

Request to Receive Graduate Tuition Benefits for Graduate Research Assistants

Please complete the information below and attach adequate documentation and justification for the tuition waiver request. This form must be submitted and approved by the appropriate Proposal and Contract Administrator in the Office of Sponsored Programs at least 15 days prior to the sponsor's submission deadline. Once approved, this form must be submitted along with the proposal to the Office of Sponsored Programs.

College: _____ Supervisor/Principal Investigator: _____

Sponsor: _____

Project Title: _____

Anticipated Project Start and End Dates: _____

Does the sponsor exclude tuition as a budget item?

Yes. Please attach written documentation from the sponsor prohibiting the tuition funding.

No. Please provide written justification for the request in the space below. If additional space is needed, attach a letter to this form.

Number of Graduate Research Assistants Requested: _____

Student Name(s) (if known): _____

Anticipated Hours of Employment per Week: _____

Anticipated Number of Credit Hours per Academic Year: _____

Reviewed by the Office of Sponsored Programs:

Comments:

Approval
 Disapproval

Sponsored Programs (Signature)

Date

Reviewed by the Graduate College:

Comments:

Approval
 Disapproval

Dean of the Graduate College (Signature)

Date