University Graduate Programs Committee (Via Zoom)
October 6, 2021
Meeting Minutes

Attendees: Chris Beetle, Lisa Dario, Thomas O'Brien, Beth King, Mihaela Cardei, William Kalies, Eric Berlatsky, Arthur Sementelli, Anita Pennathur, Liana Smith, Paul Peluso, Brian Hodge, Iselgis Garcia, Brian Farrell, William Kalies, Dennis Palkon, Robin Larson, Bridget Statler, Dennis Palkon, Massimo Caputi, Vegar Wiik.

   I.   Meeting called to order by GPC Chair, Christopher Beetle, at 2:00 pm.
  II.   Announcements/Additional Discussion Items
            A. No announcement.
 III.   The minutes from the last GPC Meeting held on September 8, 2021 were approved by the committee.
 IV.   Curricula items submitted for review and approval by GPC

The below items/curriculum proposals were reviewed:

Curriculum Document Type	Title	College (Department)	Credit	Action
Reviewers by College: CSWCJ, Nursing				
Course Change	PAD6053: Introduction to Public Administration	Arts & Letters	3	AC (Changes made)
Course Change	PAD6139: Capstone Seminar in Public Administration	Arts & Letters	3	AC (Changes made)
Course Change	PAD6227: Seminar in Public Budget Techniques	Arts & Letters	3	A
Course Change	PAD6417: Seminar in Public Personnel Administration	Arts & Letters	3	A
Course Change	PAD6701: Applied Methods I	Arts & Letters	3	AC (Changes made)
Program Change	Master of Music with Major in Music	Arts & Letters	N/A	A
Program Change	Master of Public Administration (MPA)	Arts & Letters	N/A	A
Program Change	Ph.D. in Comparative Studies	Arts & Letters	N/A	A
Reviewers by College: Education, Library				
New Combined Degree Program	B.H.S. in Health Administration to M.H.A. in Health Administration	Business	N/A	AC
New Program	Financial Technology "Fin Tech" Graduate Certificate	Business	N/A	A

New Program	Graduate Certificate in Health Administration	Business	N/A	A
Program Change	B.B.A. or B.S. with Major in MIS to M.S. with Major in Information Technology Management	Business	N/A	A
Program Change	Big Data Analytics Certificate	Business	N/A	A
Program Change	Graduate Certificate in Hospitality and Tourism Management	Business	N/A	A
Program Change	M.B.A., Business Analytics Concentration and MIS Concentration	Business	N/A	A
Program Change	M.S. in Business Analytics	Business	N/A	A
Program Change	M.S. in Information Technology Management	Business	N/A	A
Program Change	M.S. in Supply Chain Management	Business	N/A	A
Program Change	M.S. with Major in Information Technology Management	Business	N/A	A
Program Change	M.S. with Major in Supply Chain Management	Business	N/A	A
Reviewers by College: A&L, CSWCJ				
New Course	EDG7918: Praxis in Curriculum and Instruction	Education	3	A
Program Change	Ed.S. in Curriculum and Instruction	Education	N/A	AC (Changes made)
Reviewers by College: A&L, Education				
Program Change	All Graduate programs in the Department of Electrical Engineering and Computer Science	Engineering	N/A	A
Program Change	M.S. in Civil Engineering & Ph.D. in Transportation and Environmental Engineering	Engineering	N/A	A
Program Change	M.S. in Mechanical Engineering, M.S. in Ocean Engineering, Ph.D. in Mechanical Engineering & Ph.D. in Ocean Engineering	Engineering	N/A	A
Program Change	Professional A.I. Graduate Certificate	Engineering	N/A	AC (Changes Made)
Program Change	Professional Energy Resilience Certificate	Engineering	N/A	AC (Changes Made)
Program Change	Professional M.S. with Major in A.I.	Engineering	N/A	AC (Changes Made)
Reviewers by College: Nursing, Science				

10.07.2021

Program Change	M.S. with Major in Biomedical Science	Medicine	N/A	AC (Changes made)
Reviewers by College: Business, Medicine, Engineering				
Program Change	Ph.D. in Complex Systems and Brain Sciences	Science	N/A	A
Program Change	Ph.D. in Geosciences	Science	N/A	A

