



How to Activate your FAUNet ID



How to Activate your FAUNet ID

1. Visit accounts.fau.edu
2. Click on the **Activate your FAUNet ID** link.

FAU Account Self Service

https://accounts.fau.edu

FLORIDA ATLANTIC UNIVERSITY

HOME HELP DESK ACCOUNTS FAQ EMAIL FAQ

Welcome to FAU Account Self-Services

Select your options from the menu below.

2 Activate Your FAUNet ID
Activate your FAU account

Forgot Your Password
Reset your password

Manage Your Account
Update password and recovery options

Lookup Your FAUNet ID
Find your FAU username

FAU
Florida Atlantic University
777 Glades Road
Boca Raton, FL 33431

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How to Activate your FAUNet ID

Account Activation

On the following steps you will complete the activation of your account. Once you begin, you must complete the activation process.

[Instructions on Activating your FAUNet ID \(pdf\)](#)

If you do not complete the process, your account will be locked and you will need to contact the OIT Help Desk for further assistance at (561) 297-3999.

Unauthorized use of the FAUNet ID is not permitted.

By clicking Proceed you accept the terms of FAU's Acceptable User Policy

Proceed

Cancel

-
-
3. You will receive a warning that once you begin, you must complete the activation process. Click **Proceed** when you are ready.



How to Activate your FAUNet ID

Account Activation - Lookup


Please enter your name along with your Date of Birth below.

Visit FAUNet ID Lookup Tool if you don't know your FAUNet ID

Last Name
Test

FAUNet ID
userservicestest

Date of Birth
OCT 26 1984

I'm not a robot  reCAPTCHA
Privacy - Terms

Continue

4. Enter your last name, FAUNetID, and Date of Birth. Click **Continue**.

Note: If you do not know your FAUNetID, please return to the home page and click **Lookup your FAUNet ID**

5. Check the box and complete the task for the CAPTCHA. Click **Continue** to Proceed.



How to Activate your FAUNet ID

6. Click the drop down arrow and select the home address you entered on your application. Click **Continue**.

Account Activation

For verification purposes, please select your home address from the list below.

Please choose your home address ▼

Continue



Provide SMS Phone Number

Provide SMS Phone Number

SMS Number:

Update Opt-Out

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7. You can enter your phone number for future password resets, or click **Opt-Out**.

Click **Update** after you enter a phone number.



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8. Enter a personal email address and enter to confirm it. Click **Update**. The recovery e-mail cannot be your FAU e-mail.

Recovery Email

Provide an email we can use to help you reset your password if you're ever locked out of your account.

Recovery Email:

Confirm Recovery Email:



How to Activate your FAUNet ID

9. Check your personal e-mail account for the verification e-mail. The subject line is “FAU Account Activation Link”

Please check your email to complete your account activation.

Email Confirmation Link Sent

E-mail sent to [REDACTED]@gmail.com. Keep this window open in case you want to send another link to your email.

Modify Email

Resend Email Link

Close



How to Activate your FAUNet ID

10. Open the e-mail and click on the **Confirm Recovery Email** button.

FAU Account Activation Link



Inbox x



donotreply@fau.edu

to me ▾

Hi,

You have almost completed your account activation. Please click the link below to confirm your recovery email and continue the process.

[Confirm Recovery Email](#)



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Powered by HTMLemail.



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11. Click **Continue** to complete activation.

Recovery Email Confirmed

Once you click **Continue**, you must complete the activation process. If you do not complete the process, your account will be locked and you will need to contact the OIT Help Desk for further assistance at (561) 297-3999.

Please click the **Continue** to finish account activation.

Continue



How to Activate your FAUNet ID

12. Click the drop down arrow and select the home address you entered on your application. Click **Continue**.

Account Activation

For verification purposes, please select your home address from the list below.

Please choose your home address ▼

[Continue](#)



How to Activate your FAUNet ID

13. Enter and confirm your new password. Click **Continue**.

Please wait a moment while the password synchronizes through the systems.

Enter New Password

Enter and confirm your new password.

- Password must be at least 8 character(s) long.
- Password must contain characters from at least three out of following four categories
 1. Uppercase alphabetic characters (A-Z)
 2. Lowercase alphabetic characters (a-z)
 3. Numerals (0-9)
 4. Non-alphanumeric characters (for example: !, \$, #, or %)

Password Strength:

New Password:

Confirm Password:

[Continue](#)

Password Updated

Please wait while we synchronize your password. The following is a partial list of services we are synchronizing your password to:

- Canvas
- MyFAU
- FAU Wireless
- Single Sign On (SSO)

11% Synchronizing



How to Activate your FAUNet ID

14. Once it is complete, you will see “Your password has been saved.”

Password Updated

Please wait while we synchronize your password. The following is a partial list of services we are synchronizing your password to:

- Canvas
- MyFAU
- FAU Wireless
- Single Sign On (SSO)

100% Synchronization Complete.

Your password has been saved.