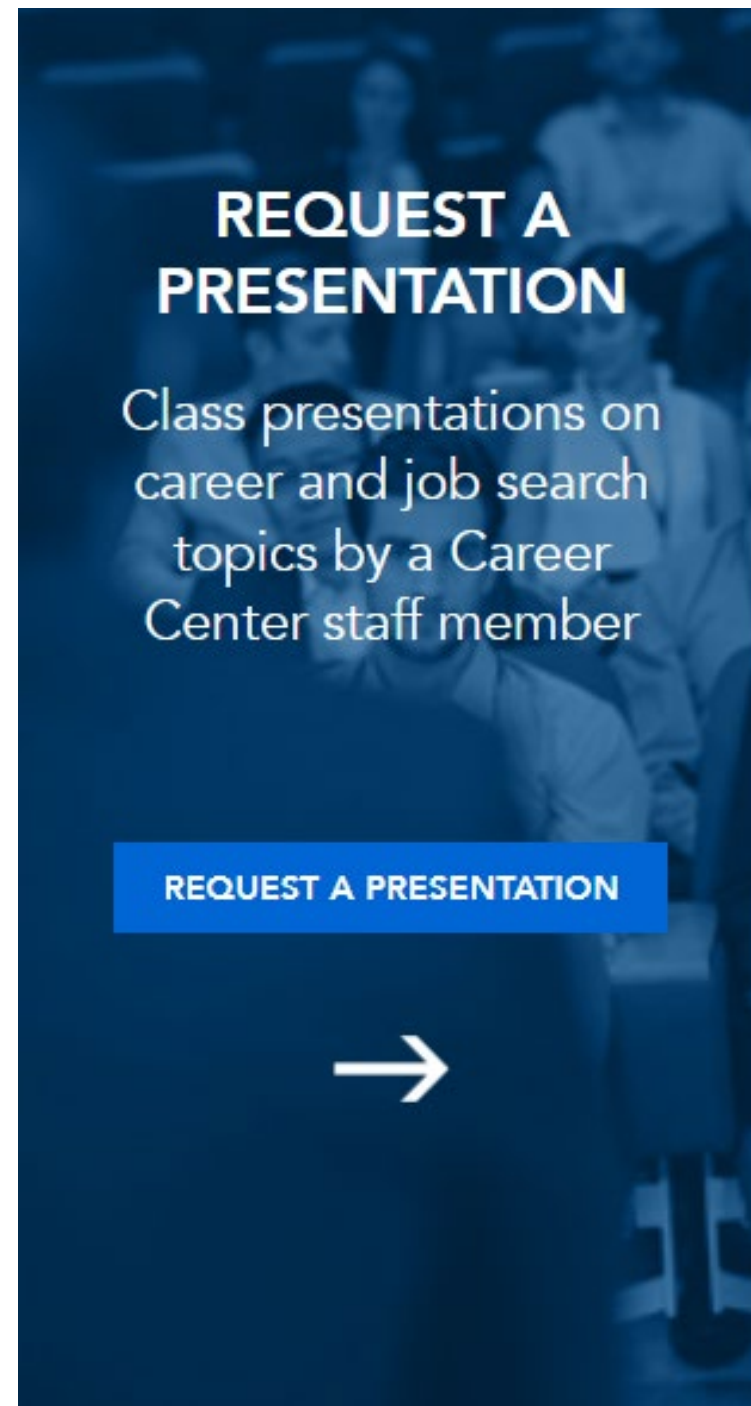
Carly Orenstein,
College of Business



Melissa Roberts,
College of Social Work
& Criminal Justice



Request a Presentation/Workshop



- Introduction to the Career Center
- Developing an effective Resume/Cover Letter
- Conducting a Job/Internship Search
- Deciding on a major & career pathway
- How to Prepare for an Interview
- Applying to Graduate School
- Building Essential Skills



CANVAS ASSIGNMENTS

CAREER CENTER CANVAS ASSIGNMENTS

Career Integration into the Curriculum

Faculty are encouraged to extend learning beyond the classroom by involving students in career readiness activities created by the Career Center.

These are pre-made assignments that can be easily imported into your own Canvas course.

