

# FLORIDA ATLANTIC UNIVERSITY™

## Graduate Programs—COURSE CHANGE REQUEST<sup>1</sup>

UGPC APPROVAL \_\_\_\_\_  
 UFS APPROVAL \_\_\_\_\_  
 SCNS SUBMITTAL \_\_\_\_\_  
 CONFIRMED \_\_\_\_\_  
 BANNER POSTED \_\_\_\_\_  
 CATALOG \_\_\_\_\_

DEPARTMENT:	COLLEGE: COLLEGE OF MEDICINE
COURSE PREFIX AND NUMBER: BCC 7160	CURRENT COURSE TITLE: INTEGRATED SURGERY CLERKSHIP
CHANGE(S) ARE TO BE EFFECTIVE (LIST TERM): SUMMER 2013	TERMINATE COURSE (LIST FINAL ACTIVE TERM):
CHANGE TITLE TO: SURGERY CLERKSHIP  CHANGE PREFIX FROM:                      TO:  CHANGE COURSE NO. FROM:                      TO:  CHANGE CREDITS <sup>2</sup> FROM: 12                      TO: 20  CHANGE GRADING FROM:                      TO:  CHANGE DESCRIPTION TO:	CHANGE PREREQUISITES/MINIMUM GRADES TO*:   CHANGE COREQUISITES TO*:   CHANGE REGISTRATION CONTROLS TO:   *Please list both existing and new pre/corequisites, specify AND or OR, and include minimum passing grade.
Attach syllabus for ANY changes to current course information.	
Should the requested change(s) cause this course to overlap any other FAU courses, please list them here.	Please consult and list departments that might be affected by the change(s) and attach comments. <sup>3</sup>

Faculty contact, email and complete phone number:  
 Barry Linger, Ed.D., 297-0913, blinger@fau.edu

<b>Approved by:</b> Department Chair: <u>Dwight Herr</u> College Curriculum Chair: <u>Paul Louis Caruso</u> College Dean: <u>Steve M. [unclear]</u> UGPC Chair: <u>Marilyn [unclear] Paris [unclear]</u> Graduate College Dean: _____ UFS President: _____ Provost: _____	<b>Date:</b> <u>3/19/13</u> <u>3/19/13</u> <u>3/19/13</u> <u>3/27/13</u> _____ _____	1. Syllabus must be attached; see guidelines for requirements: <a href="http://www.fau.edu/provost/files/course_syllabus.2011.pdf">www.fau.edu/provost/files/course_syllabus.2011.pdf</a>  2. Review Provost Memorandum: <b>Definition of a Credit Hour</b> <a href="http://www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf">www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf</a>  3. Consent from affected departments (attach if necessary)
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Email this form and syllabus to [UGPC@fau.edu](mailto:UGPC@fau.edu) one week before the University Graduate Programs Committee meeting so that materials may be viewed on the UGPC website prior to the meeting.

**FLORIDA ATLANTIC UNIVERSITY  
CHARLES E. SCHMIDT COLLEGE OF MEDICINE  
COURSE SYLLABUS**

**GENERAL INFORMATION**

<b>Course Number:</b>	BCC 7160
<b>Credit Hours:</b>	20
<b>Prerequisites:</b>	Enrolled in 3 <sup>rd</sup> Year of MD program
<b>Online:</b>	Blackboard Learning System
<b>Term:</b>	All
<b>Course Title:</b>	Surgery Clerkship
<b>Course Director:</b>	Lawrence Brickman, M.D.
<b>Office:</b>	BC-55 Room 349
<b>Office Hours:</b>	Tuesday, Wednesday 1:00 – 5:00 p.m.
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**COURSE DESCRIPTION**

The surgical clerkship is an intense clinical experience that introduces students to the basic principles of surgery. The clerkship is designed to equip students with the knowledge and skills relevant to surgical management that all physicians should possess. It aims to emphasize patient responsibility and professional behavior as essential qualities for young physicians to develop.

