

Why You Need a Co-Curricular Transcript

1. To record your involvement throughout your **FAU experience**
2. To assist in co-curricular **goal setting and tracking goal progress**
3. To highlight leadership and involvement experiences when **looking for jobs and internships**
4. To **complement your academic transcript**
5. To support **award and scholarship applications**

www.fau.edu/lead



Have Any Questions? Need More Information?



Contact LEAD today!

561-297-3499
leadership@fau.edu

www.fau.edu/lead

Co-Curricular Transcripts



What is a Co-Curricular Transcript?

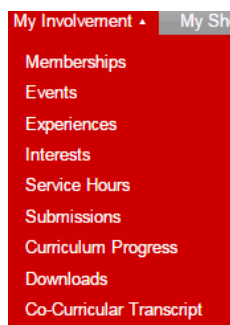
A Co-Curricular Transcript is a record of student involvement and development that occurs beyond the classroom setting. This is a professional document that can be compiled through OwlCentral to track your involvement and experiences while at Florida Atlantic University.

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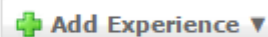
How To Log on to OwlCentral & Locate Your Transcript

- Go to www.fau.edu/getinvolved
- Log In and enter your FAU Net ID and Password
- Locate the “My Involvement” tab and Click “Co-Curricular Transcript” at the very bottom



- OwlCentral will automatically pull your membership information from all organizations you are a part of on the site. In order to ensure accuracy, make sure you are a member on your organization’s OwlCentral roster. If you are not listed on the roster, your membership information will not appear on the Co-Curricular Transcript.
- You have an ability to add other “Experiences” to your Co-Curricular Transcript. Under the “My Involvement” tab, click “Experiences and select one from the drop down menu.

My Experiences



Academic Service Learning
Alternative Break Programs
Ambassador Program Involvement
Athletics & Intramural Sports
Certifications
Conferences (Attendance)
Conferences (Presentation)
Employment (Off Campus) SR
Employment (On Campus)
Honors and Awards
Internships
LDR 2010 Introduction to Leadership Course
Leadership Assessment & Reflection
Leadership Education & Development Programs
Learning Community
Major Knowledge
Publications & Exhibitions
Read2Lead Reading Circles
Reflection Paper for CSL
Research Project (Graduate)
Research Project (Undergraduate)
Service Hour Component of CSL
Student Leadership Conference
Study Abroad

Unofficial vs. Official Copy

- As a student, you have the ability to access your unofficial co-curricular transcript right from your OwlCentral profile. You may print this and use it for your personal benefit.
- If you would like to request an Official* copy that is verified by the Leadership Education and Development office, go to www.fau.edu/lead and click on the “Co-Curricular Transcript” tab.

**This is recommended if you want to include your co-curricular transcript along with your resume or e-portfolio for applying to jobs, internships, etc.*

Co-Curricular Transcript Presentations

- The Office of LEAD offers presentations on Co-Curricular Transcripts. Contact them today to have them present at your class or organization meeting!

