

## No Credit (NC) Grades in IFP and Selected Lower-Division Courses

The No Credit grading policy is designed to enable Florida Atlantic University students the opportunity to progress through to a timely and successful graduation. This policy is limited to courses in the Intellectual Foundations Program (IFP) and selected lower-division courses. Students will receive a grade of NC (No Credit) if their grade does not meet the minimum requirement. NC grades are not calculated in the student's grade point average (GPA). Grades that meet the minimum will appear as earned on the student's transcript and will be calculated in GPA. The following conditions apply to this policy:

1. The grade of NC is applied a maximum of four times to the listed courses during the student's academic career at FAU and applies only to courses carrying two or more credit hours.
2. Students receiving one or more NC grades are subject to the university's academic standing flags (probation, suspension, etc.) and must abide by the stipulations for continuation determined by their academic advisor.
3. The grade of NC may not be applied to repeated courses.
4. The NC grade may not be applied to grades awarded due to an academic irregularity.
5. Students wishing to have their earned grade applied (and thus to remove their NC grade) must [petition](#) the Office of the University Registrar.

The following courses (and the minimum required grade) fall under this policy:

1. IFP mathematics and English Composition courses (including ENC 1102 substitute courses): minimum grade is C. For us this includes MGF 1107, STA 2023, MAC 2311, MAC 2312 in mathematics, and ENC 1101 (and 1102) in English (PHI 2102 Logic is IFP but we offer PHI 2101 which is NOT).
2. All other IFP courses: minimum grade is D-.
3. Beginning foreign language courses, such as SPN 1120 and SPN 1121: Minimum grade is D-.

Students should understand that all coursework, including those courses for which the NC grade policy has been applied, counts in the calculation of excess hours. Students might eventually incur additional fees in the pursuit of their degree, so they will need to chart their plan of study in consultation with you.

### University Forgiveness Policy (Repeated Courses)

The University Forgiveness Policy permits an undergraduate student to repeat an FAU course and allows only the higher grade to count in the grade point average. The policy does not remove the previous grade but eliminates the effect of that grade on the student's GPA by removing it from the computation. Undergraduates are permitted to apply the Forgiveness Policy at any time prior to graduation.

Forgiveness Policy Request forms are available [here](#) or in the Office of the Registrar and should be submitted after the course has been repeated. All freshmen wishing to use the Forgiveness Policy must obtain the approval of an advisor.

***The following conditions apply to the use of the Forgiveness Policy:***

1. Students may request forgiveness up to three times during their undergraduate study at the University. No more than two forgiveness requests may be at the 3000 and 4000 levels. Undergraduate students approved to take graduate-level courses (5000-level) toward their undergraduate degree may use one of the two upper-division (3000/4000 level) forgiveness requests toward a 5000-level course.

2. The Forgiveness Policy does not apply to S/U courses.

**3. *The repeated course must be taken at FAU.***

4. Grades awarded due to academic irregularities cannot be removed from the GPA calculation under the Forgiveness Policy.

5. For transferred courses, grade forgiveness by the prior institution will be honored by Florida Atlantic University.

Students should understand that all coursework, including those courses for which the Forgiveness Policy has been applied, counts in the calculation of excess hours.

### **Limitations on Number of Withdrawals**

Undergraduate students may not withdraw (with a grade of “W” or “ZR”) from more than two courses at the lower-division level (1000- and 2000-level courses) and from more than three courses at the upper-division or higher level (3000- and 4000-level courses; the limitation also applies to undergraduates taking graduate-level courses). Zero- and one-credit courses are excluded from these limitations. Exceptional Circumstance Withdrawals, which carry the “WM” grade, are excluded as well.

### **Complete Course Withdrawal**

**Undergraduate students wishing to drop or withdraw from all of their classes, please complete the following:**

1. Drop or withdraw from all but one class through MyFAU by the established deadlines.
2. Complete the online FAU Complete Course Withdrawal form through the [MyFAU portal](#).
3. Once received, the Dean of Students Office will review the form and contact the student, if appropriate, to discuss possible strategies or interventions to ensure a timely graduation.
4. The Office of the Registrar will process the withdrawal from the student's final class(es).

### **Additional Drop/Withdrawal Policies**

Dropped courses, specifically those dropped during the second week of the term after the drop/add period, those that receive a grade of “W” on the transcript and those that receive a grade of “F” on the transcript, will count as attempted hours on the student’s record. Refer to the [Attempted Hours](#) subsection above for information regarding this calculation and its consequences.

Dropping or withdrawing from courses in which the student is involved in academic irregularities is not permitted.