During the surgical clerkship, students learn pre-, peri-, and post-operative evaluation and management of surgical diseases and participate in surgical procedures. The goal of the surgical experience is to impart an understanding of the basic principles of surgery that the student will acquire an informational base from which surgical disease can be recognized and appropriate treatment initiated. This is accomplished through direct patient care, faculty teaching, and a series of lectures and conferences. Throughout the clerkship, emphasis is placed on experience in surgery is intended to prepare students for whatever area of medicine they choose for residency.

**COURSE OBJECTIVES**

The Surgery Clerkship is designed to equip students with the knowledge and skills relevant to the evaluation and management of patients with surgical diseases that all physicians should possess. It aims to familiarize the medical student with the types of diseases surgeons commonly encounter, orient them to the work-up and differential diagnosis of surgical disease and management.

- Understand principles related to surgical illness and surgical pathophysiology.

- Conduct complete physical examinations
- Use problem oriented surgical histories and physical examinations to develop clinical assessment, differential diagnoses, and a planned approach for specific surgical problems encountered. This includes understanding the role of laboratory, radiology, and other diagnostic aids in the diagnosis of surgical illness.
- Understand the basic anatomical landmarks for the most frequent general surgical operative procedures
- Understand indications, contraindications, risks and benefits of diagnostic and therapeutic procedures.
- Demonstrate professional behavior (honesty, responsibility, respect for patients and colleagues and commitment and enthusiasm towards learning).
- Understand operative technique, surgical anatomy and pathology.
- Learn basic surgical skills.
- Learn the basics of postoperative care and the evaluation and treatment of the most frequent postoperative complications.
- Understand surgical decision making, including the timing and need for an operation and be able to communicate this to others (patient education; informed consent).
- Formulate a differential diagnosis and treatment plan.
- Interpret common radiologic findings and laboratory data.
- Understand the unique needs of the surgical patient with respect to nutrition, fluids and electrolytes, as well as infectious issues.

Clinical Goals: A student should be capable of:

- Performing a complete physical examination for the areas of the head and neck, musculoskeletal and abdomen.
- Demonstrating an adequate knowledge of surgical diseases.
- Performing both complete and focused patient work-ups and presentations.
- Displaying professional behavior and functioning effectively as a member of a healthcare team.

Core Clinical conditions to be encountered during the surgery clerkship:

- Abdominal pain – Acute abdomen
- Breast masses – Benign and malignant
- Colon – Benign – Diverticulitis; Inflammatory bowel disease
- End of life care
- Biliary tract disease – Gall bladder and bile duct disease
- Cardiothoracic surgery
- Hernias – groin and ventral
- Nutrition
- Post-operative care
- Surgical Endocrine disease
- Surgical esophageal/gastric disease
- Surgical liver disease
- Trauma/critical care
- Vascular disease – Arterial and venous

Demonstrated Competency Milestones (Required)

- Abdominal exam – acutely ill patient
- Patient presentation – Acute illness
- History taking/HPI – acutely ill patient
- Simple suturing and wound care with sterile technique – patient

## EVALUATION

## **Grading Policy for M3**

### Grades in the third year clerkships

Student will receive grades in the following Clerkships based on an Honors, High Satisfactory, Satisfactory, Unsatisfactory scale:

Medicine  
Surgery  
Geriatrics  
Pediatrics  
Obstetrics and Gynecology  
Psychiatry  
Community and Preventive Medicine/Longitudinal Preceptorship

Students will receive a Satisfactory/Unsatisfactory grade for each Longitudinal Integrated Clerkship.

A target will be set for a maximum of 25% Honors for each graded clerkship. This will be decided by the members of each discipline specific Clerkship Grading Committee.

### Grading requirements

Performance in all aspects of the clerkship will be monitored. Students are required to pass all components stipulated in the clerkship syllabus in order to pass the clerkship. The clerkship grade will be determined by components that will assess medical knowledge, clinical skills, professionalism, and discipline-specific skills.

Clinical Performance Evaluation by Faculty Preceptor (Clinical skills)  
NBME Subject Examination (Medical Knowledge)  
Professionalism (attendance, patient logs, participation, communication skills)  
Presentations, Oral Exams, OSCEs and Projects (Clerkship dependent)

Performance in a clerkship that is below expectations or unsatisfactory in any of the components of the clerkship, as defined in the discipline handbook, will result in grade of "Unsatisfactory".

