

Activate and Deactivate Store



Store Setup - Implement Store Florida Atlantic University **CHEMISTRY** You are now ready to apply the changes to production. If you need to change anything choose the appropriate menu from the left. Name & Logo If you would like to preview your store click 'Preview'. If you are ready to implement click 'Continue' Store Settings If you need to schedule the store implementation click 'Store Scheduler' from Notifications Theme CONTINUE Colors & Fonts Credit Card Details Custom Messages Categories Item Codes Select Items ✓ View Store Outline Implement Store

Store Setup> Implement Store

None of the changes to the selected **Item Codes**, **Custom Messages**, or other areas of the site will take effect until you have implemented the store.

This is a form of *version control* that allows administrators to set several different changes and put them to go into effect only when desired.

Nonetheless, <u>modifications to individual items</u> (price changes, form changes, etc.) are <u>immediate</u>.



Florida Atlantic University

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If you need to schedule the store implementation click 'Store Scheduler' from the left.



Store Setup> Implement Store

Note: If your store setup contains any errors, they will usually show up when you attempt to **Implement** it.

For example, if you have chosen to allow payments by ACH which FAU does not allow, red error messages will appear on this page, and you will not be able to continue. Do not worry – your progress to this point has been saved.



	Store Scheduler
Name & Logo	
Store Settings	The Store Scheduler can be used to schedule a date and time for when a new version of this store should be implemented. It can also be used to schedule a time to take the system offline and when to bring it
Notifications	back online.
Theme	Implement New Version
Colors & Fonts	If you would like to schedule when a new version of this store is implemented, specify a date and time.
Credit Card Details	Date (MM/DD/YYYY)
Custom Messages	Time 11:00 AM ✓
Categories	
Item Codes	Take Store Offline
Select Items	To temporarily take this store offline and make it unavailable for customers, specify a date and time.
View Store Outline	Date (MM/DD/YYYY)
Implement Store	Time 11:00 AM ~
Store Scheduler	

Store Scheduler

be taken offline, put online, or implemented at any time. The store scheduler page allows you to schedule these parameters. However, you can only enter one set of dates at a time and must set them again after any changes have taken effect. For example, if you set the store to come online at midnight on December 1 of this year, then go offline on December 31 and want the store to do it again next year, you will have to manually reset the date after December 31.

A store's timeframe is controllable. It can



Store Scheduler

The Finally, once all applicable dates are selected, click **Continue** to implement and save changes.

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If this s	store is offline and	d you would like to schedule when to bring it back online, specify a	date a
Date	i	(MM/DD/YYYY)	
Time	11:00 AM 🗸		