

## **Music Practice Room Permission Form**

*By signing this form, students agree to abide by the rules outlined below, all other Wilkes Honors College and Florida Atlantic University rules, and all applicable local, state, and federal laws. Any failure to abide by these standards will result in permanent loss of access to the music practice rooms, as well as other applicable sanctions.*

- 1. Practice rooms are for currently enrolled Wilkes Honors College students only. Individuals unable to show an official FAU ID will be asked to leave.**
- 2. Practice rooms are only for students with approved permission forms on record. A new permission form must be submitted each academic year. Students without approved permission forms may not enter a music practice room, even as a “guest.”**
- 3. Practice rooms are reserved by the hour, on the hour. Students must be in the room and engaged in practicing no later than 5 minutes after each hour begins. During the hour, the five minute rule applies. If you leave your room for more than 5 minutes, your room is up for grabs. Reservations for specific rooms and times can be made through the HC Dean’s Suite (honorscollege@fau.edu or 561-799-8620/6-8620).**
- 4. Students will need to leave their room on the hour, every hour, to see if anyone is waiting outside to use the room. If another student is waiting, then that student has first right to the room.**
- 5. Practice rooms ARE FOR PRACTICING ONLY (no cell phone conversations, studying, reading, eating, drinking, socializing, personal business, or any other activity that should be reserved for a more private setting). This rule will be strictly enforced, and no second chances will be granted.**
- 6. Knock on practice room doors before entering.**
- 7. Avoid talking directly outside a practice room.**
- 8. Do not spray anything inside practice rooms (such as perfumes or aerosols).**
- 9. Even if you’re not eating or drinking, you may not BRING FOOD OR DRINK into a practice room. This rule also will be strictly enforced. Never put liquids on top of pianos. Please help our school preserve its fragile instrumental resources.**

*(Continues on the other side.)*

**10. Please leave the room as you found it. All papers and garbage must go in the garbage disposal containers by the entrance to the HA building.**

**11. Members of the faculty and staff will periodically “walk” the practice room area to ensure that procedures are being respected. Those who choose to disrespect any of the above will have their practice room privileges permanently suspended. Please inform the HC Dean’s Suite ([honorscollege@fau.edu](mailto:honorscollege@fau.edu) or 561-799-8620/6-8620) of any inappropriate activities occurring in a practice room or any breach of these guidelines. You will be held responsible for any improper activity that you know about but didn’t report.**

**12. Please report any problems with the pianos (inoperative keys, tuning issues, broken strings, double striking, pedal issues, bench problems, etc.) to the HC Dean’s Suite ([honorscollege@fau.edu](mailto:honorscollege@fau.edu) or 561-799-8620/6-8620).**

I agree to abide by all the above rules (as well as by standard common sense) as a condition of my access to the music practice rooms. I understand that a new form must be completed *each* semester.

Signed \_\_\_\_\_ Print name \_\_\_\_\_

Z-Number \_\_\_\_\_ E-mail \_\_\_\_\_

Cell phone \_\_\_\_\_ ISO Number \* \_\_\_\_\_

\* Please visit Student Services in SR to obtain your ISO number. Your ISO number is not the same as your Owl Card number.

\_\_\_\_\_

\_\_\_\_\_ has been approved for access to HA music practice  
(Student Name)

rooms for the \_\_\_\_\_ semester of \_\_\_\_\_.

Approval by \_\_\_\_\_

Swipe card access requested \_\_\_\_\_ (Date).