### Expectations for the assignments and projects

Clerkship Directors will determine the specific formative and summative requirements for their clerkship including write-ups, OSCE's, presentations, assignments, oral examinations etc. Determinates of the final grade in all clerkships will be clearly stated in the handbook for that discipline. Students should review the handbook for each clerkship so they understand the ways in which they will be assessed and how the final grade will be determined.

### Clinical Performance Evaluations

Evaluation forms will be completed by clinical attendings and/or faculty preceptors.

Clinical Evaluations will assess students based on the following categories:

- (1) History Taking
- (2) Physical Examination
- (3) Record Keeping
- (4) Oral Presentation
- (5) Clinical Problem Solving
- (6) Fund of Knowledge
- (7) Professional Attributes and Responsibility
- (8) Self-Improvement
- (9) Interpersonal Communication Skills (Patients and Families)
- (10) Interpersonal Communication Skills (Relations with Health Care Team)
- (11) Narrative Assessment

The achievement of educational objectives in these areas defines the successful development of the physician-in-training and occurs during the course of a student's progress in medical school and beyond.

The Clerkship Evaluation Form is located in handbook.

#### Determining Final Core Clerkship Grades

All final core clerkship grades will be determined by the Grading Committee for that discipline. Further details on how grades are determined in each clerkship will be defined in that discipline's handbook. Grading Committees for each discipline will consist of the Clerkship Directors, Site Directors, and/or faculty members in that discipline. The final grade will reflect the totality of the experiences with that student. The Clerkship Directors have the authority to disregard an individual assessment based on judgment of the preponderance of the evidence. All grades for a given LIC will be reported to students no greater than six weeks after the completion of that LIC.

An **Honors** grade will be given to students for superior or outstanding achievement in all of their components for that clerkship, as determined by the Discipline Grading Committee. Ordinarily, Honors grades will be given to no more than 25% of a class.

A **High Satisfactory** grade will be given to students with superior achievement in several, but not all components of the clerkship.

A **Satisfactory** grade will be given to students who demonstrate satisfactory achievement in all components of the clerkship.

A grade of **Unsatisfactory** will be given to students whose performance is unsatisfactory or because of important deficiencies in some or all aspects of their clerkship performance.

#### Grade Descriptors

The qualitative descriptors below will be used for grade determination by the Surgery Clerkship Grading Committee:

##### **Unsatisfactory:**

This student has shown significant deficits in any one of the major areas of assessment including history taking, physical examination, clinical problem solving, record keeping, presentation skills, fund of knowledge, professional attributes and responsibility, self-improvement, interpersonal skills, communication skills with patients, families, and the health care team. The student did not complete patient logs, or required Clinical Skills Assessments in a satisfactory manner. The student failed to pass the Surgery NBME Shelf Exam (< 5th percentile). The deficit(s) observed cause serious concern about the student's ability to deliver appropriate care to patients and/or to conduct themselves with the professionalism expected of third year medical students as determined by the Surgery Clerkship Grading Committee.

##### **Satisfactory:**

This student has generally demonstrated proficiency with the basic material and skills expected of a student at this level of training but has shown limited motivation to learn during the rotation and has demonstrated one or two areas which though not frankly deficient would benefit from continued improvement. Examples include occasionally superficial or disorganized write-ups or presentations, occasional notable omissions or errors in a history, some gaps in knowledge of basic pathophysiology or therapeutics, occasional difficulty in interactions with patients, family or staff. This student met expectations for their exams, assignments, and patient logs. Any significant deficits that raise serious concern about the student's ability to function appropriately in a clinical setting warrant a grade of Unsatisfactory rather than Satisfactory.

**High Satisfactory:**

This student's work consistently exceeds expectations in all respects; in at least several areas, the student's work has been very good to outstanding. Although not truly exceptional, the student is consistently motivated, reliable, and organized, and works well with patients, staff and faculty. By the end of the rotation, he/she can be trusted to perform and present a thorough, reasonably efficient evaluation on a complex patient and generate an appropriate differential diagnosis and treatment plan. He/she has completed all expected tasks during the rotation and has sometimes sought out additional opportunities for learning and contributing during the rotation. This student performed adequately to extremely well on their Surgery NBME shelf exam, and completed all assignments and patient logs in a timely manner. This student demonstrates strong professionalism skills.

