

**University Graduate Programs Committee
December 5, 2018
Meeting Minutes**

Present: Ken Dawson-Scully, GPC Chair, Science; Paul Peluso, UGC Chair, Education; Susan Bulfin, Nursing; Adam Bradford, A&L; Stephen Charbonneau, A&L; Valentine Aalo, Engineering; Anita Pennathur, Business; Andrew Oleinikov, Medicine;

Others Present: Nancy Conдеми, Graduate College; Liana Smith, Graduate College; Brian Hodge, Registrar; Manny Gonzalez, CDSI; Joy McClellan, CDSI; Mihaela Cardei, Engineering; Debra Szabo, Office of Provost; Hannah Baker, GPSA; Vegar Wiik, Business; Daniel Groper, Business; Ken Johnson, Business;

Absent: Eric Dumbaugh, CDSI; Kenneth Frankel, Library; Sabrina Sembiante, Education;

- I.** Meeting called to order by GPC Chair, Ken Dawson-Scully at 2:00 pm.
- II.** The minutes from the last GPC meeting on November 7th were unanimously approved.
- III.** Brief announcements and discussions:
 - a. Dean’s Report:
 - i. On behalf of the Interim Dean of the Graduate College, Dr. Khaled Sobhan, Liana Smith announced that the fellowship allocations went out and to contact the Graduate College with any questions or concerns.
 - b. It was announced that the Provost will be attending next week’s UGC meeting and that GPSA would lead the discussion with a question.
 - i. The meeting will be held in the College of Education
 - ii. Adam Bradford asked if there were any Graduate College initiatives that they would be requesting that the council can echo.
 - 1. Liana Smith- graduate student stipends and increased tuition waivers (same requests that were submitted last year)
 - 2. Adam asked if we want Graduate programs to grow how can we do that without stipends or money and also noted he would bring this up to the Provost at next week’s UGC meeting.
- IV.** The below items/curriculum proposals were reviewed:

New Curriculum Proposals for December 5, 2018

| Curriculum Document Type | Title | College (Department) | Credit | Action |
|--|----------------------------|----------------------|--------|--|
| Reviewers by College: CDSI, Nursing | | | | |
| Course Change | MUC6251- Music Composition | A&L | N/A | AC (changes made) Removed |

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|---------------|---|-----|-----|---------------------------------|
| Course Change | MUG6306- Applied Graduate Orchestral Conducting | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6018- Advanced Commercial Music Ensemble | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6445- Graduate Concert Percussion Ensemble | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6146- Graduate Chamber Winds | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6458- Graduate Collaborative Piano Performance | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6465- Graduate Instrumental Chamber Music | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6468- Graduate Vocal Chamber Music | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6715- Graduate Chamber Jazz Ensemble | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6716- Graduate Large Jazz Ensemble | A&L | N/A | AC (changes made) Removed |
| Course Change | MUN6806- World Music Ensemble | A&L | N/A | AC (changes made) Removed |
| Course Change | MUS6906- Directed Independent Study | A&L | N/A | AC (changes made) |
| Course Change | MUS6933- Special Topics | A&L | N/A | AC (changes made) Removed |

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|---------------|---|-----|-----|------------------------------------|
| Course Change | MVB6351- Graduate Applied Music- Trumpet | A&L | N/A | AC (changes made) |
| Course Change | MVB6352- Graduate Applied Music- Horn | A&L | N/A | AC (changes made) |
| Course Change | MVB6353- Graduate Applied Music- Trombone | A&L | N/A | AC (changes made) |
| Course Change | MVB6354- Graduate Applied Music- Euphonium | A&L | N/A | AC (changes made) Removed |
| Course Change | MVB6355- Graduate Applied Music- Tuba | A&L | N/A | AC (changes made) Removed |
| Course Change | MVK6351- Graduate Applied Music- Piano | A&L | N/A | AC (changes made) Removed |
| Course Change | MVK6353- Graduate Applied Music- Organ | A&L | N/A | AC (changes made) Removed |
| Course Change | MVP6351- Graduate Applied Music- Percussion | A&L | N/A | AC (changes made) Removed |
| Course Change | MVS6351- Graduate Applied Music- Violin | A&L | N/A | AC (changes made) Removed |
| Course Change | MVS6352- Graduate Applied Music- Viola | A&L | N/A | AC (changes made) Removed |
| Course Change | MVS6353- Graduate Applied Music- Violoncello | A&L | N/A | AC (changes made) Removed |
| Course Change | MVS6354- Graduate Applied Music- String Bass | A&L | N/A | AC (changes made) Removed |

