

▼ Security form Information

Name

Z Number

FAU Email Required

~~Net ID~~

Title

School /College/Division

Phone Number (Work) ⓘ

~~Phone Number (Mobile) ⓘ~~

Account

Enter Name or Email for the Account to be deleted

- ☒ Create New Account  
☐ ~~Modify Existing Account~~  
☐ ~~Delete Account~~

Both Create & Modify are dependencies that impact "Store Type" and "Market place Roles"

~~Merchant Name~~

If Delete A/C is selected, then move to "I am a Manager" question

Store Type

If Create or Modify, Store Type should appear.

- ☒ uStore  
☒ uPaySite  
☐ ~~TouchNet Ready Partner~~  
☐ Others

If "Other" is selected, then a text box should be provided or instruction should indicate, proceed to comments section for them to add information.

Additional comments

~~Store Contact Email Address~~

Marketplace Upay Site Roles

- ☐ uPay Site Manager  
☐ Accountant  
☐ Payment Clerk

If uPaySite, then Site Roles should appear

MarketPlace Ustore Roles

- ☐ Store Manager  
☐ Store Clerk  
☐ Fulfiller  
☐ Fulfiller(Cancel/Refund)

If uStore, then MarketPlace Ustore roles should appear

~~Bill+Payment User Roles~~

- ☐ ~~TBP Customer Service~~  
☐ ~~Customer Service View Only~~  
☐ ~~TBP Reports Access~~  
☐ ~~TBP Reporting View Only~~  
☐ ~~TBP Communications~~

~~SponsorPoint Roles~~

- ☐ ~~SponsorPoint Account Manager~~  
☐ ~~SponsorPoint Admin~~  
☐ ~~SponsorPoint Army Manager~~  
☐ ~~SponsorPoint Cashier~~  
☐ ~~SponsorPoint Customer Service~~  
☐ ~~SponsorPoint Fbill Manager~~

~~Payment Gateway User Roles~~

- ☐ ~~Accountant~~  
☐ ~~Cashier~~  
☐ ~~Bursar~~  
☐ ~~Process Credit Card~~

I am a manager submitting this form on behalf of someone else

☒ Yes

☐ No

Can the form route to the identified manager for their approval?

Name of Department Supervisor or Manager Authorization and other Authorizations



Please Enter Manager, Supervisor Email



Authorization Signature



Today's Date



~~Approver's Signature~~



~~Approver's Comment~~