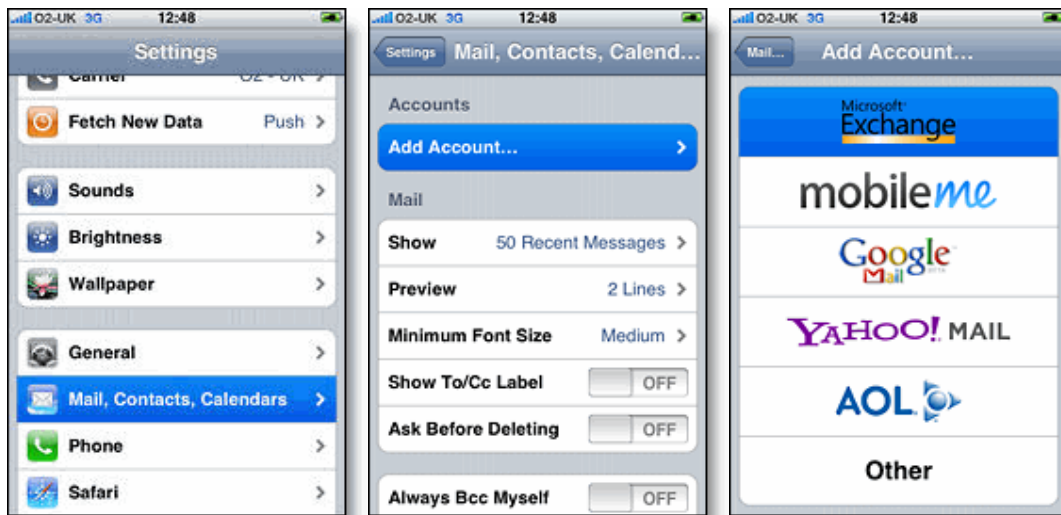# How to Set Up Owl Mail on Your iPhone

**Please set your Owl Apps password in the MyFAU accounts page before you begin.**

Log into MyFAU and click the **My Account** link on the top left and then **Set Your Owl Apps Account Password**.

1. Open the **Settings** application on your iPhone's home screen.
2. Open **Mail, Contacts, Calendars.**
3. Press **Add Account...**
4. Select **Microsoft Exchange**.



5. In the **Email** field, enter your full FAU email address.
6. Leave the **Domain** field blank.
7. Enter your full FAU email address as the **Username** (see below)**.**
8. Enter your Owl Apps Account Password set in MyFAU as the **Password.**
9. Tap **Next** at the bottom of your screen.
10. Choose **Cancel** if the **Unable to Verify Certificate** dialog appears.
11. When the new **Server** field appears, enter **m.google.com**.
12. Press **Next** at the top of your screen again.

13. Select the Google services (Mail, Calendar, Contacts) you want to sync. In order to receive and respond to meeting requests on your device, both **Mail** and **Calendar** need to be turned on, and **New Invitations** needs to be enabled in your Calendar settings.

   *To enable **New Invitations**, sign in to your Google Calendar using the web browser on your phone or computer. Go to **Calendar Settings > Calendars >** Click on the **Notifications** for the calendar you want to sync. Under **Email** check **New Invitations** and click **Save.**

14. Unless you want to delete all the existing Contacts and Calendars on your phone, select the **Keep on my iPhone** option when prompted. This allows you to keep syncing with your computer via iTunes.

   If you want to sync only the **My Contacts** group, you must choose to **Delete Existing Contacts** during the Google Sync install when prompted. If you choose to keep existing contacts, it will sync the contents of the **All Contacts** group instead. If there are no contacts on your phone, the contents of your **All Contacts** group will be synced, and synchronization will begin automatically.