**Honors:**

This student has consistently performed at levels that far exceed the expected level for their level of training. He/she has consistently demonstrated excellent to outstanding clinical skills, presentations, write-ups and fund of knowledge, is highly motivated, reliable and well attuned to patients, families and staff, reads widely, and shows a consistent interest in seeking out and incorporating feedback, extending skills and knowledge, and contributing to the team. This student completed all assignments and patient logs in an exemplary manner. This student has impeccable professionalism. High scores (particularly above 50th percentile) on the Shelf Exam, while not required, are a plus that may be considered when other areas of performance are in the range between Honors and High Honors. The student has demonstrated performance that would typically merit enthusiastic recommendation to a leading residency training program.

Passing/Failing/Remediation policies

Students are expected to pass all of the components of the clerkship including clerkship evaluations, NBME subject exam, professionalism, and other assignments in order to pass the clerkship:

Expectations for the NBME Subject Examination in each discipline: Failure on the NBME shelf exam will result in a grade of "I" providing that performance in all other components of the clerkship is judged satisfactorily. Passing a re-examination will enable the "I" to be converted to a "P." No more than two such "I's" will be allowed during an academic year.

Students are expected to prepare independently. All examinations will be administered at FAU at the dates and times assigned in your clerkship schedule. A student must sit for all examinations as scheduled. *A student must obtain permission for an excused absence from the clerkship director* and notify the Dean for Student Affairs prior to the time for sitting for a scheduled examination. In the event of a personal emergency, the course clerkship director and the Dean for Student Affairs must be notified of the absence as soon as possible. A missed examination will be rescheduled at the discretion of the clerkship director, at a time that does not interfere with other clinical work. Unexcused absences will result in a grade of zero (0) for the missed examination.

Criteria and Policies Regarding Failing the NBME

To pass the clerkship you must "pass" the NBME, defined as scoring at or above the 5th percentile nationally compared to first takers at a similar period of the academic year. If you fail to do so, you will receive an incomplete grade for the clerkship. You will be required to re-take the exam during one of the preferred NBME Remediation Dates, unless approved by the Clerkship Director to take it later at another time. If you fail to score at or above the 5th percentile on your second attempt, you will receive a failing grade and remediation (which may include repeating the entire clerkship) will be determined by the Clerkship Discipline Coordinator in conjunction with the Clinical Promotions Committee.

Preferred Shelf Exam Remediation Dates

Upon notification of failing the NBME, the student must contact the LIC Director/or the Clerkship Director to set a date to retake the exam. To avoid having to study for and take the makeup exam while actively in another clerkship, the following dates have been set as preferred Shelf Exam Remediation Dates:

- The 1<sup>st</sup> Monday afternoon upon return from Winter Break
- The 1<sup>st</sup> Monday afternoon after return from Summer Break
- Two weeks after the completion of M3, prior to start of 4<sup>th</sup> year.

Ideally, the earliest one of these dates should be chosen. However, the student should have enough time to study for the exam, preferably spending one-to-two weeks of unscheduled time to do so. The date is to be determined by the Clerkship Director, after consultation with the student, and if necessary, with the M3/M4 Committee.

### Remediation of a Failing grade

If a student fails a clerkship, remediation will be determined by the Clerkship Director in conjunction with discipline specific Clerkship Grading Committee. If remediation includes additional time in clinical experiences, the scheduling of this time will be set by the LIC Directors, after consultation with the student, the Clerkship Directors, and the student's Learning Community Advisor. Exceptions will be at the discretion of the Clerkship Director and the discipline specific Clerkship Grading Committee. If a student fails 2 clerkships within a given LIC, the student will be required to re-take the LIC in the next calendar year.

### Professionalism

Students whose professionalism prompts concerns will see that reflected in their grade for the clerkship. Major professionalism issues may result in a Fail for the clerkship regardless of clinical grades or final exam performance.