Supplemental Curriculum Proposals for October 6, 2021

Curriculum Document Type	Title	College (Department)	Credit	Action
Reviewers by College: CSWCJ, Nursing				
Course Change	PAD6436: Administrative Ethics	Arts & Letters	3	**T**

A: Approved, as is AC: Approved Contingent on changes T: Tables

A. There is one add'l CCR from A&L that never was sent as part of the PCR for the MPA/Ph.D. This item will need to be submitted for the next GPC meeting in November 2021.
B. The remaining CCR's are course title changes only so they may be considered as a group.
C. Chris: Entertain a motion to consider the four (4) CCR's, excluding PAD6227.
   1. Motion made by Art Sementelli.
   2. Beth King: Had questions about some of the other CCR's and how they relate to the Provost's memo regarding Course Changes.
   3. Beth: Questions about Disability Statement in the syllabi for the CCR's. Worded as "Assistance and Accommodations" rather than the standard boilerplate language.
   4. Beth: PAD6701: Pre-req is missing from the syllabi. Should specify no pre-reqs in syllabus.
   5. Beth: Use the term "course resources" rather than "textbooks".
   6. Chris: I don't think we need to get that granular for this committee's purposes.
   7. Chris: Cannot require students to download Adobe Flash Player which has been deemed to be a disaster.
   8. Motion made to approve, as amended.
   9. Approved, as amended.
   10. Chris: PAD6227: Put through a proposal to terminate other course.
       a. Motion by Art; seconded by Anita with same changes to syllabus as above.
       b. Approved, as amended.
   11. Chris: MPA – Any comments on these changes.
       a. Moved by Art, seconded by Anita
       b. Approved as is.

10.07.2021

12. Chris: MM with Major in Music – any comments
    a. Brian Hodge: 2nd paragraph, 2 concentrations are currently available in this program. This change would increase it to 7 concentrations, if approved. There are tracks within the concentrations which would not appear on transcripts/diplomas, etc.
    b. Chris: Appearance of text needs to be cleaned up. Catalog language s/b redlined, similar to other catalog changes in the past.
    c. Motion by Art, seconded.
    d. Approved, as amended.
13. Chris: PhD in Comparative Studies
    a. Motion and second
    b. Approved, as is
D. CoB items
    1. NCDP BHS to MHA in Health Administration
        a. Chris: We need a clearer "Flight Plan" added to this NCDP request.
        b. Brian Hodge: Item 1 on page 5. What are the "other requirements" referred to in this sentence?
            i. Dennis Palkon: Not sure but if I had to guess it is referring to other courses from other areas that would need to be approved by the CoB.
            ii. Chris/Brian: This item should probably be stricken from the document. Copy should go to UUPC for their information as the change pertains to U/G coursework.
    2. Motion and second, as amended
    3. Approved, as amended.
    4. Anita: Have Tamara present the four (4) ITOM PCR's
    5. Tamara: PCR #1 – Adding two (2) new courses to the program.
        a. Motion and second
        b. Approved, as is
    6. Tamara: PCR #4 – Same as above
        a. Motion and second
        b. Approved, as is
    7. Tamara: PCR #8 – Adding course as electives to the two (2) programs and corrected small mistake between req'd courses and electives.
        a. Motion and second
        b. Approved as is.
    8. Tamara: PCR #9 – Adding Blockchain course to electives
        a. Motion and second
        b. Approved as is
    9. Anita: NPR in "Fin Tech". Creating a new Fin Tech certificate with 12 credits, 6 from Finance and 6 from ITOM.
        a. Brian: Do you want "Fin Tech" in the title?
            i. Anita will check and let everyone know.

      b. Tamara: Joint between Finance and ITOM. Students must have experience, coursework, background in both. "Fin Tech" is used by many other institutions and should be included. She would rather see "Financial Technology" removed and call it "Fin Tech" Graduate Certificate.

      c. Chris: Having both is redundant, imho.

      d. Anita: Will discuss with Doug and get back to the committee.

      e. Motion and second

      f. Approved as is

10. Anita: All remaining items are related to self-sustaining programs.

11. Vegar Wiik: 3 Masters and 3 Certificates all utilizing existing courses. Geared toward the working professional who would like to further their education with a certificate or Master's degree.

