



Workers' Compensation –New Claim Reporting

Effective January 1, 2014 all work related injuries or illnesses are to be reported to AmeriSys at the toll-free number 1-800-455-2079. If possible the employee is to be present for the call so the employee's injuries may be triaged and the appropriate medical care is provided.

If it is an emergency, call 911 to get immediate medical care for the injured employee, then call AmeriSys at 1-800-455-2079 to report the incident. To complete the required First Report of Injury or Illness, the following information will be required:

- Employee Name
- Employee Social Security Number
- Date of Incident (Injury or Illness)
- Time of Incident (Injury or Illness)
- Employee Home Address
- Employee Home Phone Number
- Employee Class Title
- Employee Date of Birth
- Employee Sex (Male or Female)
- Description of Accident
- Cause of Accident
- Part of Body Affected
- Name and Address of Agency or University (Primary Address)
- Date that Incident was Reported by Employee
- Employee Date of Employment
- Employee Salary
- Employee Work Address and Phone Number
- Employee Supervisor
- Supervisor Phone Number
- Place of Accident (Street, City, Zip)

Questions regarding work place injuries and Workers' Compensation may be directed to the Department of Human Resources, Employee Relations, tel: 561-297-0319, fax: 561-297-4220



Department of Financial Services

Division of Risk Management

State Employees' Workers' Compensation Claims

EFFECTIVE 1/1/14

IMMEDIATELY REPORT A JOB-RELATED INJURY

OR ILLNESS TO YOUR SUPERVISOR. TO REPORT
A CLAIM, CALL TOLL-FREE:

800.455.2079

Notice of Change:

Effective 1/1/14, AmeriSys is the new Workers' Compensation Medical Case Management Partner.

Report an On-The-Job Injury or Illness to 800-455-2079

To State of Florida Employees and Volunteers:

The Division of Risk Management has partnered with AmeriSys to provide medical case management for State of Florida employees and volunteers who have a work-related injury or illness. The partnership is **effective for dates of injury reported on or after January 1, 2014**. AmeriSys is a Medical Case Management Organization, a division of USIS, Inc., a wholly owned subsidiary of Brown & Brown Inc.

If you have a work-related injury or illness you should immediately report the incident to your supervisor. Your employer will immediately report the injury to AmeriSys at 800-455-2079.

AmeriSys provides 24/7/365 claim reporting through an Intake and Triage Unit. At the time the claim is reported, the intake coordinator will assist you in reporting your claim, and a triage nurse will orient you to the workers' compensation system and direct you to the most appropriate care for your injury.

What are your supervisor's responsibilities following an on-the-job injury or illness?

- In the case of a medical emergency, call 911 and then immediately contact AmeriSys at 800.455.2079 to report the claim.
- If the injury is not an emergency, the supervisor should immediately report the claim to AmeriSys. Whenever possible, please have the injured employee present with the supervisor when the claim is reported. The triage nurse will then be better able to assess medical needs and arrange for immediate medical treatment.

If you have any questions, please contact your Division Workers' Compensation Claims Manager or the Department Workers' Compensation Coordinator.