

New Student Checklist

Use this list to keep track of the registration process for the FAU Intensive English Institute. If all items are checked; then, you are ready to start classes.

Note: Students who are applying for a Change of Status (CoS) to F-1 are eligible to study part-time while their CoS application is pending. Once CoS application is approved, student must enroll to the full-time program.

If any information is missing, please contact our office at iei@fau.edu

Initial I-20

- ☐ Obtain I-20 document
- ☐ Pay SEVIS I-901 fee
- ☐ Set up your visa interview

CoS I-20

- ☐ Obtain I-20 document
- ☐ Pay SEVIS I-901
- ☐ File a CoS application with USCIS

Transfer I-20

- ☐ Complete your Transfer-in form
- ☐ SEVIS records transfer to **MIA214F00308002**

Domestic Students

- ☐ Send a copy of your ID

Prepwork for Registration

- ☐ Take our OWLSLEY English Placement Tests
- ☐ Activate your FAU Net ID
- ☐ Complete immunization requirement (*Measles and Rubella*)

Immigration Documents ***Only F-1 Students**

- ☐ Passport
- ☐ Visa stamp or I-797A approval notice
- ☐ Original I-20 Signed
- ☐ I-901 SEVIS fee receipt
- ☐ I-94 Card

Informational Documents

- ☐ Complete and sign the "Emergency Contact Form"
- ☐ Complete and sign the "Photo Release Form"
- ☐ Read the IEI Student Handbook

Payments

- ☐ Tuition (*See Estimated Cost of Attendance for price estimate*)
- ☐ Health Insurance (*See Estimated Cost of Attendance for price estimate*) *** Only F-1 Students**
- ☐ Transportation Access Fee (\$76.90 Fall/Spring or \$32.04 Summer per student / per term)
- ☐ OWL Card (\$10 per student / One time charge)