The following is a list of some of the reasons for which the clerkship director will bring student up for discussion at the Clerkship Directors meeting and the students' grade may be impacted.

- Any unexcused absences to didactic sessions or clinical duties
- Any excused or unexcused absences to orientation
- Any excused or unexcused absences to exams (including exams rescheduled for valid reasons)
- Any excused or unexcused absences to simulation exercises
- Any comment of unprofessional behavior on evaluations or otherwise reported to the clerkship director
- Late, incomplete, or unsatisfactory submission of electronic patient log reports
- Recurrent tardiness
- Any late or incomplete assignments

### Attendance Policy

Student attendance and participation in all scheduled learning sessions are important to students' academic and professional progress and ultimate success as physicians. **Attendance at all activities is mandatory.**

**For an absence to be excused, a request must be made to the Clerkship Directors. Only a Clerkship Director can excuse an absence. No missed work associated with a specific session can be made up without loss of credit for satisfactory completion unless an excused absence has been granted.**

Unexpected absences: If a student is absent unexpectedly from the scheduled daily activities of the rotation, the clerkship director and the supervising attending should be notified by phone as early as possible. If the clerkship director is unavailable, the LIC Director should be called. Failure to notify the appropriate individual will result in the absence being unexcused.

All absences will be recorded and reviewed at the monthly Clerkship Director meeting. Repeated absences from required curricular activities may result in disciplinary action, up to and including dismissal from the CESCO.

### Monitoring Student progress/performance:

Weekly informal discussions on student progress between clerkship directors, site directors, and clinical faculty. These discussions will occur at the various clinical sites and also from 1 to 1:30 on Tuesdays at FAU prior to start of didactic afternoons.

Every two weeks the students' discipline specific patient log lists will be sent to each clerkship directors for review.

Monthly in person, email or phone communication will occur between clerkship directors/site directors and the clinical faculty and preceptors to hear how students are performing, and assure that they are meeting expectations.

Monthly clerkship directors meeting at FAU on Tuesday from 12 to 1 to officially review each student's progress and discuss curricular issues. Final monthly meeting of each LIC will be used as the grading committee meetings to discuss LIC grades for each student. The final meeting of each 6 months will be for discipline specific grading committee meetings and will be used to determine Honors /High Satisfactory/Satisfactory/Unsatisfactory grades for each clerkship.

Every 2 months an on-line evaluation form will be filled out by all clinical faculty/preceptors that will be sent to clerkship directors/LIC Directors for review. First 2 bimonthly on-line evaluations in LIC will be formative, final evaluation will be used for grading/narrative purposes.

#### Feedback to students:

Students will receive daily/weekly informal feedback from the clinical attendings and preceptors they are working with. Faculty development sessions will be used to educate faculty on how to give feedback to students in their offices and in the hospitals.

LIC Directors, Clerkship Directors, and /or designated Site Directors will meet individually every 2 months with students to give them formal feedback on their performance during the LICs. All attending evaluations, patient logs, assignments/projects, and participation in didactic sessions will be reviewed, as well as a student's own self-assessment. These meetings will occur after the on-line evaluations are received from the clinical faculty, so that this information can be reported to students and any plans for improvement/remediation can be implemented.

Students who have concerns or questions about their progress can at any time contact their clerkship director/LIC director individually to set up a meeting.

## **COURSE INFORMATION**

### Clinical Experiences:

**Surgical Clerkship Overview:** The Surgery Clerkship will be divided into four components within the six month Medical and Surgical Sciences (MSS) Integrated Clerkship. Those experiences will be a 4 week inpatient surgery experience, a one week anesthesia experience, a pathology experience, and ER shifts with a focus on surgical cases.

**Inpatient Surgery Rotation:** Each third year student will spend 4 weeks assigned to an inpatient surgery ward/experience. The five surgery inpatient sites are Bethesda Memorial Hospital, Boca Regional, Delray, Memorial, and Cleveland Clinic Florida. Surgery is a hospital based rotation where each student will spend their time with a surgical attending in the OR, making rounds, in the ER, and seeing patients in the office. This is expected to be a hands-on patient care experience focused on evaluating , managing , and assisting with surgical procedures and patients in an acute care setting. The inpatient surgery rotation will begin each morning with pre-rounds on patients at approximately 7:00 a.m., followed by work rounds and



surgical cases in the OR with the attending. In the afternoons, students will go as assigned to either their longitudinal preceptor's office, didactics at FAU (on Tuesdays), or they will have "white space" time to see their patients, read, or complete assignments.

