

**Florida Atlantic University  
University Graduate Council  
Minutes  
September 7, 2011**

**Present:** Deborah Floyd, Education; Ronald Nyhan, CDSI; Ali Zilouchian, Engineering; Charles Roberts, Science; Valerie Bryan, Education; Elwood Hamlin II, CDSI; Nancy Poulson, Arts & Letters; Allen Smith, Business; LaTasha Lee, GSA; William Rhodes, Engineering;

**Absent:** Shirley Gordon, Nursing; Massimo Caputi, Biomedical Science; Kim Dunn, Business; Michael Cocuzza, GSA; Xupei Huang, Biomedical Science

**Others Present:** Barry Rosson, Graduate College; Barbara Bebergal, Graduate College; Joann Arlington, Graduate College; Kris Killip, Graduate College

**The meeting was called to order at 2:00 p.m. by Floyd.**

**I. Election of UGC Chair.**

Floyd nominated Nyhan to be the Chair of the UGC 2011/2012. Bryan seconded, it was approved unanimously and Nyhan accepted.

**II. Approval of Agenda for September 7, 2011.**

The agenda was unanimously approved by the council.

**III. Approval of the minutes for the April 20, 2011 meeting.**

The minutes were unanimously approved by the council.

**IV. Consent Agenda for UGPC. Recommendation to UFS Steering**

Bryan moved to approve all consent items and Floyd seconded. The council unanimously approved the consent agenda.

**V. New Business**

**a. College Graduate Committee Representatives-I.D. (Ron Nyhan).**

Nyhan said that every college must have a graduate committee and submit the list of members to the UGC.

**b. Outsourcing Courses (Ron Nyhan) see attached.**

Outsourcing is beginning to occur in A&L in Journalism. UFS will review the subject. Anyone teaching a graduate course must be a graduate faculty appointee. Bryan and Floyd are on the Faculty Senate Steering Committee. The president of the Senate wants to know the undergrad and graduate faculty position on outsourcing.

**c. Discipline faculty representation at UFS Steering and Senate meetings – UGPC**

Nyhan asks that the council members review the changes he made for the GPC guidelines and procedures and make any changes that they may have to him during the summer. He will send it off to the GPC before the changes go before the UFS.

**VI. Old Business**

**a. GRE impact on Applications (Rosson)**

Joann Arlington stated that no scores will be received for students taking the test between August and November. Scores will begin coming in in November. A concordance table is not yet available. A presentation will occur on October 19 with a representative from ETS.

**b. GRE Equivalence (Rosson)**

There are other predictors that indicate the student's capabilities. There is great flexibility for departments to admit a student without a GRE. The Graduate Faculty can make the decision to accept without a GRE. At the doctoral level a standardized test is needed. The decision makers should have all necessary materials for when the test results arrive. We should update the new numbers for acceptable scores. Floyd wants link about GREs on the Graduate College website on the faculty tab. Dec. 9 will be the deadline for decisions for admissions to a graduate program.

**c. New Graduate Application Status (Rosson)**

The application is working. Nyhan has not heard any complaints. It has been tweaked. We are now working on version 2 to upload electronic references.

**d. Thesis and Dissertation Defense Notification Status (Rosson)**

We are posting defense times. Killip passed out copies of the website listing the different defenses. Colleges should forward to Susan Fulks. Killip developed a format in Intelliworks for a template.

## **VII. Other Business**

What is the status of online submission of plan of study? Testing is taking place and in January it should go live. Petitions could be attached.

Nyhan asked Floyd to direct a discussion on outsourcing. Nyhan wants to know if the UGC needs to make a statement. McDaniel suggested that the undergraduate and graduate faculty should give their positions on outsourcing. McDaniel should do fact finding on the subject. According to the UGC only graduate faculty should be able to teach graduate courses. The course needs to be an approved course. There was an article in a chronicle naming FAU as one of the universities using outsourcing for a Journalism course. Nyhan proposes that there is a risk that outsourcing can happen at the graduate level and that the faculty owns the curriculum and only they can teach it. The curriculum is in the Senate and Governance document. The teaching is in the Governance document. He wants a motion that the UGC reaffirms that the Graduate Faculty controls the curriculum.

Floyd moves to reaffirm the strong commitment to the Governance Document and that the curriculum is owned by the faculty and who teaches the courses. Motion seconded.

Rhodes ask that this be a resolution and not a motion. It passed unanimously.

Zilouchian asked who owns the online course. He believes there is a guideline for online courses.

Nyhan recommends that this become a university issue.

## **VIII. Meeting was adjourned at 3:10.**