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|---|--|----------|-----|---------------------------------|
| Course Change | MVS6355- Graduate Applied Music- Harp | A&L | N/A | AC (changes made) Removed |
| Course Change | MVS6356- Graduate Applied Music- Guitar | A&L | N/A | AC (changes made) Removed |
| Course Change | MVV6351- Graduate Applied Music- Voice | A&L | N/A | AC (changes made) Removed |
| Course Change | MVW6351- Graduate Applied Music- Flute | A&L | N/A | AC (changes made) Removed |
| Course Change | MVW6352- Graduate Applied Music- Oboe | A&L | N/A | AC (changes made) Removed |
| Course Change | MVW6353- Graduate Applied Music- Clarinet | A&L | N/A | AC (changes made) Removed |
| Course Change | MVW6354- Graduate Applied Music- Bassoon | A&L | N/A | AC (changes made) Removed |
| Course Change | MVW6355- Graduate Applied Music- Saxophone | A&L | N/A | AC (changes made) Removed |
| Program Change | MA in LLCL | A&L | N/A | A |
| Program Change | Master of Music | A&L | N/A | AC (changes made) |
| Reviewers by College: Education, Library | | | | |
| New Self-Supporting Program | Doctor of Philosophy with Major in Business Administration: Executive | Business | N/A | A |
| Program Change | Transportation, Logistics and Supply Chain Management Graduate Certificate | Business | N/A | A |
| Reviewers by College: Library, Science | | | | |
| Program Change | Master of Public Administration (MPA) | CDSI | N/A | A |

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|---|---|-------------|-----|----------------------|
| Program Change | Master of Social Work | CDSI | N/A | A |
| Program Change | Doctor of Social Work Degree Program | CDSI | N/A | A |
| Reviewers by College: A&L, Education | | | | |
| New Course | CGN5937- Graduate Seminar | Engineering | 0 | AC (changes made) |
| New Course | CGS5937- Graduate Seminar | Engineering | 0 | AC (changes made) |
| New Course | EML5937- Graduate Seminar | Engineering | 0 | AC (changes made) |
| Program Change | Transportation, Logistics and Supply Chain Management Graduate Certificate | Engineering | N/A | A |
| Program Change | MS in Comp. Sci., Comp. Eng., Electrical Eng., Bioengineering PhD in Comp Sci., Comp. Eng., Electrical Eng. | Engineering | N/A | A |
| Program Change | MS Computer Science, S Computer Engineering, MS Electrical Engineering, MS Bioengineering, PhD Computer Science, PhD Computer Engineering, PhD Electrical Engineering | Engineering | N/A | A |
| Program Change | MS Civil Engineering | Engineering | N/A | AC (changes made) |
| Program Change | MS Civil Engineering | Engineering | N/A | A |
| Program Change | Ocean and Mechanical Engineering PhD Programs | Engineering | N/A | A |
| Program Change | Ocean and Mechanical Engineering MS and PhD Programs | Engineering | N/A | A |
| Program Change | Ocean and Mechanical Engineering MS & PHD Programs | Engineering | N/A | A |
| Reviewers by College: Nursing, Science | | | | |
| Course Change | BMS6017- Foundations of Medicine | Medicine | N/A | A |

A&L

- i. All 33 Course Change Requests (MUC6251 through MVW6355 on agenda) were approved unanimously by the committee contingent upon combining them all into a Program Change Request form including the justification for the change.
- ii. The Program Change Request for MA in LLCL was approved unanimously by the committee with a recommendation to be approved by the Catalog Revision Committee at the UGC meeting.

- iii. The Program Change Request form for Master of Music was approved unanimously by the committee contingent upon adding the tracked changes from the catalog.

Business

- i. The New Self-Supporting Program Request form for Doctor of Philosophy with Major in Business Administration: Executive was approved unanimously by the committee.
- ii. The Program Change Request form for Transportation, Logistics and Supply Chain Management Graduate Certificate was approved unanimously by the committee.

CDSI

- i. The Program Change Request form for Master of Public Administration (MPA) was approved unanimously by the committee.
- ii. The Program Change Request form for Master of Social Work was approved unanimously by the committee.
- iii. The Program Change Request form for Doctor of Social Work Degree Program was approved unanimously by the committee.

Engineering

- i. The New Course Proposal for CGN5937- Graduate Seminar was approved unanimously by the committee contingent upon adding the CAPS statement to the syllabus.
- ii. The New Course Proposal for CGS5937- Graduate Seminar was approved unanimously by the committee contingent upon adding the CAPS statement to the syllabus.
- iii. The New Course Proposal for EML5937- Graduate Seminar was approved unanimously by the committee contingent upon adding the CAPS statement to the syllabus.
- iv. The Program Request form for Transportation, Logistics and Supply Chain Management Graduate Certificate was approved unanimously by the committee.
- v. The Program Request form for MS in Comp. Sci., Comp. Eng., Electrical Eng., Bioengineering PhD in Comp Sci., Comp. Eng., Electrical Eng. was approved unanimously by the committee.
- vi. The Program Request form for MS Bioengineering, PhD Computer Science, PhD Computer Engineering, PhD Electrical Engineering was approved unanimously by the committee.
- vii. The Program Request form for MS Civil Engineering was approved unanimously by the committee contingent upon changing the word “should” to “must” on the syllabus to be consistent.
- viii. The Program Request form for MS Civil Engineering was approved unanimously by the committee.
- ix. The Program Request form for Ocean and Mechanical Engineering PhD Programs
- x. The Program Request form for Ocean and Mechanical Engineering MS and PhD Programs was approved unanimously by the committee.
- xi. The Program Request form for Ocean and Mechanical Engineering MS & PHD Programs was approved unanimously by the committee.

Medicine

- i. The Course Change Request for BMS6017- Foundations of Medicine was approved unanimously by the committee.

V. Meeting adjourned by Ken Dawson-Scully, GPC Chair, at 3:12 p.m.

The next Graduate Programs Committee meeting is January 23, 2019