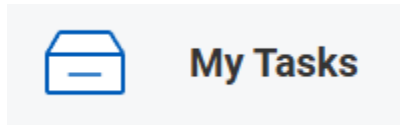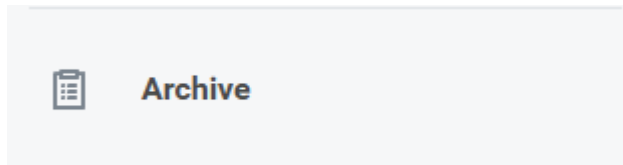# How to check the Approval Status of your JPMC P-Card Transaction

1. Login to Workday
2. Go to My Tasks (left hand margin)

3. Select Archive

4. Click on the Process tab and it will show you the approval business process for the transaction.
   Note: If the P-Card verification is linked to a purchase order, the verification will only route to the P-Card manager for review/approval. All other approvals have already been satisfied by the requisition/purchase order approval process in Workday