

FLORIDA ATLANTIC UNIVERSITY™

Undergraduate Programs—NEW COURSE PROPOSAL¹

UUPC APPROVAL _____
 UFS APPROVAL _____
 SCNS SUBMITTAL _____
 CONFIRMED _____
 BANNER POSTED _____
 CATALOG _____

DEPARTMENT _____

COLLEGE _____

RECOMMENDED COURSE IDENTIFICATION (TO OBTAIN A COURSE NUMBER, CONTACT ERUDOLPH@FAU.EDU)

PREFIX _____ COURSE NUMBER _____ LAB CODE (IF APPROPRIATE, L OR C) _____

L = LAB COURSE; C = COMBINED LECTURE/LAB

COMPLETE COURSE TITLE: _____

EFFECTIVE DATE

(first term course will be offered)

CREDITS² _____

TEXTBOOK INFORMATION _____

GRADING (SELECT ONLY ONE GRADING OPTION): REGULAR _____ PASS/FAIL _____ SATISFACTORY/UNSATISFACTORY _____

COURSE DESCRIPTION, NO MORE THAN THREE LINES: _____

PREREQUISITES W/MINIMUM GRADE* _____

COREQUISITES* _____

REGISTRATION CONTROLS (MAJOR, COLLEGE, LEVEL)* _____

***DEFAULT MINIMUM PASSING GRADE IS D-.** PREREQUISITES, COREQUISITES AND REGISTRATION CONTROLS WILL BE ENFORCED FOR ALL COURSE SECTIONS.

MINIMUM QUALIFICATIONS NEEDED TO TEACH THIS COURSE: _____

WAC/GORDON RULE COURSE³

YES _____ NO _____

WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to proposal.

Guidelines: www.fau.edu/WAC

GENERAL EDUCATION REQUIREMENT (MARK X IN FRONT OF SELECTION)⁴

☐ Written Communication ☐ Society/Human Behavior
☐ Math/Quantitative Reasoning ☐ Global Citizenship
☐ Science/Natural World ☐ Humanities

General Education criteria must be indicated in the syllabus and approval attached to proposal. Guidelines: www.fau.edu/ugstudies/GeneralEdCourseApprovalRequests.php

Faculty contact, email and complete phone number: _____

Please consult and list departments that might be affected by the new course and attach comments.⁵ _____

Approved by

Department Chair: _____

College Curriculum Chair: _____

College Dean: _____

UUPC Chair: _____

Undergraduate Studies Dean: _____

UFS President: _____

Provost: _____

Date

1. Syllabus must be attached; syllabus checklist recommended; see guidelines and checklist: www.fau.edu/academic/registrar/UUPCinfo

2. Review Provost Memorandum: Definition of a Credit Hour
www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf

3. WAC approval (attach if applicable)

4. Gen. Ed. approval (attach if applicable)

5. Consent of affected departments (attach if applicable)

Email this form and syllabus to miennina@fau.edu seven business days before the UUPC meeting.