FAU Charles E. Schmidt College of Medicine

Continuous Quality Improvement Visual Overview

(Q1) January

Curricular Courses CQI - CIPEC Meeting
1) Document January CIPEC Minutes
2) Update Phase Action Plans

LCME Element CQI - COMCC Meeting
1) Send January COMCC LCME Reminders
2) Document January COMCC Minutes
3) Send February COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
1) Core Clerkship CQI Reports (1st LIC, May-October)
2) Send Clerkship Action Plans

(Q1) February

Curricular Courses CQI - CIPEC Meeting
1) Document February CIPEC Minutes
2) Send FBS & FOM 1 Action Plans

LCME Element CQI - COMCC Meeting
1) Annotate and assign Q2 Elements
2) Document February COMCC Minutes
3) Send March COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

(Q1) March

Curricular Courses CQI - CIPEC Meeting
1) Document March CIPEC Minutes
2) Send PT 2 & PT 3 Action Plans

LCME Element CQI - COMCC Meeting
1) Document March COMCC Minutes
2) Send April COMCC LCME Reminder

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

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(Q2) April

Curricular Courses CQI - CIPEC Meeting
1) Document April CIPEC Minutes
2) Send PT 4 and FOM 3 Action Plans

LCME Element CQI - COMCC Meeting
1) Document April COMCC Minutes
2) Send May COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

(Q2) May

Curricular Courses CQI - CIPEC Meeting
1) Document May CIPEC Minutes
2) Send NSB & Step 1 Review Action Plans

LCME Element CQI - COMCC Meeting
1) Annotate and assign Q3 Elements
2)Document May COMCC Minutes
3) Send June COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

(Q2) June

Curricular Courses CQI - CIPEC Meeting
1) Document June CIPEC Minutes
2) Send FOM 4 & Year 2 ICA Action Plans

LCME Element CQI - COMCC Meeting
1) Document June COMCC Minutes
2) Send July COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
1) Core Clerkship CQI Reports + CPM (2nd LIC, November-March)
2) Cross Discipline CQI Reports
3) Send Clerkship/ Cross Discipline Action Plans

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(Q3) July

Curricular Courses CQI - CIPEC Meeting
1) Document July CIPEC Minutes
2) Update Phase Action Plans

LCME Element CQI - COMCC Meeting
1) Document July COMCC Minutes
2) Send August COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION (The July meeting is historically canceled every year)

(Q3) August

Curricular Courses CQI - CIPEC Meeting
1) Document August CIPEC Minutes
2) Send PT 1, FOM 2 & Year 2 ICA Action Plans

LCME Element CQI - COMCC Meeting
1) Annotate and assign Q4 Elements
2)Document August COMCC Minutes
3) Send September COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
1) Core Clerkship CQI Reports + CPM (2nd LIC, November-March)
2) Cross Discipline CQI Reports
3) Send Clerkship/ Cross Discipline Action Plans

(Q3) September

Curricular Courses CQI - CIPEC Meeting
1) Document September CIPEC Minutes
2) Send S&T, Year 3, and Year 3 ICA Action Plans

LCME Element CQI - COMCC Meeting
1) Document September COMCC Minutes
2) Send November COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

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(Q4) October

Curricular Courses CQI - CIPEC Meeting
1) Document October CIPEC Minutes
2) Send TTR and Year 4 Action Plans

LCME Element CQI - COMCC Meeting
1) Document October COMCC Minutes
2) Send November COMCC LCME Reminders

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

Phase Review Kick Off
1) Medical Education Retreat

(Q4) November

Curricular Thread CQI - CIPEC Meeting
1) Document November CIPEC Minutes
2) Send Thread Action Plans

LCME Element CQI - COMCC Meeting
1) Annotate and assign Q1 Elements
2) Document November COMCC Minutes
3) Send December COMCC LCME Reminder

Clerkship CQI - Clerkship Director Meeting
NO CQI ACTION

(Q4) December

Threads/ LCME Element CQI
1) Document combined December CIPEC and COMCC Minutes
2) Send Thread Action Plans

Clerkship CQI - Clerkship Director Meeting
1) Core Clerkship CQI Reports (1st LIC, May-October)
2) Send Clerkship Action Plans

**In December, CIPEC and COMCC have a combined meeting on the second Tuesday of the month*