

**Certification of Completeness of Promotion and/or Tenure Portfolio Documentation**

I have reviewed the promotion and/or tenure portfolio of \_\_\_\_\_  
(candidate name) and certify that all the required materials are included on the date signed.

\_\_\_\_\_  
Signature of Chairperson/Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of College P&T Committee Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Dean

\_\_\_\_\_  
Date