

FACULTY APPOINTMENT CALENDAR 2019 – 2020

Revised 3/11/20

REGULAR FACULTY	
9 Month*	August 10, 2019 – May 08, 2020 (39 weeks or 19.5 bi-weeklies)
12 Month	July 1, 2019 – June 30, 2020 (52 weeks or 26.1 bi-weeklies)
<u>SINGLE TERM APPOINTMENTS</u> (Phased Retirement, New Hires, etc.)	
FALL	August 10, 2019 – December 25, 2019 (19.5 weeks)
SPRING	January 2, 2020– May 08, 2020 (new hires only) (19.5 weeks) <i>(note: for new FT faculty a payment adjustment will need to be made: Provost Office will initiate and Payroll will input)</i> Leave of Absence, sabbatical, parental, etc. 12/26/19-5/08/20
<u>SUMMER TERMS – entered through Period Activity Pay</u>	
Term 1	Activity Dates May 11, 2020 – August 7, 2020 Payment Dates: 5/11/20 - 8/07/20 (7 pay periods)
Term 2	Activity Dates May 11, 2020 – June 26, 2020 Payment Dates: 5/11/20 - 6/26/20 (4 pay periods)
Term 3	Activity Dates June 27, 2020 – August 7, 2020 Payment Dates: 6/27/20 - 8/7/20 (3 pay periods)

SPECIAL TERM APPOINTMENTS	
FAUS (Henderson 10 MONTH	8/5/19-6/3/20

ADJUNCT FACULTY (Dates correspond to Academic Calendar)

***PLEASE REFER TO CHART BELOW FOR CORRECT FTE WHEN PREPARING ADJUNCT FACULTY APPOINTMENTS**

Credits	Fall/Spring FTE	Summer 2/3 FTE	Summer 1 FTE	August 17, 2019 – December 13, 2019	FALL 9 pay periods
1	0.08	0.25	0.13		
2	.17	0.50	0.25	January 11, 2020 – May 6, 2020	SPRING
3	0.25	0.75	0.38		9 pay periods
4	0.33	1.00	0.50		
5	0.42		0.63	May 16, 2020 – August 7, 2020	SUMMER 1
6	0.50		0.75	Payment: 5/16/20 - 8/07/20	6 pay periods
7	0.58		0.88		
8	0.67		1.00	May 16, 2020 – June 26, 2020	SUMMER 2
9	0.75			Payment: 5/12/20 - 6/26/20	3 pay periods
10	0.83				
11	0.92			June 27, 2020 – August 7, 2020	SUMMER 3
12	1.00			Payment: 6/27/20 - 8/07/20	3 pay periods

- **For Payroll Purposes only, Deferred Pay Annual Work Period is 8/10/19-5/08/20. Deferred Pay – total annual salary is paid evenly over 26 pay periods starting 7/27/19-7/24/20**