      a. Art: There was talk a few years ago to ensure that self-sustaining programs weren't drawing students away from the regular programs. Separate sections of the courses are required.

      b. Vegar: Goal is to maintain both with minor differences like scheduling.

      c. Chris: Motion to consider three (3) certificates PCR's as a package.

         i. Motion and second to consider as a package

         ii. Approved

         iii. Motion and second to now consider for approval

         iv. Approved

      d. Vegar: Other three (3) Master's programs would add self-sustaining versions, as well. Similar to above

         i. Motion and second to approve Business Analytics

         ii. Approved

         iii. Motion and second to approve MS in ITM

         iv. Approved

         v. Motion and second to approve Supply Chain Management

         vi. Approved

E. Education items

    1. Chris: NCP – Any discussion

      a. Motion and second for approval

      b. Approved as is

    2. Chris: PCR – Any discussion

      a. Art: Make sure to use the word "concentration" consistently throughout the document.

         i. Paul: Mirrors the M.Ed program and concentration needs to be on transcript for some in order to be eligible for promotion.

         ii. Brian: Are these non-cert or certification?

         iii. Paul: I believe this is non-cert

         iv. Chris: It should specifically state that this in non-certification

b. Motion and second for approval, pending updating wording, if necessary.
　　　c. Approved as amended
F. COECS items
　　1. Mihaela Cardei: First three (3) items can be considered as a group.
　　　a. Motion and second to approve as a group
　　　b. Approved
　　　c. Motion and second to approve all three (3) as is
　　　d. Approved
　　2. Mihaela: Last three (3) items are all self-sustaining versions of existing programs.
　　　a. Professional AI Graduate Certificate
　　　　i. Art: There was talk a few years ago to ensure that self-sustaining programs weren't drawing students away from the regular programs. Similar to curricula items from CoB. Separate sections of the courses are required.
　　　　ii. Brian: All three (3) programs use the word "Professional" in the title. Do we want this in the catalog?
　　　　iii. Mihaela: Used to distinguish between these programs and the regular version.
　　　　iv. Brian: We want to keep it consistent with others like this.
　　　　v. Chris: Tweak language to state, "COECS is proposing a self-sustaining version of its existing program in…"
　　　　vi. Motion and second for approval as amended.
　　　　vii. Approved as amended.
　　　b. Professional Energy Resilience Certificate
　　　　i. Chris: Make correction, the same as "v" above.
　　　　ii. Motion and second for approval as amended.
　　　　iii. Approved as amended.
　　　c. Professional M.S. with Major in AI
　　　　i. Chris: Once more, same as "i" above.
　　　　ii. Motion and second for approval as amended.
　　　　iii. Approved as amended.
G. Medicine items
　　1. Chris: PCR with Major in Biomedical Science – Any discussion
　　　a. Minor change on cover page from COE to COS
　　　　i. Motion and second to approve as amended
　　　　ii. Approved as amended
H. COS items
　　1. Chris: PCR for PhD in Complex Systems and Brain Sciences – Any discussion
　　　a. Eric: What happens to courses as they relate to other colleges/departments?
　　　b. Bill Kalies: This change only relates to the COS; these courses would remain within their respective college/department outside COS.

10.07.2021

        c. Motion and second to approve as is
        d. Approved as is
    2. Chris: PCR for PhD in Geosciences
        a. Motion and second to approve as is
        b. Approved as is
I. Supplemental Agenda item
    1. CCR-PAD6436: Administrative Ethics
        a. Lisa: Question about ethics courses offered in other colleges/departments and why this course is needed.
        b. Art: Likelihood of overlap with what Lisa is referring to is virtually nil.
        c. Lisa: Would it be possible for Criminal Justice to review this course proposal?
        d. Chris: There s/b a discussion between Public Admin and Criminal Justice until email of support could be obtained.
        e. Motion and second to table this item
        f. Approved to table this item

V. Discussion Items
    A. No discussion items

VI. Meeting adjourned by Christopher Beetle, GPC Chair, at 3:50 p.m.

The next Graduate Program Committee meeting is November 3, 2021.