Assignment Topics:

- Explore careers using Major KnOWledge
- Design resume and cover letter
- Engage in practice interviews
- Participate in career fairs
- Learn about in demand career skills
- Negotiate offer packages



- Career Assessments and prompts
- Resume and Cover Letters
- Practice Interviewing
- Career Fairs
- Career Skills



INDUSTRY TO CAMPUS LAB (ICL)



An innovative and collaborative space for faculty, staff, and employer partners to discuss the future of work, skill gaps, and more.



THE FLORIDA ATLANTIC CAREER CENTER

Intern Today!



BENEFITS OF INTERNSHIPS:

- **Earn More After Graduation**
Students with internship experience often start with higher salaries.
- **Stand Out From the Crowd**
Show employers you have real-world experience.
- **Master Workplace Dynamics**
Learn how teams collaborate and businesses operate.
- **Boost Your Employability**
Network with professionals and open doors to job offers.
- **Sharpen Your Skills**
Gain hands-on experience and develop in-demand abilities.

Schedule an appointment with an Internship Specialist at fau.joinhandshake.com to get started with your internship search. Questions? Contact us at intern@fau.edu or 561-297-3533.



FLORIDA ATLANTIC UNIVERSITY
Career Center
Division of Student Affairs

THE FLORIDA ATLANTIC CAREER CENTER

Report Your Florida Atlantic Interns to Us!



FLORIDA ATLANTIC UNIVERSITY
Career Center
Division of Student Affairs

Professional Internship Course (IDS 3949)

- Students can earn **college credit** for their internship experiences as an added benefit. **Professional Internship Course (IDS 3949)** is a 0-4 credit course that offers undergraduate and graduate students the opportunity to gain “real-world” exposure and supervised experience related to their major, specific field of study, or career interests.
- Students will integrate theories from the course with **experiential activities** acquired through direct involvement in on/off-campus internship opportunities.
- Students will **develop marketable skills** in preparation for future employment or graduate school studies.
- If your intern(s) decide to register for the course, we will contact you at the end of the semester to ask you to complete **a brief performance assessment** of the intern(s).

Please email us the names of your student interns so we can contact them with the steps to take to earn college credit for their experiences.

**Questions? Contact an Internship Specialist at
intern@fau.edu or 561-297-3533.**

Career 360 Program

iris | *Handshake*
"Year-Round" resources



FLORIDA ATLANTIC UNIVERSITY

Career Center

Division of Student Affairs

Florida Atlantic Students - Are They Career Ready?

Five Questions to Have Effective Career Conversation with Students

1

Does the student have a professional resume?

2

Is the student aware of the top skills employers are looking for?

3

What career readiness resources has the student used?

4

Is the student actively applying to internships?

5

Does the student know how to conduct a professional interview?



Career Center



THE FLORIDA ATLANTIC CAREER CENTER PRESENTS

FALL 2026 CAREER FAIR SCHEDULE

SEP.

18 ACCOUNTING, FINANCE &
ECONOMICS CAREER FAIR

OCT.

1 THE FLORIDA ATLANTIC
CAREER & INTERNSHIP FAIR

OCT.

15 TECHNOLOGY & ENGINEERING
CAREER FAIR

OCT.

22 GRADUATE & PROFESSIONAL
SCHOOL FAIR



REGISTER ON HANDSHAKE!

FOR FURTHER INFORMATION PLEASE EMAIL
RECRUIT@FAU.EDU OR CALL 561-297-3533

Reasonable accommodation should be requested of the event sponsor. Contact the Florida Atlantic Career Center at career@fau.edu or 561-297-3533 or TTY Relay Station 1-800-955-8770. Please make your needs known as soon as possible to allow sufficient time for effective accommodation, preferably 5 days prior this event.



Next Steps



- Tour the Career Center & learn more about our services, active projects, and how you can participate – to schedule a tour, email Melanie Cormio at mcormio@fauc.edu and plan for 30 minutes.
- Schedule yourself to attend and view the Florida Atlantic Career Fair. Come by for 30-60 minutes. The next Florida Atlantic Career Fair is scheduled for Oct. 1 from 11 a.m. – 3 p.m.; there will be over 100 employers and 1,200+ students. No RSVP is needed; simply show up and connect with a Career Center Staff Member. We recommend arriving anytime after 11:30 a.m. and before 2 p.m.
- Visit: <https://www.fauc.edu/career/faculty/>

