

**Florida Atlantic University
University Graduate Council
Minutes
March 30, 2011**

Present: Deborah Floyd, Education; Ronald Nyhan, CDSI; Ali Zilouchian, Engineering; Charles Roberts, Science; Ben Lowe, Arts & Letters; Valerie Bryan, Education; Elwood Hamlin II, CDSI; Shirley Gordon, Nursing; Nancy Poulson, Arts & Letters; William Rhodes, Engineering; Allen Smith, Business; Susan Folden, Nursing; Xupei Huang, Biomedical Science; George Morales, GSA

Absent: Massimo Caputi, Biomedical Science; Kim Dunn, Business; Michael Cocuzza, GSA

Others Present: Barry Rosson, Graduate College; Barbara Bebergal, Graduate College

The meeting was called to order at 2:00 p.m. by Nyhan.

I. Approval of Agenda for March 30, 2011 meeting.

1. Added discussion on FACTS System.
2. Added discussion on notification of Dissertation Defenses.

II. Approval of Minutes from February 16, 2011 meeting.

The minutes were unanimously approved by the council.

III. New Business

a. Summer Admittance – Ben Lowe

Lowe asked that the new graduate application have the ability to prevent students from applying for summer for his program. Rosson will research how difficult it would be to implement this with the new application. The majority of council members agreed with Rosson that this might interfere with programs that wish to have applicants beyond the deadline. The Graduate College will check all websites of colleges for the link to the new application.

b. Results of Request to UFS for changes to UGC charter - Ron Nyhan

Nyhan reported that the changes to the charter for the UGC and Graduate Programs and Due Process Committees were approved by the Faculty Senate.

c. Discipline faculty representation at UFS Steering and Senate meetings – UGPC

A complaint at the senate meeting was that there were no representatives from the program or college presenting new programs or courses. One suggestion by the UGC at this meeting was to formally write if a representative must be present to present an item. Rosson suggested that new courses should be treated differently than new degree programs. The GPC and UGC chairs should represent the faculty with new courses at the senate meetings. New degree programs should have a

representative from the individual college presenting the program. Change of name does not need representation. All new programs and courses will come through the UGC in addition to the GPC.

Changes to the constitution should take effect in fall 2011. Nyhan will draft a letter to the Senate. Bryan, Smith, and Floyd will also contribute to this effort. They will try to have McDaniel inform the senate about the draft. The draft should be on the next agenda.

IV. Old Business

a. Due Process Policy for Academic Dismissal from a Graduate Program.

The Due Process Policy is going before the Steering Committee.

V. Other Business

It was suggested that there be notification for Thesis and Dissertation defenses to allow everyone to know when these are occurring. This could be done online. Announcement should be from the chair of the department. A link or statement from the college about the defense protocol should be included. Council members were asked for their thoughts for the next meeting.

Rosson suggested that Intelliworks could work with this idea and can also be posted on the Graduate College website. The first year can be voluntary and later become part of the guidelines.

VI. Meeting adjourned at 3:30 p.m.