Protocol for Emergencies at COM

Faculty, staff, and students should call or text the following individuals to report an emergency as follows:

<table>
<thead>
<tr>
<th>Call Order</th>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Contact</td>
<td>Debra Bradley</td>
<td>Director of COM Facilities</td>
<td>cell: 561-926-1889, tel: 561-297-2503</td>
</tr>
<tr>
<td>If no answer, Second Contact</td>
<td>John Gabrielsen</td>
<td>Coordinator of Anatomical Programs</td>
<td>tel: 561-297-0706</td>
</tr>
</tbody>
</table>

For planned or unplanned major outages or shutdowns, FAU Facilities will notify the Director of COM Facilities (Debra Bradley). Examples include Chiller Plant, HVAC or electrical issues.

Both the Director of COM Facilities and the Coordinator for Anatomical Programs will monitor storm warnings at all times.

In case of a confirmed emergency, the Director of COM Facilities (or Coordinator for Anatomical Programs or SAD for Finance and Administration) will notify FAU Facilities and engage the appropriate people on the list below depending on areas/functions affected.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Key Leader</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overall critical decisions</td>
<td>Curtis Whitehair</td>
<td></td>
</tr>
<tr>
<td>UME and Student Affairs activities</td>
<td>Jennifer Caceres/Mavis Brown</td>
<td>Suzanne Bertollo/Joanna Duran</td>
</tr>
<tr>
<td>GME related activities</td>
<td>Curtis Whitehair</td>
<td>Venus Davis-Wallace</td>
</tr>
<tr>
<td>Research related activities</td>
<td>Patrick Grant</td>
<td>Debra Bradley</td>
</tr>
<tr>
<td>Graduate Education activities</td>
<td>Mark Kantorow</td>
<td>Bridget Smith</td>
</tr>
<tr>
<td>Animal related activities</td>
<td>Sylvia Gografe</td>
<td>Carrie List</td>
</tr>
<tr>
<td>Facilities and operational activities</td>
<td>Debra Bradley</td>
<td></td>
</tr>
<tr>
<td>Clinical activities</td>
<td>Michael Dobbs</td>
<td></td>
</tr>
<tr>
<td>Information Technology</td>
<td>Jeff Clark</td>
<td>Brian Brown</td>
</tr>
</tbody>
</table>

The leaders identified above will put in action the appropriate measures and communicate back to the Director of COM Facilities and SAD for Finance and Administration to ensure coordinated efforts and communication across the college.

For crime-related issues on campus, faculty, staff, and students should first call the Police department (9-1-1), and then notify their supervisor and the Director of COM Facilities.