

**Florida Atlantic University
University Graduate Council (UGC)
Minutes**

January 23, 2013

Present: Charles Roberts, Science; Elwood Hamlin II, CDSI; Nancy Poulson, Arts & Letters;; Gail Burnaford, Education; Allen Smith, Business; Ron Nyhan, CDSI; LaTasha Lee; GSA; Ali Zilouchian, Engineering; Deborah L. Floyd, Education; Chris Beetle, Science

Others Present: Barry Rosson, Graduate College; Barbara Bebergal, Division of Research; Susan Fulks, Graduate College; Paul Peluso, Education

Absent: Khaled Sobhan, Engineering; Colin Hughes, Science; William Rhodes, Engineering; Ramon Garcia-Areas, GSA; David Newman, Nursing; Ron Nyhan, CDSI; Mahyar Nourishirazi, Medicine;

The meeting was called to order at 2:00 p.m. by Dr. Deborah Floyd.

I. Call to Order and Sign In.

Chair Deborah Floyd, Council Members and Guests

II. Approval of UGC Agenda from November, 2012.

Action: The Agenda was unanimously approved by the Council pending Lee's statement (without changed to with #VI).

III. Approval of Minutes

Action: *Minutes were unanimously approved by the Council.*

Announcements:

Dr. Floyd announced that the Faculty Senate President Dr. Bill McDaniel asked that the Assessment Committee review the SPOT evaluations regarding the potential of eliminating the paper format for a completely online format. Dr. Floyd has been asked to serve as a voice for graduate faculty. Tentatively, a recommendation is scheduled to go to the University Senate for their March meeting. Certain pros and cons were discussed and it was agreed that Council members will go back to their colleagues and see input on this topic. It will appear on the next Graduate Council agenda.

Dr. Floyd said that some of her Higher Education Leadership graduate students would like to attend a UGC meeting as observers. No one objected and thus, a few students will be attending the February meeting to observe.

Council members were reminded that Research Day will be held April 12, 2013.

IV. Report and Recommendations from the UGPC

The University Graduate Programs Committee presented the following action and consent recommendations to the Council for their review and action.

Memo	BSN/MS Dual Program Termination	Nursing	N/A	N/A
SPW 5427	Spanish Golden Age Literature	A & L	N/A	Change
SPT 5845	Theory and Practice of Spanish/English Translation	A & L	3	Change
FOT 5930C	Topics in Translation Studies	A & L	N/A	Change
FRW 6781	Independence and Disenchantment: The Case of Arab Francophone Literature	A & L	1-3	New
FOT 6807	History and Theory of Translation	A & L	3	New
FRW 6938	Seminar in French Literature	A & L	3	Change
SPN 6946	Internship in Spanish	A & L	3	Change
URP 6115	Urban Governance	CDSI	3	New
MAR 7785	Scientific Method in Business	Business	3	New
EDH 6651	Contemporary Issues in Student Affairs	Education	3	New

A. All action and consent agenda items were approved by the Council without objection and will now move to the Steering Committee and on to the University Faculty Senate.

V. Graduate Tuition Benefits Proposed Policy Change

The proposed new Graduate Tuition Benefits Policy was discussed. Council members were informed that the proposed policy was presented to the University Faculty Senate for discussion (no action, only information). Several Council members provided additional input, including concerns about differentiation between academic and non-academic graduate assistants. Dr. Rosson reiterated that the motivation was to enhance graduate programs at FAU, to wisely use resources, to bring clarity to all and to effectively use fiscal resources. Dr. Rosson said that the working group will continue to make revisions and Dr. Floyd emphasized the role of a Graduate Council is to provide input on matters impacting graduate programs. She also reiterated that this proposed policy change has been in the discussion stages for about 9 months and broad input has been encouraged.

A Town Hall meeting to explain the policy to students was recommended. The Council's consensus was that the topic needs to come back before the Council at the next meeting for an update and discussion, although the policy change may be in place before the next meeting. Implementation and communication are key factors in the success of the new policy. The policy and procedure are not written in stone. Additional input will be allowed as this moves forward.

VI. Updates: Catalog Revision Process and Electronic Plans of Study.

A flow chart of catalog revision review processes was sent to the Council electronically. It will be sent again to the Council to share with their colleagues for input.

The new Electronic Program of Study implementation processes are moving forward with some colleges reporting a very smooth implementation. A power point tutorial to train faculty and staff on the electronic plans of study will be available to assist with ensuring users are comfortable with the new system. Council members expressed their desire that Revisions to the Program of Study be available as soon as possible and Dr. Rosson agreed that this will be a priority as new systems are developed. The Council also discussed implementation of electronic reference letters, and the fact that they will be available in the future.

VII. Meeting adjourned at 4:00 pm.

The next meeting of the University Graduate Council will be Wednesday, February 27, 2013 at 2 PM.