



Requisition #:	Date:	Supplier Name:	Amount:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

WAIVER OF COMPETITIVE QUOTE(S) for purchases below \$150,000, please complete Sections 1, 2 and 3 below.

In accordance with the authority granted under the University's Regulation 6.008, Purchasing, the following information is submitted in support of a request to purchase item(s) or service(s) listed below, without a competitive solicitation, for sole source and/or waiver of procurement competition.

1: Reason for Requesting a Waiver of Competitive Quote:

2: What efforts have been made to obtain the best price possible?

3: Why do you feel this price is fair and reasonable?

Please attach this signed form to the requisition in Workday

Requester _____	Signature _____	Date _____
Cost Center Manager/ Finance Director _____	Signature _____	Date _____