MYPOS: REVISING THE PLAN OF STUDY
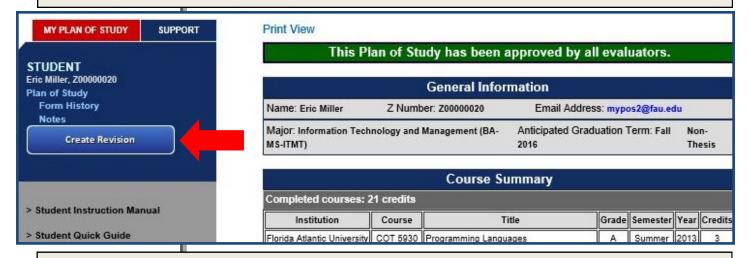
How do I revise my approved plan of study (POS)?

Please Note: If you have an approved paper POS on file, you must use the paper revision form (Form 9) to modify your POS.

- Log into your My POS account on MyFAU's Graduate College tab.

- Click the blue "Create Revision" button in the left menu.

- Follow the prompts to add, delete, or modify coursework. Review all petition items that get flagged during the compliance check.

  - For petition items that were already previously cleared, you may select "Bypass Petition".

  - For any new petition items, fill out the justification text box.

- Submit the revised POS for approval to the evaluators in your queue.

If you need to change the members of your supervisory committee, you must use the paper revision form (Form 9), as committee member signatures are required.