

 FLORIDA ATLANTIC UNIVERSITY	NEW/CHANGE PROGRAM REQUEST Graduate Programs		UGPC Approval _____ UFS Approval _____ Banner _____ Catalog _____
	Department Various College Various		
Program Name Inactive Course Review		☐ New Program* ☒ Change Program*	Effective Date (TERM & YEAR) 202305
Please explain the requested change(s) and offer rationale below or on an attachment. To: University Graduate Programs Committee From: Office of the University Registrar Date: January 18, 2023 Re: Termination of Inactive Courses from Fall 2022 Inactive Course Review Last fall, a review of inactive courses at FAU was conducted in which all department heads were asked to consider whether or not to retain inactive courses in their areas. This review was in line with Florida Statute 1007.24, Section 8 and with the Faculty Senate's approval of the review in February 2020 (see attached for approved review process). The review is now complete, and the next step in the process is to terminate courses that departments have indicated will no longer be offered, including the termination of inactive courses from departments that did not respond to the two requests for the inactive course review. The attached Excel spreadsheet shows inactive courses by department and college that are to be deleted from Banner, the University catalog and the Statewide Course Numbering System (SCNS) and are now presented to the UGPC for approval of their termination. *All new programs and changes to existing programs must be accompanied by a catalog entry showing the new or proposed changes.			
Faculty Contact/Email/Phone		Consult and list departments that may be affected by the change(s) and attach documentation	
Approved by Department Chair <u>Various</u> College Curriculum Chair <u>N/A</u> University Registrar <u>Maria Claire DeMassi</u> UGPC Chair <u>Mihaela Cardei</u> UGC Chair <u>Paul R. Pelow</u> Graduate College Dean <u>Wahid Karim</u> UFS President _____ Provost _____			Date <u>1-18-23</u> <u>1-18-23</u> Mar 6, 2023 Mar 7, 2023 Mar 7, 2023

Email this form and attachments to UGPC@fau.edu 10 days before the UGPC meeting.

TERM REVIEW	COLL	DEPT	SUBJECT	NUMBER	COURSE TITLE	LAST TERM TAUGHT	DISCONTINUE NOW? YES/NO	IF 'NO', WILL THE COURSE BE TAUGHT WITHIN 3 YEARS? YES/NO	A 'NO' IN THE PRECEDING COLUMN ASSUMES DISCONTINUATION UNLESS A RATIONALE IS PROVIDED
202208	AL	MUS	MUL	6852	Life Works of W A Mozart	201508	No Resp		
202208	BA	ECON	ECO	6008	Sem: Modern Econ Concepts	201601	Yes		
202208	BA	MGMT	GEB	6057	Artist Management	201601	Yes		
202208	EG	CEGE	CWR	6236	River Mechanics/Sediment Trans	201608	Yes		
202208	EG	CECS	CAP	6780	Big Data Analytics with Hadoop	201608	Yes		
202208	EG	CECS	EEE	5324	Silicon Intg Circuit Fabricatn	000000	Yes		
202208	SC	BIOL	OCE	6096	Dyanmics Marine Biogeochem Proc	000000	Yes		
202208	SC	PHYS	PHZ	5715	Introduction to Biophysics	201608	No Resp		
202108	EG	OME	EML	6456	Wind Turbine Systems	000000	Yes		
202108	EG	OME	EML	6726	Adv Computatnl Fluid Dynamics	201501	Yes		
202108	SC	GOGL	OCE	6268	Ocean Monitoring Systems	000000	Yes		
202108	SC	GOGL	OCE	6269	Marine Optics	000000	Yes		
202108	SC	MATH	MHF	6107	Set Theory	201501	Yes		
202008	AL	COMM	MMC	6646	Political Economy of the Media	201308	Yes		
202008	AL	ENGL	CRW	5025	Creative Writing-Workshop	201401	Yes		
202008	AL	THE	TPP	5616	Dramatic Wrtg Stage Screen 2	201201	Yes		
202008	EG	OME	EML	6235	Mchncl Properties Of Polymers	201401	Yes		
202008	EG	OME	EML	6456	Wind Turbine Systems	000000	Yes		
202008	EG	OME	EML	6726	Adv Computatnl Fluid Dynamics	201501	Yes		
202008	EG	OME	EOC	6310	Sonar System Design	201001	Yes		
202008	SC	GOGL	GEO	6117	Sem in Geographic Methdlgy	201001	Yes		
202008	SC	GOGL	OCE	6267	Underwater Op Image Marine Sci	000000	Yes		
202008	SC	MATH	MHF	6306	Mathematical Logic	000000	Yes		

Annual Course Review Process

(Approved by Faculty Senate February 24, 2020)

Pursuant to Florida Statute 1007.24, section 8, the Registrar's Office will initiate the annual review of courses that have not been taught in the preceding five years. These courses will be submitted during the first week of September to the department chairs/school directors for review with their faculty. The Florida Statewide Course Numbering System (SCNS) Handbook stipulates that "Courses that have not been taught for five years and are not anticipated to be offered must be discontinued from the institution's course catalog and from the SCNS". Each department/school will review the roster of classes and will recommend for discontinuation those courses that have not been taught in five years and are not anticipated to be taught within the next three years. The deadline for the department/school review and response to the Registrar's Office is December 1st. Failure of the department/school to respond by December 1, will result in the department/school's roster of classes to be moved forward for discontinuation.

The Registrar's Office will compile the information and will present the list of courses to be discontinued to the University Undergraduate Programs Committee and University Graduate Program Committee, as appropriate, in early January. The process for course review will follow through to the full Faculty Senate.

The Registrar's Office will track those courses that have been identified by the department/school as anticipated to be taught within three years. These courses will be identified in subsequent Annual Course Review reports. Courses that have not been taught in five years and the subsequent three years will be identified for discontinuation. The department/school will be able to provide justification for the retention of said courses. The justifications will be reviewed by the appropriate university-wide curriculum committee. If approved for continuation, the courses will be subject to discontinuation within the next three years if not taught.

Departments that wish to reactivate a discontinued course must submit the course through the standard faculty review process.

- If approved and the course has no changes (such as title, course description, prerequisites, corequisites, credit hours, etc.), the Registrar's Office will submit for reactivation with the SCNS. Upon the SCNS's reactivation (approximately two weeks from notification), the Registrar's Office will reactivate the course and will inform the department chair/school director.
- If a course is being reactivated and has changes (such as title, course description, prerequisites, corequisites, credit hours, etc.), the Registrar's Office will submit to the SCNS. The SCNS review will be dependent upon the significance of the changes. A significant change could result in a new course Subject and Number. Upon the SCNS approval, the Registrar's Office will reactivate the course and will inform the department chair/school director.