

**Florida Atlantic University
University Graduate Council
Minutes
November 18, 2009**

Present: Deborah Floyd, Education; Elwood Hamlin II, CAUPA; Ronald Nyhan, CAUPA; Charles Roberts, Science; Stuart Glazer, Arts & Letters; Ali Zilouchian, Engineering; Larry Liebovitch, Science; Ashley Pinette, GSA; Massimo Caputi, Biomedical Science; Khaled Sobhan, Engineering; Terry Skantz, Business; Shirley Gordon, Nursing; Susan Folden, Nursing.

Absent: William McDaniel (Chair), Business; Valerie Bryan, Education; George Morales, GSA; Xupei Huang, Biomedical Science; Ben Lowe, Arts & Letters.

Others Present: Barry Rosson, Graduate College; Susan Fulks, Graduate College; Anna van Dam, Graduate College.

The meeting was called to order at 2:00 p.m. by Roberts.

I. Approve Minutes from October 2009 Meeting.

The minutes from the October 2009 meeting were approved unanimously by the council.

II. Subcommittee Chairs---term limit?

Nyhan moved that chairs of the standing subcommittees (GPC and Due Process) serve two year terms, but that there be no term limit. Caputi seconded the motion, with the council concurring unanimously.

III. Subcommittee for College Bylaws?

The council decided by consensus not to form a subcommittee for review of college bylaws. The council requested that the Graduate College provide a recommended template for the colleges to follow when constructing bylaws. Floyd requested that “college bylaws” be referred to as “college criteria for graduate faculty membership”.

IV. Due Process Regulations

As requested by the council, Rosson provided links regarding the Due Process language from other universities. The document was presented for the review by the council.

V. Initial Appointments not Requiring Applications (Ron Nyhan)

Nyhan requested clarification regarding Section II D 1 a of the Graduate College Governance Document. Various council members had concerns about the protocol for initial appointments for Associate Graduate Faculty members and Graduate Lecturers.

The council thoroughly discussed the matter and reviewed the document.

Skantz pointed out that Section II D 2 b clarified the matter. That section, entitled *Appointments Requiring an Initial Application* reads as follows: Existing or future Florida Atlantic University faculty members seeking appointment as Associate Graduate Faculty or as a Graduate Lecturer in any academic unit (whether it houses a graduate degree program or not) must apply to be appointed.

The council agreed that this section addressed the matter sufficiently and that no further action was necessary to clarify the protocol for initial appointments.

VI. Electronic Theses and Dissertations

Due to time constraints Electronic Theses and Dissertations agenda item is moved to the December 2nd meeting.

VII. Maintenance of Thesis & Dissertation Guidelines

Due to time constraints Maintenance of Thesis & Dissertation Guidelines agenda item is moved to the December 2nd meeting.

VIII. DNS Application for the PhD Degree (Sue Folden)

Due to time constraints DNS Application for the PhD Degree agenda item is moved to the December 2nd meeting.

IX. Half-Time Status for Graduate Students

In preparation for the December meeting, the council requested that Rosson provide recommended language for a policy on full-time equivalent status for graduate students.

X. Information Requests: Graduate Awards for Counseling; Dissertation Workshops

Due to time constraints Information Requests: Graduate Awards for Counseling; Dissertation Workshops item is moved to the December 2nd meeting.

The meeting was adjourned at 4:25 p.m.