

**Minutes  
University Graduate Council  
November 28, 2007**

**Present:** William McDaniel (Chair), Business Presiding; John Morris, Education; Susan Chase, Nursing; Deborah Floyd, Education; Elwood Hamlin II, CAUPA; Ali Zilouchian, Engineering; Charles Roberts, Science; Massimo Caputi, Biomedical Science; John Bernardin, Business;

**Excused Absence:** Ronald Nyhan, CAUPA; Emily Asbury, Graduate Student Association; Larry Liebovitch, Science; Ben Lowe, Arts & Letters; Doug Broadfield, Arts & Letters; Ruth McCaffrey, Nursing; Khaled Sobhan, Engineering; Xupei Huang, Biomedical Science

**Others Present:** Barry Rosson, Graduate Studies; Susan Fulks, Graduate Studies

The meeting was called to order by Dr. McDaniel at 1:32 p.m.

**I. The minutes from the October 17, 2007 meeting were approved unanimously.**

**II. Graduate Diploma Designations**

The Council members discussed what information should be listed on graduate diplomas: only the degree name or degree name accompanied by major and/or specialization. At present, diplomas list only the degree name. In an unofficial vote, none of the members present were in support of continuing this practice. All members present were in favor of having more detail reflected on graduate diplomas.

Rosson mentioned some universities charge a fee to students who wish to have additional detail printed on a diploma.

**Motion to keep the degree name line and add a designation line determined by the individual unit (college) if desired was approved by Morris, seconded by Zilouchian, with the council concurring unanimously.**

Departments will need to provide lists of approved designations to the Graduate College for implementation.

**III. Discussion of Graduate College Governance Document**

Rosson spoke briefly about the governance document as a work in progress. Council members unanimously accepted this first draft of a governance document for discussion.

Floyd spoke about the three levels of graduate faculty membership in the College of Education, and pointed to the importance of distinction between serving on and chairing doctoral supervisory committees. Rosson stated that doctoral programs can develop their own requirements for graduate faculty rules in addition to the rules established at the university level.

Caputi suggested compounding lecturers and associate graduate faculty. Chase pointed out that there are differences between the two categories.

**Motion to accept the four levels of graduate faculty outlined in the governing document was approved by Zilouchian and seconded by Bernardin, with the council concurring unanimously.**

**Motion to change the words “must” and “all” to “may” and “any” throughout section B of the document was approved by Zilouchian and seconded by Bernardin, with the council concurring unanimously.**

The council discussed the wording (in section I, C) that the “Dean shall serve as the final authority on all admissions of students”. The discussion was about whether to add the word final before “authority” or not.

**A motion to discuss this point was approved by Chase and seconded by Zilouchian.**

Rosson added that if the phrase “final authority” is used in the document, he would prefer that a sentence also be added stating that appeals may be made to the Provost.

The council was unanimously opposed to adding the word “final” in this context. Rosson stated that forms and approval processes will remain the same. The role of the college deans will also stay the same.

**The meeting was adjourned at 3:35 p.m.**