**Anesthesia Rotation:** Each student will spend one week on an anesthesia rotation. This experience will be one-on-one with anesthesia attendings as they evaluate and manage patients.

**Emergency Room experience:** Each student will be assigned 10 ER shifts throughout the Medical and Surgical Sciences Integrated Clerkship. During the surgical portion of the clerkship, the students will be expected to focus on and admit surgical cases in the ER.

**Pathology Requirement;** Each student will be required to follow a frozen section to the lab from one of their surgical cases, and then return to the pathology department to review the slides.

#### Assignments:

**Patient Logs:** All surgical patients seen must be logged and submitted in a timely manner.

**WISE Cases:** Computer based Surgery Cases will be available to supplement student learning. Cases may be formally assigned in cases where a student needs to remediate an assignment, or gain exposure to a disease that is lacking.

**Surgery Oral Examination:** Each student will have a final oral examination in Surgery.

**Direct observation of Clinical Skills ("DOCS" cards):** All students are required to be observed interviewing and/or examining patients by their supervising attendings. Students are responsible to hand in their assigned Direct Observation of Clinical Skills cards to the clerkship director before the end of the clerkship.

**Student Report:** All the students will present a case based teaching presentation during the Tuesday didactic afternoons at FAU. The topic will be a case from one of the MSS disciplines: Medicine, Surgery, or Geriatrics. Appropriate current references and journals must be utilized.

Didactics: Teaching sessions will be held at FAU on Tuesday afternoons. All the topics within Medical and Surgical Sciences will be integrated over the 6 month clerkship. The surgery topics will be:

- Fluid and Electrolytes
- Acute Abdomen
- EKG Workshop
- Colon Cancer and Small Bowel Surgery
- Pathology -Cytology
- Surgery of the Esophagus, Stomach and Duodenum
- Pathology - Blood smears/common biopsies
- Vascular Disease
- Anesthesia and Critical Care
- Breast Diseases and Surgery
- Surgery of the Biliary Tract, Liver and Pancreas
- Anesthesia and Critical Care 2
- Surgery Shelf Exam Review

#### Surgery References and resources:

Required:	Cope's Early Diagnosis of the Acute Abdomen Essentials of General Surgery (Lawrence) Sabiston Textbook of Surgery: The Biological Basis of Modern Surgical Practice
Recommended:	NMS Surgery Surgical Recall

### Religious Observance (Adapted from the FAU Policy)

The College of Medicine recognizes that students, faculty and staff observe a variety of religious faiths and practices. Although many religious holidays are observed with time off, a few of the religious days of observance may be part of the academic calendar. The College respects the religious beliefs and practices of its students and seeks to accommodate them within the requirements of the academic schedule. As a result, a student who must be absent from a class requirement will not be penalized. Students who anticipate absence should notify the OSA and the supervising faculty in advance. The instructor will provide a reasonable opportunity to make up such excused absences. Any student who feels aggrieved regarding religious accommodations may present a grievance to the Director of Equal Opportunity Programs. Any such grievances will follow Florida Atlantic University's established grievance procedure regarding alleged discrimination. The College will follow the established FAU policy regarding absences due to personal observances of religious holidays.

To review the policy, access the Leave of Absence Policy: [http://www.fau.edu/policies/files/PM76\\_OCR.pdf](http://www.fau.edu/policies/files/PM76_OCR.pdf)

### Disability Support Services

In compliance with the Americans with Disabilities Act (ADA), students who require special accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) located in Boca Raton – SU133 (561-297-3880 and follow all OSD procedures.

### Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty, including cheating and plagiarism, is considered a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see:

1. *The Policy on Academic, Professional and Behavioral Requirements and Standards governing the College of Medicine*
2. *Oath of Academic and Professional Conduct for Students in the College of Medicine*
3. *University Regulation 4.001*