Activate and Deactivate Store

Store Setup> Implement Store

None of the changes to the selected **Item Codes**, **Custom Messages**, or other areas of the site will take effect until you have implemented the store.

This is a form of *version control* that allows administrators to set several different changes and put them to go into effect only when desired. Nonetheless, <u>modifications to individual items</u> (price changes, form changes, etc.) are <u>immediate</u>.

Store Setup - Implement Store   **Florida Atlantic University**

CHEMISTRY

☐ Name & Logo
☐ Store Settings
☐ Notifications
☐ Theme
☐ Colors & Fonts
☐ Credit Card Details
☐ Custom Messages
☐ Categories
☑ Item Codes
☐ Select Items
☑ View Store Outline

➡ Implement Store

You are now ready to apply the changes to production.
If you need to change anything choose the appropriate menu from the left.
If you would like to preview your store click 'Preview'.
If you are ready to implement click 'Continue' .

If you need to schedule the store implementation click 'Store Scheduler' from the left.

PREVIEW   HELP   BACK   CONTINUE

Florida Atlantic University

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PREVIEW HELP BACK CONTINUE

Store Setup> Implement Store

Note: If your store setup contains any errors, they will usually show up when you attempt to **Implement** it.

For example, if you have chosen to allow payments by ACH which FAU does not allow, red error messages will appear on this page, and you will not be able to continue. Do not worry – your progress to this point has been saved.

Store Scheduler

A store's timeframe is controllable. It can be taken offline, put online, or implemented at any time.

The store scheduler page allows you to schedule these parameters. However, **you can only enter one set of dates at a time** and must set them again after any changes have taken effect. For example, if you set the store to come online at midnight on December 1 of this year, then go offline on December 31 and want the store to do it again next year, you will have to manually reset the date after December 31.

Store Scheduler

The Finally, once all applicable dates are selected, click **Continue** to implement and save changes.