

MYPOS: REVISING THE PLAN OF STUDY

How does a student revise an approved plan of study (POS)?

Please Note: Students who have an approved paper POS on file must use the paper revision form ([Form 9](#)) to modify their POS.

The student / initiator needs to:

- Log in to his/her MyPOS account on MyFAU's Graduate College tab.
- Click the blue "Create Revision" button in the left menu.
- Follow the prompts to add, delete, or modify coursework. Review all petition items that get flagged during the compliance check.
 - For petition items that were already previously cleared, the student may select "Bypass Petition".
 - For any new petition items, students must fill out the justification text box.

MY PLAN OF STUDY | **SUPPORT**

STUDENT
Eric Miller, Z00000020
Plan of Study
Form History
Notes
Create Revision

> Student Instruction Manual
> Student Quick Guide

Print View

This Plan of Study has been approved by all evaluators.

General Information

Name: Eric Miller	Z Number: Z00000020	Email Address: mypos2@fau.edu
Major: Information Technology and Management (BA-MS-ITMT)	Anticipated Graduation Term: Fall 2016	Non-Thesis

Course Summary

Completed courses: 21 credits

Institution	Course	Title	Grade	Semester	Year	Credits
Florida Atlantic University	COT 5930	Programming Languages	A	Summer	2013	3

How will I know when I have a POS revision awaiting my evaluation?

- When you log into your MyPOS account on MyFAU's Graduate College tab, click on "My Pending Evaluations" in the left menu.
 - You will see a table of items awaiting your evaluation.
- Revisions will have a green check mark in the "Revision" column.
- Click on student name to access the revision.

FAU : Graduate College : Electronic Forms : Steve Smith (Academic Unit) Log Out

MY PLAN OF STUDY | **SUPPORT**

ACADEMIC UNIT
Personal Settings
My Pending Evaluations
Search Plans of Study
View Programs
View Compliance Settings

My Pending Evaluations

These are the Plans of Study which are pending your evaluation. Click on the student's name to navigate to their evaluation page.

Enter First Name or Last Name or Z Number or Email Address **Search**

1 Pending Evaluation

Name	Z Number	College	Degree	Major	AGD	Submission Date	Revision
Miller, Eric	Z00000020	BA	MS	ITMT	Fall 2016	8/27/2014	✓

How can I tell what has been revised on the POS?

- A summary box will appear at the top of the revised POS.
- There are three categories of changes:
 - Added items will appear in green font.
 - Deleted items will appear in red font.
 - Modified items will appear with old language in red font and new language in green font.

FAU : Graduate College : Electronic Forms : Michael Jones (Academic Unit)
Log Out

MY PLAN OF STUDY

SUPPORT

STUDENT

Eric Miller, Z00000020

Plan of Study

Revision 6/27/2014

Form History

Notes

Create New POS

ACADEMIC UNIT

Personal Settings

My Pending Evaluations

Search Plans of Study

Manage Programs

View Compliance Settings

> Faculty/Staff Instruction Manual

> Evaluator Quick Guide

Print View

You are the current evaluator

This Plan of Study is currently under evaluation

Note: You cannot edit this Plan of Study at this time. If you need to do so, please contact the initiator of this Plan of Study.

Pending Evaluation: Supervisory Committee Chair (level 2) - Michael Jones

BA-MS-ITMT Revision - 6/27/2014

This is a Plan of Study Revision. After you complete it, please submit for approval.

Revision Created: 6/27/2014
Major: Information Technology and Management (BA-MS-ITMT)
Original Credit Total: 33 Current Credit Total: 33 (% Change: 0%)

Added

6/27/2014 - New Course: Completed
Florida Atlantic University COT 6200 Philosophy of Computation Summer 2014 Grade: A- Credits: 3

Modified

6/27/2014 - Course Change: Completed
Previous - Florida Atlantic University CAP 5615 Intro to Neural Networks Fall 2013 Grade: B Credits: 3
Current - Florida Atlantic University CAP 5615 Introduction to Neural Networks Fall 2013 Grade: B Credits: 3

6/27/2014 - Course Change: Completed
Previous - Florida Atlantic University COT 5930 Programming Languages Summer 2013 Grade: A Credits: 3
Current - Florida Atlantic University COT 5930 Programming Languages Summer 2000 Grade: A Credits: 3

Deleted


6/27/2014 - Course Deleted: Future
Florida Atlantic University COT 6200 Philosophy of Computation Fall 2014 Credits: 3

How will petition items be handled on the revised POS?

- If a compliance issue was previously flagged, petitioned, and approved on the original POS, the student has the option to select “Bypass”.
- In these cases, “Petition Bypassed” will appear in a white bar below the compliance issue. These items require no action on your part.

<p><i>Your program may have more stringent rules. Petition may be required.</i></p> <p>The following do not fulfill degree requirements.</p> <ul style="list-style-type: none"> • MAP 4260 Queueing Theory (course level must be 5000 or higher) 	
Eric Miller (Student)	6/27/2014
- Petition Bypassed -	
Previous	
Eric Miller (Student)	6/26/2014
I was notified that you are allowed one class under the 5000 level to be counted towards my degree, and I would like for this class to be my choice.	
Approved by Michael Jones (Student, Academic Unit, Graduate College)	6/26/2014

- If a new compliance issue is flagged, the student will be prompted to enter a justification in the text box. These items will require you to “Approve” or “Disapprove” them.

<p> Credit Recency Petition Required [-]</p> <p>One or more courses in this Plan of Study does not meet the credit recency requirement. Below are the list of courses which do not meet this criteria.</p> <p>The following do not fulfill degree requirements.</p> <ul style="list-style-type: none"> • COT 5930 Programming Languages (credit recency must be 10 years or less) 	
Eric Miller (Student)	6/27/2014
I was young and foolish back then.	
Approved by Michael Jones (Academic Unit)	6/27/2014
<p>Comment (optional)</p> <div></div> <p><input type="text"/> Browse...</p> <p><input type="radio"/> Approve this Petition <input type="radio"/> Disapprove this Petition</p>	

As a final step, you will be required to “Approve” or “Disapprove” the revised POS in its entirety.