



Osher Lifelong Learning Institute at FAU
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Instructor Information

What is the Osher Lifelong Learning Institute at FAU? The Osher Lifelong Learning Institute (Osher LLI) at Florida Atlantic University is a program dedicated to enriching the lives of seasoned adult learners by offering non- credit, university-level courses taught by highly qualified professors and distinguished guest lecturers.

Who are Osher LLI students? Osher LLI students are highly motivated individuals who enroll in classes because they are interested in the subject matter, instructor, and fellowship found in the program. They enjoy the ability to take classes without tests, homework, or grades. Osher LLI students expect the highest quality of instruction. The majority of Osher LLI students are well educated, well-traveled and retired.

What do Osher LLI students expect?

Osher LLI students expect:

- clear communication which provokes thought and insight
- visual aids to enhance the presentation material
- presentations consistent with subject matter as described in the catalog
- instructors who have the ability to relate their material to the interest of a mature student audience

When are Osher LLI sessions held and in what format?

There are three semesters each academic year. Osher LLI offers individual lectures and four, six or eight-week courses. Each weekly class session runs 1 hour and 30 minutes which includes a 15 minute question and answer period at the end of class. Instructors should prepare to lecture for about one hour and fifteen minutes. Solicitation of other events, presentations, events and published materials cannot be promoted during the 90 minute lecture.

FALL	Mid-October – Mid December	1 time lecture 4- or 8-week courses day or evening
WINTER	Early January – Mid March	1 time lecture 4- or 8-week courses day or evening

**SPRING/
SUMMER**

Mid-March – End of May
Early June – End of July

1 time lecture
4- or 6-week courses
day or evening

Where are Osher LLI classes held?

Osher LLI classes are held at the FAU Lifelong Learning Complex on the Jupiter campus.

How do I submit a proposal for consideration?

All proposals must be submitted online. Please go to www.fau.edu/osherjupiter and click the “For Instructors” link to submit a proposal. Your username is your first initial and last name (ex. Joe Smith = **jsmith**).

What is a proposal?

A proposal is a course description suitable for publication in the Osher LLI catalog and is generally about six lines. Consider the fact that your audience may be comprised of both students with no knowledge of your topic and students with a strong passion for your topic. Your lecture or course should reach a broad audience.

The proposal should answer the following three questions:

1. Who/What/When/Where will you discuss?
2. How will you deliver your presentation?
3. What information or experience will students take away?

About the Instructor: The “About the Instructor” section should be a succinct paragraph, about six lines, highlighting your training, professional experience and activities. This section should reflect your credentials relative to the topic you propose. You may also provide us with a link to your curriculum vitae or webpage. The link is published in our catalog and on our website and will allow students to read more about your accomplishments.

Experience has shown that successful Osher LLI instructors are aware of the following:

1. **Lecture Preparation:** Osher LLI students expect an instructor to be prepared. It is suggested to outline major points that will be covered for the day and end with a summary of the lecture.
2. **Punctuality:** Osher LLI students expect an instructor to start and conclude on time.
3. **Audio-Visual Aids:** Instructors who read their lectures are not well received. If possible, plan to use PowerPoint presentations, films, DVDs, MP3s and any other content (i.e. YouTube) to augment the lecture. Graphics should be enlarged to make viewing easier. Please see attached PowerPoint guidelines for additional suggestions.
4. **Question & Answer Period:** Instructors should reserve about 15 minutes at the end of each class for questions and answers. Occasionally, a student will attempt to debate an instructor or share personal stories. We recommend avoiding these encounters since other students may find them counterproductive and encroach upon their class time.

5. **Program Incentive Grant:** Instructors who teach one course for Osher LLI during the academic year qualify to apply for a grant. Apply by completing an application found on the LLI web site and writing a paragraph about how you would use the grant. Grant recipients are asked to make a 10 minute presentation at an Osher LLI Advisory Board meeting explaining how they used the funds to further their research. Send completed application to Josette Valenza at jvalenza@fau.edu or 561-799-8122.

Who should I contact for additional information?

Elijah Watlington, Executive Director, at 561-799-8547 or by e-mail ewatling@fau.edu.

Technical and website related questions should be directed to Mahmoud Kassassir at 561-799-8823 or mkassass@fau.edu.