

APPLYING FOR THE UNDERGRADUATE RESEARCH CERTIFICATE

WHAT ARE THE REQUIREMENTS?

Find out [what's needed to complete the Certificate](#)

HOW DO I CHECK WHICH REQUIREMENTS I'VE MET?

Run a Degree Audit with FAU DARS from myfau.fau.edu

Choose "Select a Different Program"

In the drop-down, select "Undergraduate Studies —Certificate in Undergraduate Research"

I'M INTERESTED IN THE CERTIFICATE.

WHAT DO I DO FIRST?

Email your academic Advisor to request they add the Certificate to your academic record, viewable via Banner in myfau.fau.edu

I'VE MET THE CRITERIA. HOW DO I APPLY FOR THE CERTIFICATE?

Once the Certificate is a part of your academic record, *you must submit the* [Application for Certificate](#)

I HAVEN'T MET THE CRITERIA. WHAT DO I DO?

You can use the DARS audit as a checklist towards meeting the criteria

HOW DO I REGISTER FOR IDS 4914: UNDERGRADUATE RESEARCH FORUM?

If you are accepted to present at one of FAU's internal symposia, you will be asked to register for *IDS 4914: Undergraduate Research Forum*

If you think you qualify for a substitution or waiver for some of the criteria, then [complete the Substitution form](#). Submit documentation and your DARS Undergraduate Research Audit to ouri@fau.edu

CONFERRAL OF CERTIFICATE

The Certificate will be conferred upon completion of your last course applicable to it