

**Florida Atlantic University  
University Graduate Council  
Minutes  
April 20, 2011**

**Present:** Deborah Floyd, Education; Ronald Nyhan, CDSI; Ali Zilouchian, Engineering; Charles Roberts, Science; Ben Lowe, Arts & Letters; Valerie Bryan, Education; Elwood Hamlin II, CDSI; Shirley Gordon, Nursing; Nancy Poulson, Arts & Letters; Allen Smith, Business; Susan Folden, Nursing

**Absent:** Massimo Caputi, Biomedical Science; Kim Dunn, Business; Michael Cocuzza, GSA; William Rhodes, Engineering; Xupei Huang, Biomedical Science; George Morales, GSA

**Others Present:** Barry Rosson, Graduate College; Barbara Bebergal, Graduate College

**The meeting was called to order at 2:00 p.m. by Nyhan.**

**I. Approval of Agenda for April 20, 2011 meeting.**

Items added: GRE, Graduate Orientation and Graduate Application

**II. Approval of Minutes from March 30, 2011 meeting.**  
The minutes were unanimously approved by the council.

**III. New Business**

**a. Thesis and Dissertation Defense Notification**

The first year should be voluntary to open the defense up to the public. Rosson would like all colleges to give feedback about the best method to accomplish this. He offered the GC program Intelliworks to help with the announcements which would be posted on the GC website. The council agreed by consensus that the defenses should be public. Rosson will have the GC IT specialist prepare a link for the Chair of the dissertation/thesis committee to have access to this link and have control over the rules for guests. The council members will send Barbara the methods and who will be the contact person at each college.

**IV. Old Business**

**a. Due Process Policy for Academic Dismissal from a Graduate Program-Steering Committee.**

The policy went before the Steering Committee and was unanimously approved, but did not get on the agenda of the UFS. The provost reviewed the policy and had no problems with it. Nyhan will try to get it on the agenda for the next meeting.

**b. Discipline faculty representation at UFS Steering and Senate meetings – UGPC**

Nyhan asks that the council members review the changes he made for the GPC guidelines and procedures and make any changes that they may have to him during the summer. He will send it off to the GPC before the changes go before the UFS.

**V. Other Business**

**GRE** – Moving to a different scoring system, there will be an interruption in reporting scores for a few months. Floyd suggested that the change be posted as an announcement on the university announcements. Nyhan said that faculty and students should be made aware of the delay in the process of admissions decisions.

**New Graduate Application** – It will be tested and will go live by July 1, 2011. Phase two and three will have supplemental applications and electronic reference letter capabilities. At first, this new application will mimic the FACTS application.

**Graduate Orientation** – There was an administrative decision to approach graduate student orientation in a more formal way. The GC will begin to assess the students a fee for orientation. There will be additional orientations beginning in fall 2011.

**VI. Meeting adjourned at 3:15 p.m.**